




Community Works Fund (CWF) Grant Application – Third Party

SECTION 1: Ultimate Recipient Information			
ORGANIZATION Saturna Island Lions Club		ORGANIZATION TYPE (SEE DEFINITIONS ON PAGE 4) FP NGO NFP BC-T	
SECTION 2: Project Information			
PROJECT TITLE Saturna Lions Community Shuttle Program		ELIGIBLE PROJECT CATEGORY Public transport (para-transit vehicles)	
DESCRIBE THE PROJECT PURPOSE (MAX. 800 CHARACTERS). The project's purpose is to extend the life of Saturna Island's no charge shuttle/bus service. The Saturna Lions club launched a scheduled service with a 21-passenger wheelchair equipped bus in 2014. Since then the Lion's shuttle/bus program has been refined to a para-transit service to better reflect actual demand and further augmented with a donated passenger van adapted to higher frequency and lower passenger loads. The 20 year old bus requires major repairs that likely exceed its market value and the minivan is being retired in November. Without a significant capital infusion to replace the minivan and the 21 passenger bus, the program will cease operation			
USING THE ELIGIBLE PROJECT EXAMPLES TABLE ON PAGES 9-10, IDENTIFY AN EXAMPLE PROJECT THAT RELATES MOST CLOSELY TO THE PROPOSED PROJECT (MAX. 200 CHARACTERS) "Infrastructure which supports a shared passenger transport system which is available for public use" fits the description of Saturna's Community shuttles. They provide no cost transportation to users, support other regional community bus services and integrate with inter-island water transport.			
DESCRIBE HOW THE PROPOSED PROJECT IN ITS COMMUNITY CONTEXT RELATES TO THE ELIGIBLE PROJECT EXAMPLE IDENTIFIED ABOVE (MAX. 1000 CHARACTERS) The acquisition of a newer bus and minivan will allow for continuation of Saturna Island's para-transit service for years five through eight (2018 through 2020) and substantially improve service reliability. With newer vehicles, maintenance costs will likely decline, offset by increased insurance costs. Moreover, current restrictions on operations will likely not apply to a newer bus, allowing travel outside the SGI's, enhancing the service. While the existing 21-passenger bus and our minivan have proven good value (extending a one year pilot to over four years of operation), both require repair and rehabilitation in the next quarter, where those costs exceed their market value. Furthermore, costs of that rehabilitation and repair would fully deplete the existing operations account.			
DESCRIBE HOW THE PROJECT RELATES TO THE GAS TAX FUNDING OBJECTIVES OF SUPPORTING PRODUCTIVITY AND ECONOMIC GROWTH, A CLEAN ENVIRONMENT, AND STRONG CITIES AND COMMUNITIES. (MAX. 800 CHARACTERS) The service enhances community resilience and sustainability through no charge transport to community organizations, residents, visitors, external organizations (supporting Parks Canada, universities, secondary schools, NGO's, etc). The program has reduced vehicular traffic and successfully promoted a lower cost and carbon footprint option for visiting and moving around Saturna and the other Southern Gulf Islands (SGI's). The service supports other SGI community bus societies through shuttle and driver loans, strengthening regional ties and paving the way to future SGI transportation integration (booking & administration). The program provides a viable transportation safety net for seniors and those with mobility challenges and has the support of the RCMP in keeping our roads safe.			
SECTION 3: Project Administration and Sustainability Considerations			
PROJECT LEAD TITLE Lions Shuttle Chair	NAME (LAST, FIRST) Brent, Paul	EMAIL ADDRESS pbrent@mac.com	TEL. NO. (250) 539-5454
IF THE PROJECT INVOLVES A TANGIBLE CAPITAL ASSET, HOW WILL THE COST OF SUSTAINING IT OVER ITS LIFECYCLE BE FUNDED? (MAX. 800 CHARACTERS) The Saturna Lions Club is a not-for-profit society that has provided sustained community services for over forty-five years through fund-raising efforts and the receipt of donations. The Saturna Lions Club has funded and operated the existing community bus service since late 2013, including the original acquisition of a 1998 E350 21 passenger bus with wheelchair lift. Since the establishment of the community shuttle service, donations from individuals and business to the Lions have increased by \$6,000 to \$7,000 annually, attributable to significant community support for the no-fee island transportation service. These donations have sustained the existing service for over four years. However, a looming capital overhang for vehicle replacement (bus and minivan) will more than fully deplete operating reserves. With replacement vehicles and a newly-invigorated donation drive in support of newer vehicle operations, costs will be covered through the project end date.			
ESTIMATED PROJECT START DATE: 30-Apr-2018		ESTIMATED PROJECT END DATE: 31-Mar-2021	

SECTION 4: Project Budget			
PROJECT COSTS AND SOURCES OF FUNDING:			
Total Project Cost	\$ 50,000.00		
CWF Request	\$ 25,000.00		
Borrowing			
Internal Contributions	\$ 25,000.00		
Other 3 rd Party funds			
Is the CWF requested replacing other available funding sources for the project?			<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
CWF-ELIGIBLE EXPENDITURES: <i>See Eligible Expenditures definition on p. 6</i>			
15 to 21-passenger bus (likely ex BC Transit or Cost Mountain Bus)			\$ 15,000.00
7 to 8 passenger van			\$ 10,000.00
Sub-Total: Eligible Costs:			\$ 25,000.00
CWF-INELIGIBLE EXPENDITURES (See Ineligible Expenditures definition on p. 6) AND OTHER:			
Operating costs (Insurance, fuel, communications)			\$ 17,000.00
Repairs & Maintenance			\$ 8,000.00
Sub-Total: Ineligible and other Costs:			\$ 25,000.00
TOTAL COSTS:			\$ 50,000.00
SPECIFY HOW THE PROJECT'S CWF-INELIGIBLE AND OTHER EXPENDITURES WILL BE COVERED? (MAX. 100 CHARACTERS)			
The Saturna Lion's Club will fund operations from current reserves and future fundraising & donations			
SECTION 5: Project Authorization			
THIRD PARTY PROJECT LEAD:			
I hereby certify that this completed application provides a truthful and accurate representation of the proposed project in keeping with the CWF guidelines explained in CWF Grant Application Toolkit – CWF Reference Materials.			
TITLE	NAME	SIGNATURE	DATE: DD/MM/YY
Lions Club Director & Past President	Paul Brent		30-Oct-17
CRD FINANCIAL SERVICES:			
This is certify that:			
1. The proposed project complies with the terms and conditions of the CWF Agreement;			
2. The project's Electoral Area has sufficient funds in its CWF Account to award the grant requested;			
3. The Service involved in the project has the resources to cover the project's CWF-ineligible costs.			
AUTHORIZED SIGNATORY TITLE	NAME	SIGNATURE	DATE: DD/MM/YY
Chief Financial Officer	Nelson Chan, MBA, CPA, CMA		1-Nov-17
ELECTORAL AREA DIRECTOR APPROVAL:			
ELECTORAL AREA	DIRECTOR NAME	SIGNATURE	DATE: DD/MM/YY
<input type="checkbox"/> JDF <input checked="" type="checkbox"/> SGI <input type="checkbox"/> SSI	David Howe		30/10/17
SUBMIT APPLICATION TO THE CRD FINANCE AND TECHNOLOGY DEPT, ATTN: <u>SENIOR MGR, FINANCIAL SERVICES</u>			