

**REPORT TO CAPITAL REGIONAL DISTRICT BOARD  
MEETING OF WEDNESDAY, JULY 12, 2017**

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**SUBJECT**     **Bylaw No. 4191: Capital Regional District Recreation Services and Facilities Fees and Charges 2017-2018**

**ISSUE**

To update the recreation services and facilities fees and charges schedules for 2017-2018.

**BACKGROUND**

The Capital Regional District (CRD) charges fees for access to recreation services and facilities. Fee schedules are currently in place for the following recreation facilities: West Shore, Panorama, SEAPARC, Rainbow Road Pool and ancillary recreation facilities on Salt Spring Island, Juan de Fuca Electoral Area Community Parks and Port Renfrew Community Recreation Centre. Bylaw No. 4191 updates the annual fees and charges schedules (Appendix 1).

**ALTERNATIVES**

**Alternative 1**

1. That Bylaw No. 4191, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 11, 2017" be introduced and read a first and second time;
2. That Bylaw No. 4191 be read a third time; and
3. That Bylaw No. 4191 be adopted.

**Alternative 2**

That the proposed fees and charges be referred back to staff for further information.

**IMPLICATIONS**

This bylaw is required to provide the necessary authority before these services can collect updated fees and charges from patrons using these facilities. Please refer to Appendix 2 for a list of revisions included in the bylaw. The proposed fees and charges have been recommended by the respective Commissions and Society Board.

**CONCLUSION**

The proposed fees and charges bylaw includes the fee schedules as approved by the respective Commissions, Committees, and Society Boards for the 2017/2018 season.

**RECOMMENDATION**

1. That Bylaw No. 4191, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 11, 2017" be introduced and read a first and second time;
2. That Bylaw No. 4191 be read a third time; and
3. That Bylaw No. 4191 be adopted.

Submitted by:	Amber Donaldson, MA, CPA, CMA, A/Senior Manager, Financial Services
Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Larisa Hutcheson, P.Eng., General Manager, Parks & Environmental Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

KJ:ngm

Attachments:

Appendix 1: Bylaw No. 4191

Appendix 2: List of Revisions