



Notice of Meeting and Meeting Agenda Governance Committee

Wednesday, February 1, 2023

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

M. Little (Chair), S. Goodmanson (Vice Chair), S. Brice, C. Coleman, B. Desjardins, G. Holman,
P. Jones, K. Murdoch, D. Murdock, S. Tobias, C. Plant (Board Chair, ex officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [23-079](#) Minutes of the June 1, 2022 Governance Committee Meeting

Recommendation: That the minutes of the June 1, 2022 Governance Committee meeting be adopted as circulated.

Attachments: [Minutes - June 1, 2022](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [23-089](#) 2023 Governance Committee Terms of Reference

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: 2023 Governance Committee Terms of Reference](#)
[Appendix A: 2023 Governance Committee ToR - Approved Dec 14 2022](#)

6.2. [23-094](#) 2023 Appointments Advisory Committee

Recommendation: The Governance Committee recommends to the Capital Regional District Board:
That the membership of the Appointments Advisory Committee for 2023 include Governance Committee Chair Little and the following two committee members: Director [X], and Director [Y].

Attachments: [Staff Report: 2023 Appointments Advisory Committee](#)
[Appendix A: CRD Appointment of Public Members To External Boards Policy](#)

6.3. [23-100](#) Consideration of a Board Code of Conduct

Recommendation: The Governance Committee recommends to the Capital Regional District Board:
1. That the CRD Board endorse development of a code of conduct to establish shared expectations of responsible conduct and behavior of CRD Directors; and,
2. That staff be directed to report back to Governance Committee with resources and examples to facilitate development of the code of conduct.

Attachments: [Staff Report: Consideration of a Board Code of Conduct](#)
[Appendix A: Principles for Codes of Conduct Regulation](#)
[Appendix B: UBCM Model Code of Conduct](#)
[Appendix C: UBCM Companion Guide](#)

6.4. [23-097](#) Bylaw 4540 - Election and Voting Procedures Bylaw Amendment

Recommendation: The Governance Committee recommends to the Capital Regional District Board:
1. That Bylaw 4540, the "Capital Regional District Election and Voting Procedures Bylaw, 2008, Amendment Bylaw No. 4, 2023" be introduced, read a first, second, and third time;
2. That Bylaw 4540 be adopted.

Attachments: [Staff Report: Election and Voting Procedures Bylaw Amendment](#)
[Appendix A: Bylaw 4540](#)
[Appendix B: Redlined Amendments to Bylaw 3543 \(Consolidated\) Redlined](#)

7. Notice(s) of Motion**8. New Business****9. Adjournment**

The next meeting is April 5, 2023.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.