

Community Emergency Preparedness Fund

Emergency Social Services

Phone: 250 387-4470 E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

2017 APPLICATION FORM

Please complete and return this form by **November 17, 2017**. All questions are required to be answered by typing directly in this form. For detailed instructions regarding application requirements, please refer to the *2017 Emergency Social Services Program & Application Guide*.

SECTION 1: APPLICANT INFORMATION

Applicant: Capital Regional District

Date of Application: November 1, 2017

Contact Person*: Peter Ensor

Title: Manager, Fire and Emergency Programs

Phone: 250-415-1695

E-mail: pensor@crd.bc.ca

* Contact person must be an authorized representative of the applying local government or Treaty First Nation.

SECTION 2: PROJECT INFORMATION

1. NAME OF PROJECT.

Electoral Area Group Lodging Readiness Project

2. EMERGENCY PLAN.

Please describe the extent to which the proposed project will support recommendations or requirements identified in the local Emergency Plan.

This project will support the care and housing of the evacuated persons portion of the Electoral Area (EA) Emergency Plans (agregated for Juan de Fuca, Salt Spring Island and the Southern Gulf Islands Electoral Areas). Both from the context of small community disruptions or the impacts of a large scale event requiring mass care. The elements within our emergency plans, particularly with respect to wildfire, will allow both small and large scale deployment strategies in a timely and efficient manner.

3. TRANSFERABILITY.

Please describe the extent to which the proposed project may offer transferable resources and supplies (i.e. ESS volunteers, training resources, cots, blankets, etc.) to other local governments and/or Treaty First Nations.

These resources and training will enhance the ESS team capabilities within our Electoral Areas and will also provide the possibility of mutual aid support to our neighbouring Municipalities and

First Nations Partners as requested through the Regional Emergency Management Partnership (REMP) or EMBC.

4. PARTNERSHIPS. Please identify any other authorities you will collaborate with on the proposed project and outline how you intend to work together.

Our 3 Electoral Areas are part of the CRD Mutual Aid organization that covers apx 2/3 of the CRD land area with approximately 10% of the population, and are also part of the Regional Emergency Management Partnership (REMP) which creates a partnership with all of the Municipalities, Electoral Areas and First Nations located within the CRD. Consequently transferability of this stockpile is widely available to Partner Governments and EMBC for reallocation as needed to support neighbouring affected populations.

How will a collaborative approach leverage efficiencies and be a cost effective approach to ESS.

This collaborative approach through mutual aid, as recently practiced during Exercise Salish Sea, effectively increases the available personnel to respond in support of an incident or event. It also leverages existing teams in each of our smaller communities who all use a common standard operating procedure.

5. PROPOSED ACTIVITIES. What specific activities will be undertaken as part of the proposed project. Please refer to Section 4 of the Program & Application Guide.

Training: the delivery of an all EA "Group Lodging" course will benefit the entire ESS Organization.

Volunteer recruitment and retention will be enhanced through the exciting and dynamic nature of this new program.

The purchase of related supplies and equipment for Group Lodging will energize the entire team and provide a substantial increase in capability.

6. CAPACITY BUILDING. Describe how the proposed project will increase capacity to deliver emergency social services in your community.

As our Electoral Areas cover an extensive geographic area, this project will serve numerous rural communities, namely: Galiano, Mayne, Pender, Saturna, Piers, Sidney Island, Salt Spring Island (North, Central and South), Malahat, Willis Point, East Sooke, Otter Point, Shirley and Port Renfrew.

7. EVALUATION. How will the project be evaluated?

The project will be evaluated in 3 stages:

1. Delivery of the "Group Lodging" course to all 3 Electoral Area ESS teams.
 2. Ordering and receipt of the Group Lodging equipment (cots/blankets etc.).
 3. Completion and testing of an activation and depolyment Plan as developed through the JIBC/EMBC criteria that the team will have learned in the classroom setting.
- * Personnel identification
 - * equipment safe storage procedures
 - * Deployment Plan including contact protocol using EMBC Task Number

- * Transport and handling strategy
- * Operational considerations
- * Demobilizations and return to storage Plan

SECTION 3: REQUIRED APPLICATION MATERIALS

Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application:

- ☒ Local government Council or Board resolution, or First Nation Band Council resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
- ☒ Detailed budget for the proposed project. Include a breakdown of desired equipment to be purchased, training and recruitment activities, and other considerations or comments. The budget must also clearly identify the Community Emergency Preparedness Fund funding request, applicant contribution, and/or other grant funding.

SECTION 4: SIGNATURE (To be signed by Local Government or First Nation Applicant)

I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our local authority's jurisdiction (or appropriate approvals are in place).

Name: Peter Ensor	Title: Manager, Fire and Emergency Programs
Signature:	Date: 2017-11-01

All applications should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8