

**REPORT TO THE ELECTORAL AREA SERVICES COMMITTEE  
MEETING OF WEDNESDAY, November 15, 2017**

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**SUBJECT     Community Works Fund Applications**

**ISSUE**

To approve the attached Community Works Fund (CWF) grant applications.

**BACKGROUND**

The Community Works Fund (CWF) is delivered to all local governments in British Columbia through a direct annual allocation to support local priorities.

The 2014-2024 Community Works Fund Agreement between the CRD and the Union of BC Municipalities (CWF Agreement) specifies the CRD's roles and responsibilities with regard to the expenditure and reporting of CWF.

CWF grant proposals are subject to Electoral Area Director approval prior to being submitted for Capital Regional District Board approval.

**IMPLICATIONS**

The proposed projects meet the terms and conditions as outlined in the 2014-2024 Community Works Fund Agreement between the CRD and the Union of British Columbia Municipalities (UBCM). Additionally, CRD administrative and operational implications have been taken into consideration.

**RECOMMENDATION**

That the Electoral Area Services Committee recommend to the Capital Regional District Board:  
That the following Community Works Fund applications be approved:

RECIPIENT	PROJECT	AMOUNT
1 Southern Gulf Islands (SGI) Administration	SGI Corporate Asset Management Plan	\$ 60,000
2 Saturna Island Lions Club	Saturna Lions Community Shuttle Program – Bus Purchase	\$ 25,000

Submitted by:	Carlo Vijandre, PMP, ASCT, FMP, Manager, Asset Management
Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

Appendix A – Board-Approved CWF Investments as of October 31, 2017

Appendix B – SGI Corporate Asset Management Plan CWF Application

Appendix C – Saturna Island Lions Club CWF Application