

**REPORT TO THE CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, SEPTEMBER 13, 2017**

SUBJECT Community Works Fund Applications

ISSUE

To approve the attached Community Works Fund (CWF) grant application.

BACKGROUND

The Community Works Fund (CWF) is delivered to all local governments in British Columbia through a direct annual allocation to support local priorities.

The 2014-2024 Community Works Fund Agreement between the CRD and the Union of BC Municipalities (CWF Agreement) specifies the CRD's roles and responsibilities with regard to the expenditure and reporting of CWF.

CWF grant proposals are subject to Electoral Area Director approval prior to being submitted for Capital Regional District Board approval.

An initial application of \$20,100 for the Thieves Bay Park Lawn Enhancement project was approved at the August 2, 2017, CRD Board meeting. The same project is requesting an additional \$26,000, for a total CWF funding contribution of \$46,100.

IMPLICATIONS

The proposed project meet the terms and conditions as outlined in the 2014-2024 Community Works Fund Agreement between the CRD and the Union of British Columbia Municipalities (UBCM). Additionally, CRD administrative and operational implications have been taken into consideration.

RECOMMENDATION

That the following Community Works Fund application be approved:

RECIPIENT	PROJECT	AMOUNT
Pender Parks and Recreation Commission	Thieves Bay Park Lawn Enhancement	\$46,100

Submitted by:	Carlo Vijandre, PMP, ASCT, FMP, Manager, Asset Management
Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Larisa Hutcheson, P.Eng., General Manager, Parks & Environmental Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

Attachments:

Appendix A – Board-Approved CWF Investments as of August 31, 2017

Appendix B – Pender Parks and Recreation Commission CWF Application