

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, November 8, 2017

1:35 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### INAUGURAL MEETING

#### PRESENT:

DIRECTORS: S. Price (Chair), D. Screech (Vice Chair), J. Loveday (for M. Alto), R. Atwell, D. Blackwell, S. Brice, J. Brownoff, B. Desjardins, A. Finall, C. Hamilton, L. Helps, M. Hicks, B. Isitt, N. Jensen, W. McIntyre, D. Murdock, V. Sanders (for C. Plant), J. Ranns, D. Screech, L. Seaton, M. Tait, K. Williams, R. Windsor, G. Young.

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer, L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; C. Nielson, Senior Manager, Human Resources; K. Morley, Acting Senior Manager, Legislative and Corporate Services; S. Bagh, Senior Manager, Regional & Strategic Planning; E. Gorman, Acting Corporate Officer; J. Cuthbert (Recorder)

OTHER GUESTS: C. Stewart, Solicitor, Stewart McDannold and Stuart

The meeting was called to order at 1:45 p.m.

#### 1. CALL TO ORDER - Chief Administrative Officer

The Chief Administrative Officer called the meeting to order at 1:45 pm.

#### 2. [17-782](#)

##### ELECTION OF CHAIR

(pursuant to s. 13 of the Hospital District Act)

The Chief Administrative Officer called for nominations for the position of Chair of the Capital Regional Hospital District Board for 2018.

Director Howe nominated Director Alto. Director Alto had previously consented to the nomination via e-mail.

The Chief Administrative Officer called for nominations a second and third time and hearing none declared nominations closed.

The Chief Administrative Officer declared Director Alto Chair of the Capital Regional Hospital District Board for 2018 by acclamation.

3. [17-783](#)

ELECTION OF ACTING CHAIR

(pursuant to s.13 of the Hospital District Act)

The Chief Administrative Officer called for nominations for the position of Acting Chair of the Capital Regional Hospital District Board for 2018.

Director Howe nominated Director Plant. Director Plant previously consented to the nomination via e-mail.

The Chief Administrative Officer called for nominations a second time.

Director Blackwell nominated Director Brice. Director Brice accepted.

The Chief Administrative Officer called for nominations a third time and hearing none declared nominations closed.

Ballots were distributed by J. Cuthbert and P. Perna, and collected by E. Gorman. The ballots were counted by E. Gorman and K. Morley, with C. Stewart, Solicitor.

The Chief Administrative Officer declared Director Brice Acting Chair of the Capital Regional Hospital District Board for 2018.

The Chief Administrative Officer called for a motion to destroy the ballots.  
CARRIED

4. ADJOURNMENT

**MOVED by Director Blackwell, SECONDED by Director Helps,  
That the meeting be adjourned at 1:55 pm.  
CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER