

**Capital Regional District  
REGIONAL EMERGENCY COORDINATORS  
ADVISORY COMMISSION (RECAC)**

**\*\* Operating under Regional Emergency Planning Advisory Commission (REPAC) \*\***

**Minutes of the RECAC Meeting held Feb 02, 2017 at 9:30 am  
CRD Boardroom, 625 Fisgard St., Victoria, BC**

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**PRESENT:**

Amanda Wirth-Pothier	Joint Task Force (Pacific) Department of National Defence
Al-Nashir Charania	Greater Victoria Harbour Authority (GVHA)
Blair McDonald	Township of Esquimalt
Brian Slous	Salvation Army
Brittany Schina	Regional Emergency Management Partnership
Chris Spargo	Victoria PD
Courtney Cote	BC Coroner Service
Dave Baldwin	Joint Task Force (Pacific) Department of National Defence
Eileen Grant	District of Oak Bay
Elizabeth Scambler	EMBC
Gary Carleton	Canadian Red Cross
Gerry Delorme	HEMBC
Gord Horth	CREST
Greg Clackson	BC Ferries
Greg Kitchen	School District 61
Ian Elliott	Capital Regional District– <i>Recording Secretary</i>
Ian Foss	EMBC
Jenny Reid	Capital Regional District
Jeri Grant	Juan de Fuca Electoral Area
Jesse Ferguson	HEMBC
Jim Henly	Victoria PD
Jim LaMorte	Smart Risk Control
Jim Simpson	WorkSafeBC
Jowett Wong	City of Victoria
Mike Crowe	Songhees Nation
Mike Garraway	Victoria Airport Authority
Paul Weismiller	BC Ambulance
Rob Johns	University of Victoria
Rob Syverson	Central Saanich FD
Robert Thomas	Esquimalt Nation
Sam Rosindell	Western Stevedoring
Sara Jansen	Township of Esquimalt, <i>REPAC Vice-Chair &amp; Meeting Chair</i>
Steven Anderson	BC Transit
Tina Rogers	Ministry of Transportation and Infrastructure
Troy Mollin	Township of View Royal
Todd McVey	Mainroad Contracting

## 1. Welcome and Introduction

REPAC Acting-Chair S. Jansen called the meeting to order at 9:34 am and introductions were made.

## 2. Approval of Agenda:

It was **Moved** by J. Grant and **Seconded** by T. Mollin that the agenda be approved as circulated.

**Motion Carried**

## 3. Approval of previous meeting minutes:

It was **Moved** by M. Thompson and **Seconded** by I. Foss that the minutes of September 15<sup>th</sup>, 2016 REPAC meeting be approved as circulated.

**Motion Carried**

## 4. Presentation:

- a. Red Cross Presentation, Fort McMurray Recovery Efforts                      G. Carleton

## 5. Networking Break

## 6. New Business

- a. ShakeOut BC 2016 Final Report:                      B. Schina
  - Presentation on the 2016 campaign and opportunities to volunteer for 2017
- b. Emergency Preparedness Week (May 7-13<sup>th</sup>):
  - Westshore Annual Participation Fair and Display on May 7 at the Westshore Parks and Recreation Centre. Anyone interested in participating contact T. Mollin
  - CREST will be working with approximately twenty of its partners on a preparedness campaign
  - Recommendation that the membership re-promote the "Get Your Kit Together" video series via twitter etc.
  - The 3<sup>rd</sup> Edition of the Prepare Yourself Workbook should be available for roll-out during Emergency Preparedness Week.
- c. Regional Emergency Management Partnership (REMP) Update
  - D. Cockle and M. Thompson presented on the initiative to date and discussed the upcoming Steering Committee Meeting on Feb 20.
- d. REPAC Moving Forward
  - S. Jansen led a discussion with the membership on the possible future structure of the REPAC to ensure that the member's time was most efficiently used and that each meeting had educational and informative material. There was a recommendation that the meeting frequency be

amended to 2-3 times per year instead of the 4 meetings per year as specified in the current bylaw.

**Motion**: It was **Moved** by E. Grant and **Seconded** by J. Grant: "That a staff review of the bylaw take place for pertinence and relevance with respect to the current program needs, with the report to be presented at the next regular meeting"

**Motion Carried**

## **7. Roundtable Discussion**

## **8. Next Meeting:**

**Meeting Date and Location**: The next meeting will take place on May 18, 2017

Location: CRD Boardroom. **\*\*NOTE\*\* Afternoon Meeting 1:00 pm start.**

## **9. Adjournment:** Meeting adjourned at 11:53 am.