




# Community Works Fund (CWF) Grant Application – CRD Service

SECTION 1: Ultimate Recipient Information			
DEPARTMENT ACRONYM PIPRC	SERVICE Pender Island Parks and Recreation Commission		SERVICE NO. 1.485
SECTION 2: Project Information			
PROJECT TITLE Thieves Bay Park Lawn Enhancement		ELIGIBLE PROJECT CATEGORY Recreational Infrastructure	
DESCRIBE THE PROJECT PUPOSE (MAX. 400 CHARACTERS).  <p>The lawn at Thieves Bay is presently very uneven making it difficult to mow, but also difficult to drain in the wet season. The entire surface is several inches deep in water throughout the winter.</p> <p>We thought to install an underground drainage network of perforated pipes and gravel to collect sub-surface seepage and at the same time to contour or shape the surface so that surface water will drain more completely. The desired end result is a surface that will be welcoming to kids and adults. The improved drainage will be evident in the wet season and will permit a year round use of this park.</p> <p>If the work can be done before the wet season sets in (ie work done in September) then grass can be planted and will be ready for use in the Spring.</p>			
USING THE ELIGIBLE PROJECT EXAMPLES TABLE ON PAGES 9-10, IDENTIFY AN EXAMPLE PROJECT THAT RELATES MOST CLOSELY TO THE PROPOSED PROJECT (MAX. 200 CHARACTERS) Recreational infrastructure			
DESCRIBE HOW THE PROPOSED PROJECT IN ITS COMMUNITY CONTEXT RELATES TO THE ELIGIBLE PROJECT EXAMPLE IDENTIFIED ABOVE (MAX. 500 CHARACTERS)  <p>The Park is a widely used by the community. The unevenness of the lawn area impacts the recreational enjoyment as well as safety of the users and the wetness in winter months limits the use. Levelling and installing drainage pipes and gravel will solve those issues.</p>			
DESCRIBE HOW THE PROJECT RELATES TO THE GAS TAX FUNDING OBJECTIVES OF SUPPORTING PRODUCTIVITY AND ECONOMIC GROWTH, A CLEAN ENVIRONMENT, AND STRONG CITIES AND COMMUNITIES. (MAX. 800 CHARACTERS)  <p>Leveling the lawn and installing drainage at Thieves Bay Park will provide a safe and year round user friendly area where the community and visitors alike can enjoy the various events and gatherings that take place there over the years.</p>			
SECTION 3: Project Administration and Sustainability Considerations			
PROJECT MANAGER TITLE Chair, PIPRC	NAME (LAST, FIRST) Chapman, John	EMAIL ADDRESS john.chapman@shaw.ca	TEL. NO .250-629-6274
DESCRIBE HOW THE PROJECT ALIGNS WITH A CRD SERVICE PLAN AND/OR CAPITAL PLAN (MAX. 300 CHARACTERS).  <p>The surface renewal project supports safe, year round recreational activities at Thieves Bay Park, which is a mandate of the PIPRC.</p>			
IF THE PROJECT INVOLVES A TANGIBLE CAPITAL ASSET, HOW WILL THE COST OF SUSTAINING IT OVER ITS LIFECYLE BE FUNDED? (MAX. 400 CHARACTERS)          			
ESTIMATED PROJECT START DATE: SEPT 5/2017		ESTIMATED PROJECT ENDDATE: SEPT 30/2017	

<b>SECTION 4: Project Budget</b>	
PROJECT COSTS AND SOURCES OF FUNDING:	
Total Project Cost	\$20,190.00
CWF Request	\$20,190.00
Borrowing	
Internal Contributions	
Other 3 <sup>rd</sup> Party funds	
Is the CWF requested replacing other available funding sources for the project?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
CWF-ELIGIBLE EXPENDITURES: <i>See Eligible Expenditures definition on p. 6</i>	
*Pipe & fittings	\$1,500
*Drain rock and fabric	\$2,650
*labour and machine time	\$12,000
*Grass seed, fertilizer and fencing	\$675
*Contingency	\$3,365
Sub-Total: Eligible Expenditures:	\$20,190
CWF-INELIGIBLE EXPENDITURES: <i>See Ineligible Expenditures definition on p. 6</i>	
Sub-Total: Eligible Costs:	\$ 0.00

TOTAL COSTS	\$20,190
SPECIFY HOW THE PROJECT'S CWF-INELIGIBLE EXPENDITURES WILL BE COVERED? (MAX. 100 CHARACTERS)	

<b>SECTION 5: Project Authorization</b>			
PROJECT MANAGER:			
I hereby certify that this completed application provides a truthful and accurate representation of the proposed project in keeping with the CWF guidelines explained in CWF Grant Application Toolkit – CWF Reference Materials.			
TITLE	NAME	SIGNATURE	DATE: DD/MM/YR
Chair, PIPRC	John Chapman		20/07/17
CRD FINANCIAL SERVICES:			
This is certify that:			
1. The proposed project complies with the terms and conditions of the CWF Agreement; 2. The project's Electoral Area has sufficient funds in its CWF Account to award the grant requested; 3. The Service involved in the project has the resources to cover the project's CWF-ineligible expenditures.			
AUTHORIZED SIGNATORY TITLE	NAME	SIGNATURE	DATE: DD/MMM/YYYY
Chief Financial Officer	Nelson Chan, MBA, CPA, CMA		
ELECTORAL AREA DIRECTOR APPROVAL:			
ELECTORAL AREA	DIRECTOR NAME	SIGNATURE	DATE: DD/MMM/YYYY
<input type="checkbox"/> JDF <input type="checkbox"/> SGI <input type="checkbox"/> SSI	David Howe		
SUBMIT APPLICATION TO THE CRD FINANCE AND TECHNOLOGY DEPT, ATTN: <a href="#">SENIOR MGR, FINANCIAL SERVICES</a>			