



## Notice of Meeting and Meeting Agenda Hospitals and Housing Committee

---

Wednesday, December 1, 2021

1:30 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

---

L. Helps (Chair), G. Orr (Vice Chair), D. Blackwell, S. Brice, F. Haynes, G. Holman, J. Loveday,  
K. Murdoch, D. Screech, C. Plant (Board Chair, ex officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [21-856](#) Minutes of the November 3, 2021 Hospitals and Housing Committee Meeting

**Recommendation:** That the minutes of the Hospitals and Housing Committee meeting of November 3, 2021 be adopted as circulated.

**Attachments:** [Minutes - November 3, 2021](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*In keeping with directives from the Province of BC, there is limited space for the public to attend CRD Board meetings in-person at this time. However, the public may continue to view meeting materials and Live Webcasts online. If you wish to attend a meeting in-person, please email [legserv@crd.bc.ca](mailto:legserv@crd.bc.ca).*

*CRD encourages delegations to participate electronically. Please complete the online application for "Addressing the Board" on our website and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

**6.1.      [21-870](#)      2022 Five Year Updated Routine Capital Plans (2020-2024)**

- Recommendation:** The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:
1. a) That the Capital Region Housing Corporation Umbrella Operating Agreement (UOA) Updated Five Year Routine Capital Plan 2020-2024 be approved; and
  - b) That staff be authorized to implement the UOA 2022 Routine Capital Plan.
  2. a) That the Independent Living BC (ILBC) Updated Five Year Routine Capital Plan 2020-2024 be approved; and
  - b) That staff be authorized to implement the ILBC 2022 Routine Capital Plan.
  3. a) That the No Operating Agreement (NOA) Updated Five Year Routine Capital Plan 2020-2024 be approved; and
  - b) That staff be authorized to implement the NOA 2022 Routine Capital Plan.
  4. a) That the Investment in Housing Innovation (IHI) Updated Five Year Routine Capital Plan 2020-2024 be approved; and
  - b) That staff be authorized to implement the IHI 2022 Routine Capital Plan.
  5. a) That the Regional Housing First Program (RHFP) Updated Five Year Routine Capital Plan 2020-2024 be approved; and
  - b) That staff be authorized to implement the RHFP 2022 Routine Capital Plan.
  6. a) That the Community Housing Fund (CHF) Five Year Routine Capital Plan 2020-2024 be approved; and
  - b) That staff be authorized to implement the CHF Routine 2022 Capital Plan.

**Attachments:**      [Staff Report: 2022 5 Yr Updated Routine Cap'l Plans \(2020-2024\)](#)  
                         [Presentation: 2022 CRHC Financial Plan](#)  
                         [Appendix A: Five Year Updated Routine Capital Plans](#)

**6.2.      [21-871](#)      Major Capital Plan (2022-2026)**

- Recommendation:** The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:
1. That the 2022-2026 Major Capital Plan be approved; and
  2. That staff be authorized to submit grant funding applications and receive grant funding for up to four CRHC Redevelopment projects, through Canada Mortgage and Housing Corporation, BC Housing Management Commission, Federation of Canadian Municipalities and other funding programs as necessary and as they become available.

**Attachments:**      [Staff Report: Major Capital Plan \(2022-2026\)](#)  
                         [Appendix A: Major Capital Plan 2022-2026](#)

**6.3.      [21-872](#)      2022 Administration and Development Services Budgets**

- Recommendation:** The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:
1. That the Capital Region Housing Corporation 2022 Administration Budget be approved; and
  2. That the Capital Region Housing Corporation 2022 Development Services Budget be approved.

**Attachments:**      [Staff Report: 2022 Admin & Development Services Budgets](#)  
                         [Appendix A: Administration Budget](#)  
                         [Appendix B: Development Services Budget](#)

**6.4.      [21-873](#)      2022 Portfolio Operating Budgets**

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:

1. That the 2022 Operating Budget for the Umbrella Operating Agreement be approved;
2. That the 2022 Operating Budget for the No Operating Agreement be approved;
3. That the 2022 Operating Budget for the Independent Living BC Agreement be approved;
4. That the 2022 Operating Budget for the Regional Housing First Program Agreement be approved;
5. That the 2022 Operating Budget for the Investment in Housing Innovation be approved;
6. That the 2022 Operating Budget for the Community Housing Fund (CHF) be approved; and
7. That any 2021 operating surplus/(deficits) to be transferred to/(from) the individual Portfolio Stabilization Reserves be authorized.

**Attachments:**      [Staff Report: 2022 Portfolio Operating Budgets](#)  
[Appendix A: Expiring Properties](#)  
[Appendix B: UOA Operating Budget Summary](#)  
[Appendix C: NOA Operating Budget Summary](#)  
[Appendix D: ILBC Operating Budget Summary](#)  
[Appendix E: RHFP Operating Budget Summary](#)  
[Appendix F: IHI Operating Budget Summary](#)  
[Appendix G: CHF Operating Budget Summary](#)

**6.5.      [21-874](#)      Michigan Square Redevelopment Mortgage Registration and Final Budget Approval**

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:

1. That the resolutions, attached as Appendix A, Appendix B and Appendix C and required by BC Housing Management Commission to authorize the execution of the Section 219 Covenants and the Loan and Mortgage documents for Michigan Square (PID 001-225-197) be approved;
2. That the Cost Overrun Agreement, attached as Appendix D, be approved; and
3. That the Chief Administrative Officer be authorized to do all things necessary to effect the project and take such steps as are required to conclude the financing, construction and operation of the Michigan Square Redevelopment project.

**Attachments:**      [Staff Report: Michigan Sq Redev Mtge Reg'n-Final Budget Approval](#)  
[Appendix A: Draft Cert'd Resolution of Dirs–RHFP Repayable Loan](#)  
[Appendix B: Draft Cert'd Resolution of Dirs–CHF Repayable Loan](#)  
[Appendix C: Draft Cert'd Resolution of Dirs–CHF Forgivable Loan](#)  
[Appendix D: Cost Overrun and Completion Agreement](#)

**6.6.**      [21-857](#)      Previous Minutes of Other CRD Committees and Commissions for Information

**Recommendation:** That the following minutes be received for information:  
a) Tenant Advisory Committee minutes - June 28, 2021

**Attachments:**      [Minutes: Tenant Advisory Committee - June 28, 2021](#)

**7. Notice(s) of Motion**

**8. New Business**

**9. Adjournment**

The next meeting is January 5, 2022.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.