

Terms of Reference

The logo for the Capital Regional District (CRD) is located in the top right corner of the header. It consists of the letters 'CRD' in a stylized, bold, sans-serif font, positioned above a series of three curved, overlapping lines that suggest a landscape or water.

TRANSPORTATION COMMITTEE

PREAMBLE:

The Capital Regional District (CRD) Transportation Committee is a standing committee established by the CRD Board and will oversee and make recommendations to the Board regarding matters related to regional transportation, including the establishment of a transportation service for the region.

The Committee's official name is to be:

The Transportation Committee

1.0 PURPOSE

The mandate of the committee includes providing advice or making recommendations, or both, to the Board regarding the following functions:

- a) Regional transportation matters;
- b) Implementing a new regional transportation service including consolidating existing transportation functions under a new service authority;
- c) Encouraging a strong regional voice on regional transportation matters including ferries, rail and transit.

The Committee may also make recommendations to the Board to:

- d) Advocate to senior levels of government to support major multi-modal transportation projects which encourage economic development;
- e) Advocate for regional transit priorities to the Victoria Regional Transit Commission.

The Traffic Safety Commission will report through the Transportation Committee.

2.0 ESTABLISHMENT AND AUTHORITY

- a) The Committee will make recommendations to the CRD Board for consideration;
- b) The CRD Board Chair will appoint the Committee Chair, Vice Chair and committee members on an annual basis.

3.0 COMPOSITION

- a) The Chair, Vice Chair and members are appointed annually by the Board Chair;
- b) At least one member of the committee should be a liaison member of the Regional Parks Committee, Planning & Protective Services Committee and the Electoral Area Services Committee

4.0 PROCEDURES

- a) The Committee shall meet at the call of the Committee Chair with the number and frequency of meetings varying according to the work plan undertaken.
- b) The agenda will be finalized in consultation between staff and the Committee Chair and any Committee member may make a request to the Chair to place a matter on the agenda.
- c) With the approval of the Committee Chair and the Board Chair, committee matters of an urgent or time sensitive nature may be forwarded directly to the Board for consideration.
- d) A quorum is a majority of the committee membership and is required to conduct committee business.
- e) The Committee may invite members from any Standing Committee to participate in its meetings in accordance with the CRD Procedures Bylaw.

5.0 RESOURCES AND SUPPORT

- a) The General Manager, Planning and Protective Services will act as liaison to the committee; and
- b) Minutes and agendas are prepared and distributed by the Legislative & Information Services Department.