



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, September 21, 2022

1:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

Special Meeting - Budget

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. PRESENTATIONS/DELEGATIONS

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

4. SPECIAL MEETING MATTERS

4.1. [22-545](#) 2023 Service Planning - Community Needs Summaries

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: 2023 Service Planning-Community Needs Summaries](#)
[Appendix A: Consolidated List of Initiatives for 2023](#)
[Appendix B: Community Need Summary – Arts & Culture](#)
[Appendix C: Community Need Summary – Water](#)
[Appendix D: Community Need Summary – Wastewater](#)
[Appendix E: Community Need Summary – Protective Services](#)
[Appendix F: Community Need Summary – Planning & Development](#)
[Appendix G: Community Need Summary – Health Facilities](#)
[Appendix H: Community Need Summary – Transportation](#)
[Appendix I: Community Need Summary – Affordable Housing](#)
[Appendix J: Community Need Summary – Recreation](#)
[Appendix K: Community Need Summary – Climate Action & Adaptation](#)
[Appendix L: Community Need Summary – Landfill & Recycling](#)
[Appendix M: Community Need Summary – Parks & Nat. Res. Protection](#)
[Appendix N: Community Need Summary – First Nations Relations](#)
[Appendix O: Community Need Summary – Accountability](#)
[Appendix P: Community Need Summary – Electoral Areas](#)

4.2. [22-492](#) Capital Regional District 2023 Financial Plan Provisional Approval

Recommendation: The Committee of the Whole recommends to the Capital Regional District Board:

1. That the Capital Regional District 2023 Financial Plan be given provisional approval as presented;
(WA)
2. That the Board Directed and Board Endorsed Initiatives be approved and incorporated into the final budget, subject to successful service establishment where required;
(WA)
3. That the new initiatives and capital identified in Appendix H for January 1, 2023, implementation be approved for expenditure;
(WA)
4. That the 2023 Community Need Summaries be approved as presented; and
(WP - All)
5. That the Staff Establishment Chart as attached in Appendix M be approved.
(NWA)

Attachments: [Staff Report: CRD 2023 Financial Plan Provisional Approval](#)
[Presentation: 2023 CRD Provisional Financial Plan](#)
[Appendix A: Budget Process & Financial Planning Guidelines](#)
[Appendix B: CRD 2023 Operating Budget Overview](#)
[Appendix C: CRD 2023 Capital Budget Overview](#)
[Appendix D: CRD 2023 Preliminary Financial Plan Summary](#)
[Appendix E: CRD 2023 Major Capital Projects](#)
[Appendix F: CRD 2023 Financial Indicators](#)
[Appendix G: Budget Review Package Part A](#)
[Appendix G: Budget Review Package Part B](#)
[Appendix G: Budget Review Package Part C](#)
[Appendix H: January Approvals](#)
[Appendix I-1: Electoral Areas Budget Review Report](#)
[Appendix I-2: Juan de Fuca Electoral Area Budget](#)
[Appendix I-3: Salt Spring Island Electoral Area Budget](#)
[Appendix I-4: Southern Gulf Islands Electoral Area Budget](#)
[Appendix I-5: Electoral Area January 2023 Approvals](#)
[Appendix J: CRD 2023 Operating Cost Summary By Service](#)
[Appendix K: Service Budget Highlights](#)
[Appendix L: Initiative Business Cases 2023 Budget Impact](#)
[Appendix M: CRD Staff Establishment](#)
[Appendix N: Operating & Capital Reserve Forecasts](#)

4.3. [22-486](#) BC Local Government Climate Action Program - Funding Distribution

Recommendation: The Electoral Area Services Committee recommends to the Capital Regional District Board:
That the funding associated with the new BC Local Government Climate Action Program in 2022, 2023 and 2024 be distributed as follows: \$79,496 for CRD Climate Action Service; \$11,512 for Juan de Fuca Electoral Area; \$24,552 for Salt Spring Island Electoral Area; and \$10,522 for Southern Gulf Islands Electoral Area.
(WP - All)

Attachments: [Staff Report: BC LG Climate Action Program - Funding Distribution](#)

4.4. [22-540](#) Mt Erskine Water Conversion

Recommendation: The Electoral Area Committee recommends that the Capital Regional District:
Authorize the submission of an application for an Infrastructure Planning grant for Mount Erskine Water Society to assess the water society's infrastructure, operations, and financial position.
(NWA)

Attachments: [Mt Erskine Water Conversion](#)

4.5. [22-474](#) Motion with Notice: Wood Burning Appliance Operation of Salt Spring Island (Director Holman)

