
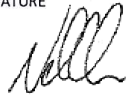



Community Works Fund (CWF) Grant Application – CRD Service

SECTION 1: Ultimate Recipient Information			
DEPARTMENT ACRONYM PPS	SERVICE Regional Housing	SERVICE NO. 1310.0000	
SECTION 2: Project Information			
PROJECT TITLE Hydrology Study, Phase 2, Planning and Development Phase – Drake Road Housing		ELIGIBLE PROJECT CATEGORY Drinking Water	
DESCRIBE THE PROJECT PURPOSE (MAX. 400 CHARACTERS). CRD proposes to build 80 residential units at 161 Drake Road on Salt Spring Island. In 9/14, the North Salt Spring Waterworks District issued a district-wide moratorium on new water connections. Obtaining water via a groundwater well is the best option for a water source. \$25k has been spent of \$30k CWF to drill first well. Need to drill a second well to identify appropriate water source.			
USING THE ELIGIBLE PROJECT EXAMPLES TABLE ON PAGES 9-10, IDENTIFY AN EXAMPLE PROJECT THAT RELATES MOST CLOSELY TO THE PROPOSED PROJECT (MAX. 200 CHARACTERS) Drinking and Wastewater: a hydrology study is required as part of the planning and design phase in the construction of affordable housing.			
DESCRIBE HOW THE PROPOSED PROJECT IN ITS COMMUNITY CONTEXT RELATES TO THE ELIGIBLE PROJECT EXAMPLE IDENTIFIED ABOVE (MAX. 500 CHARACTERS) In 5/13, the North Salt Spring Waterworks District (NSSWD) provided preliminary approval for water allocation for up to 80 units. In 11/14, NSSWD advised no new demands for services until the evaluation of a hydrology study was completed. In 4/15, Island Trust gave first reading of the Drake Road zoning bylaw but advised the CRD that a second and third reading would not be considered without either the NSSWD commitment of water connections or a reasonable alternative water supply.			
DESCRIBE HOW THE PROJECT RELATES TO THE GAS TAX FUNDING OBJECTIVES OF SUPPORTING PRODUCTIVITY AND ECONOMIC GROWTH, A CLEAN ENVIRONMENT, AND STRONG CITIES AND COMMUNITIES. (MAX. 800 CHARACTERS) Key findings in the SSI Needs Assessment 2015 include a softening home ownership market, an increasingly tight and unaffordable rental market, increased homelessness, and stronger need and interest in seniors housing. CMHC does not conduct rental surveys on SSI but as per the SSI Housing Needs Assessment there were no vacancies on the island. Both the vacancy rate and average rent confirm the need for increased supply of rental housing for those at the low end of market housing.			
SECTION 3: Project Administration and Sustainability Considerations			
PROJECT MANAGER TITLE Manager, Capital Projects	NAME (LAST, FIRST) Kitson, Paul	EMAIL ADDRESS pkitson@crd.bc.ca	TEL. NO. (250) 360-3364
DESCRIBE HOW THE PROJECT ALIGNS WITH A CRD SERVICE PLAN AND/OR CAPITAL PLAN (MAX. 300 CHARACTERS). The Drake Rd. development is a priority activity within the Regional Housing service plan.			
IF THE PROJECT INVOLVES A TANGIBLE CAPITAL ASSET, HOW WILL THE COST OF SUSTAINING IT OVER ITS LIFECYCLE BE FUNDED? (MAX. 400 CHARACTERS) The affordable residential housing development will be sustained through the tenant rent contribution. A replacement reserve is included in the operating budget.			
ESTIMATED PROJECT START DATE: 4-Jul-2017		ESTIMATED PROJECT ENDDATE: 31-Jul-2017	

SECTION 4: Project Budget			
PROJECT COSTS AND SOURCES OF FUNDING:			
Total Project Cost			\$ 40,000.00
CWF Request			\$ 15,000.00
Borrowing			\$ 0.00
Internal Contributions			\$ 0.00
Other 3 rd Party funds			\$ 0.00
Is the CWF requested replacing other available funding sources for the project?			<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
CWF-ELIGIBLE EXPENDITURES: <i>See Eligible Expenditures definition on p. 6</i>			
Ground preparation (2x drilling sites)			\$ 14,000.00
Hydro-geologist Fees (to perform desktop study, supervise drilling and pump testing)			\$ 6,000.00
Drilling Contractor (2x drilling sites)			\$ 20,000.00
Sub-Total: Eligible Expenditures:			\$ 40,000.00
CWF-INELIGIBLE EXPENDITURES: <i>See Ineligible Expenditures definition on p. 6</i>			
Sub-Total: Eligible Costs:			\$ 0.00
TOTAL COSTS			\$ 40,000.00
SPECIFY HOW THE PROJECT'S CWF-INELIGIBLE EXPENDITURES WILL BE COVERED? (MAX. 100 CHARACTERS)			
SECTION 5: Project Authorization			
PROJECT MANAGER:			
I hereby certify that this completed application provides a truthful and accurate representation of the proposed project in keeping with the CWF guidelines explained in CWF Grant Application Toolkit – CWF Reference Materials.			
TITLE	NAME	SIGNATURE	DATE: DD/MM/YR
Manager, Capital Projects	Paul Kitson		12-Jun-17
CRD FINANCIAL SERVICES:			
This is certify that:			
1. The proposed project complies with the terms and conditions of the CWF Agreement;			
2. The project's Electoral Area has sufficient funds in its CWF Account to award the grant requested;			
3. The Service involved in the project has the resources to cover the project's CWF-ineligible expenditures.			
AUTHORIZED SIGNATORY TITLE	NAME	SIGNATURE	DATE: DD/MMM/YYYY
Chief Financial Officer	Nelson Chan, MBA, CPA, CMA		14/Jun/2017
ELECTORAL AREA DIRECTOR APPROVAL:			
ELECTORAL AREA	DIRECTOR NAME	SIGNATURE	DATE: DD/MMM/YYYY
<input type="checkbox"/> JDF <input type="checkbox"/> SGI <input checked="" type="checkbox"/> SSI	Wayne McIntyre		14/05/17
SUBMIT APPLICATION TO THE CRD FINANCE AND TECHNOLOGY DEPT, ATTN: SENIOR MGR, FINANCIAL SERVICES			

Updated Cost
figures: June
15, 2017:

\$45,000

\$25,000

\$45,000

\$45,000

NOTE: Submission was signed by Director McIntyre on 14/06/17