




Community Works Fund (CWF) Grant Application – CRD Service

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| SECTION 1: Ultimate Recipient Information | | | |
| DEPARTMENT ACRONYM SGL Admin | SERVICE Southern Gulf Islands Administration | SERVICE NO. 1.1100 | |
| SECTION 2: Project Information | | | |
| PROJECT TITLE Southern Gulf Islands (SGL) - Corporate Asset Management Plan (CAMP) | | ELIGIBLE PROJECT CATEGORY Asset Management | |
| DESCRIBE THE PROJECT PUPOSE (MAX. 400 CHARACTERS). We are building on the long-term practice of asset management (i.e. Water, Sewer, Buildings, Parks, etc) in the SGL. In order to sustain the level of service (LOS) our infrastructure provides, a CAMP needs to be developed to gain a complete view of all the assets to help in prioritizing our capital investments to have the greatest impact on social, environment and financial elements in our community. | | | |
| USING THE ELIGIBLE PROJECT EXAMPLES TABLE ON PAGES 9-10, IDENTIFY AN EXAMPLE PROJECT THAT RELATES MOST CLOSELY TO THE PROPOSED PROJECT (MAX. 200 CHARACTERS) Asset Management Plan | | | |
| DESCRIBE HOW THE PROPOSED PROJECT IN ITS COMMUNITY CONTEXT RELATES TO THE ELIGIBLE PROJECT EXAMPLE IDENTIFIED ABOVE (MAX. 500 CHARACTERS) Our assets are a core element in delivering services to the community. Each asset has an expected service life that is greatly affected by demand and maintenance planning; without having a long-term forecast on the risks, costs and asset condition, the service delivery will be compromised. Establishing an asset management plan for the SGL will ensure service delivery is maintained for future generations. | | | |
| DESCRIBE HOW THE PROJECT RELATES TO THE GAS TAX FUNDING OBJECTIVES OF SUPPORTING PRODUCTIVITY AND ECONOMIC GROWTH, A CLEAN ENVIRONMENT, AND STRONG CITIES AND COMMUNITIES. (MAX. 800 CHARACTERS) Developing a corporate asset management plan will ensure sustainability in service delivery with our assets which will build strong communities and cities now and for future generations. Additionally, as it relates to clean environment, it will analyze the GHG emissions of our assets as a part of our commitment to reducing climate change. | | | |
| SECTION 3: Project Administration and Sustainability Considerations | | | |
| PROJECT MANAGER TITLE Carlo | NAME (LAST, FIRST) Vijandre | EMAIL ADDRESS cvijandre@crd.bc.ca | TEL. NO. (250) 360-3175 |
| DESCRIBE HOW THE PROJECT ALIGNS WITH A CRD SERVICE PLAN AND/OR CAPITAL PLAN (MAX. 300 CHARACTERS). The project aligns with the Corporate Priorities under Regional Infrastructure in developing long-term asset management plans. | | | |
| IF THE PROJECT INVOLVES A TANGIBLE CAPITAL ASSET, HOW WILL THE COST OF SUSTAINING IT OVER ITS LIFECYLE BE FUNDED? (MAX. 400 CHARACTERS) n/a | | | |
| ESTIMATED PROJECT START DATE: 1-Dec-2017 | | ESTIMATED PROJECT ENDDATE: 30-Mar-2018 | |

| SECTION 4: Project Budget | | | |
|---|----------------------------|--|---|
| PROJECT COSTS AND SOURCES OF FUNDING: | | | |
| Total Project Cost | \$ 60,000.00 | | |
| CWF Request | \$ 60,000.00 | | |
| Borrowing | \$ 0.00 | | |
| Internal Contributions | \$ 0.00 | | |
| Other 3 rd Party funds | \$ 0.00 | | |
| Is the CWF requested replacing other available funding sources for the project? | | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| CWF-ELIGIBLE EXPENDITURES: <i>See Eligible Expenditures definition on p. 6</i> | | | |
| Consultant | \$ 60,000.00 | | |
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| Sub-Total: Eligible Expenditures: | | | \$ 60,000.00 |
| CWF-INELIGIBLE EXPENDITURES: <i>See Ineligible Expenditures definition on p. 6</i> | | | |
| n/a | \$ 0.00 | | |
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| Sub-Total: Eligible Costs: | | | \$ 0.00 |
| TOTAL COSTS | | | \$ 60,000.00 |
| SPECIFY HOW THE PROJECT'S CWF-INELIGIBLE EXPENDITURES WILL BE COVERED? (MAX. 100 CHARACTERS) | | | |
| n/a | | | |
| SECTION 5: Project Authorization | | | |
| PROJECT MANAGER: | | | |
| I hereby certify that this completed application provides a truthful and accurate representation of the proposed project in keeping with the CWF guidelines explained in CWF Grant Application Toolkit – CWF Reference Materials. | | | |
| TITLE | NAME | SIGNATURE | DATE: DD/MM/YR |
| Manager, Asset Management | Carlo Vijandre |  | 20-Oct-17 |
| CRD FINANCIAL SERVICES: | | | |
| This is certify that: | | | |
| 1. The proposed project complies with the terms and conditions of the CWF Agreement; | | | |
| 2. The project's Electoral Area has sufficient funds in its CWF Account to award the grant requested; | | | |
| 3. The Service involved in the project has the resources to cover the project's CWF-ineligible expenditures. | | | |
| AUTHORIZED SIGNATORY TITLE | NAME | SIGNATURE | DATE: DD/MMM/YYYY |
| Chief Financial Officer | Nelson Chan, MBA, CPA, CMA |  | 20-Oct-2017 |
| ELECTORAL AREA DIRECTOR APPROVAL: | | | |
| ELECTORAL AREA | DIRECTOR NAME | SIGNATURE | DATE: DD/MMM/YYYY |
| <input type="checkbox"/> JDF <input checked="" type="checkbox"/> SGI <input type="checkbox"/> SSI | Director Howe |  | 20-Oct-2017 |
| SUBMIT APPLICATION TO THE CRD FINANCE AND TECHNOLOGY DEPT, ATTN: <u>MANAGER, ASSET MANAGEMENT</u> | | | |