Recommendation: That staff provide a report regarding CRD or CRHD legal authority to regulate wood burning appliance operation in the Salt Spring Island electoral area, and that the Southern Gulf Islands and Juan de Fuca electoral areas be specifically excluded.
(NWA)

4.6. [22-519](#) Indigenous Intercultural Skills Training for Board Directors

Recommendation: The First Nations Relations Committee recommends to the Capital Regional District Board:
That staff be directed to offer Directors a series of Indigenous intercultural training, learning and coaching opportunities in 2023.
(NWA)

Attachments: [Staff Report: Indigenous Intercultural Skills Training for Board Directors](#)

4.7. [22-521](#) First Nations Relations Operational Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: First Nations Relations Operational Update](#)

4.8. [22-560](#) Bylaw 4407 - "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 150, 2021"

Recommendation: That Bylaw 4407 "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 150, 2021" be adopted.
(NWP - Voting Block A: JDF EA, Colwood, Langford (Blackwell), Metchosin, Sooke)

Attachments: [Bylaw No.4407](#)

4.9. [22-564](#) Public Hearing Report on Bylaw No. 4473, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 14, 2022"

Recommendation: 1. That the minutes that form the Report of the Public Hearing for Bylaw No. 4473, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 14, 2022" which are certified as a fair and accurate summary of the representations that were made at the public hearing held on September 7 and continued on September 8, 2022 for Bylaw No. 4473, be received;
2. That Bylaw No. 4473 be read a third time; and
3. That Bylaw No. 4473 be adopted.
(NWP - Voting Block A: JDF EA, Colwood, Langford (Blackwell), Metchosin, Sooke)

Attachments: [Staff Report: Public Hearing on Bylaw No. 4473](#)

[Appendix A: Proposed Bylaw No. 4473](#)

[Appendix B: Report of the Public Hearing September 7, 2022](#)

4.10. [22-563](#) Public Hearing Report on Bylaw No. 4464, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 155, 2022"

Recommendation: 1. That the minutes that form the Report of the Public Hearing for Bylaw No. 4464, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 155, 2022", which are certified as a fair and accurate summary of the representations that were made at the public hearing held on September 13, 2022, for Bylaw No. 4464, be received;
2. That Bylaw No. 4464 be read a third time; and
3. That Bylaw No. 4464 be adopted.
(NWP - Voting Block A: JDF EA, Colwood, Langford (Blackwell), Metchosin, Sooke)

Attachments: [Staff Report: Public Hearing Report on Bylaw No. 4464](#)
[Appendix A: Proposed Bylaw No. 4464](#)
[Appendix B: Report of the Public Hearing September 13, 2022](#)

4.11. [22-524](#) City of Langford Hotel Tax

Recommendation: That the Capital Regional District support renewal of the City of Langford's application to levy an accommodation tax under the Municipal and Regional District Tax (MRDT) provision of the Provincial Sales Tax Act.
(NWA)

Attachments: [Staff Report: Langford Hotel Tax](#)
[Appendix A: Letter City of Langford - Re: MRDT](#)
[Appendix B: MRDT Program Requirements](#)

4.12. [22-562](#) Bylaws No. 4487 and 4488: Seagirt Waterworks Conversion to CRD Service

Recommendation: 1. That Bylaw No. 4487, "Seagirt Water System Local Service Establishment Bylaw No. 1, 2022", be introduced and read a first, second, and third time;
(NWA)
2. That participating area approval for Bylaw No. 4487 is authorized by sufficient petition in accordance with ss. 337 and 347 of the Local Government Act;
3. That Bylaw No. 4487 be referred to the Inspector of Municipalities for approval;
(NWA)
4. That Bylaw No. 4488, "Seagirt Water System Local Service Loan Authorization Bylaw No. 1, 2022", be introduced and read a first, second, and third time;
(WA)
5. That participating area approval for Bylaw No. 4488 is authorized by sufficient petition in accordance with ss. 337, 347, 407 and 408 of the Local Government Act; and
6. That Bylaw No. 4488 be referred to the Inspector of Municipalities for approval.
(NWA)

Attachments: [Staff Report: Bylaws No. 4487 & 4488: Seagirt Waterworks Conversion](#)
[Appendix A: Bylaw No. 4487](#)
[Appendix B: Bylaw No. 4488](#)
[Appendix C: Certification of Petition Results](#)

5. MOTION TO CLOSE THE MEETING

5.1. [22-553](#) Motion to Close the Meeting

Recommendation: That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [2 items].

6. RISE AND REPORT

7. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)