



## Notice of Meeting and Meeting Agenda Electoral Areas Committee

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Wednesday, February 10, 2021

11:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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M. Hicks (Chair), G. Holman (Vice-Chair), D. Howe, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [21-134](#) Minutes of the January 13, 2021 Electoral Areas Committee Meeting

**Recommendation:** That the minutes of the Electoral Areas Committee meeting of January 13, 2021 be adopted as circulated.

**Attachments:** [Minutes - January 13, 2021](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*In keeping with directives from the Province of BC, this meeting will be held by Live Webcast without the public present.*

*To participate electronically, complete the online application for "Addressing the Board" on our website. Alternatively, you may email the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

#### 6.1. [21-102](#) Electoral Area Volunteer Fire Service Regulatory Review

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:

- a) That staff be directed to report back with operational, administrative, and governance strategies to meet and sustain regulatory compliance; and
- b) That \$65,000 be reallocated from operational reserves for 2021 to be available for a temporary increase in staff resources to support fire services to attain compliance. (WP - JDF, SSI, SGI)

**Attachments:** [Staff Report: EA Volunteer Fire Service Regulatory Review](#)  
[Appendix A: Fire Service Review Report](#)

- 6.2.**      [21-110](#)      Community Funding and Support Program Grant: Evacuation Route Planning
- Recommendation:**      The Electoral Areas Committee recommends to the Capital Regional District Board:  
That the Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for Juan de Fuca, Southern Gulf Islands, and Salt Spring Island emergency programs for evacuation route planning and direct staff to provide overall grant management.  
(NWA)
- Attachments:**      [Staff Report: EA Emerg Prgm Grant-Evacuation Route Planning](#)
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- 6.3.**      [21-130](#)      Proposed Revisions to Capital Regional District Bylaw No. 3741 - Building Regulation Bylaw No. 5, 2010
- Recommendation:**      The Electoral Areas Committee recommends to the Capital Regional District Board:  
a) That Bylaw 4403, "Building Regulation Bylaw No. 5, 2010, Amendment Bylaw No. 2, 2021" be introduced and read a first, second, and third time; and  
b) That Bylaw No. 4403 be adopted.  
(NWA, 2/3 on adoption)
- Attachments:**      [Staff Report: Proposed Revisions to CRD Bylaw No. 3741, Bldg Reg](#)  
[Appendix A: Redlined Version of Existing Bylaw No. 3741](#)  
[Appendix B: Amendment Bylaw No. 4403](#)
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- 6.4.**      [21-129](#)      Review of Separation of Building Inspection Services for Each Electoral Area
- Recommendation:**      The Electoral Areas Committee recommends to the Capital Regional District Board:  
That the Building Inspection service to the three Electoral Areas remain as a single shared service with a single budget.  
(NWA)
- Attachments:**      [Staff Report: Review Separation-Bldg Inspection Svcs for Each EA](#)

**6.5.**        [21-048](#)        Investing in Canada Infrastructure Program; COVID-19 Resilience Infrastructure Stream [Electoral Area Projects]

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:  
That the Capital Regional District support the three submitted grant applications, as endorsed in the following resolutions:

1. That the Capital Regional District Board (the Board) supports an application for grant funding for the JDF: Willis Point Water Tank Project through the Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Program; and that the Board supports the project and commits to any associated ineligible costs and cost overruns.
2. That the Capital Regional District Board (the Board) supports an application for grant funding for the SSI: Drake Road Trail Upgrades Project through the Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Program; and that the Board supports the project and commits to any associated ineligible costs and cost overruns; and
3. That the Capital Regional District Board (the Board) supports an application for grant funding for the SGI: Einar's Hill By-Pass Route (Multi Use Trail) Project through the Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Program; and that the Board supports the project and commits to any associated ineligible costs and cost overruns.

(NWA)

**Attachments:**        [Staff Report: ICIP COVID-19 Resilience Infrastructure EAs](#)  
[Appendix A: Juan de Fuca - Willis Pt Fire Dept Water Supply Expansion](#)  
[Appendix B: Salt Spring Island - Drake Road Trail Upgrades](#)  
[Appendix C: Southern Gulf Islands - Einar's Hill By-Pass Route \(Multi Use Trail\)](#)  
[Appendix D: Investing in Canada Infrastructure Program Funding History](#)

**6.6.**        [21-109](#)        CleanBC Funding and Salt Spring Island Composting Project

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That the Capital Regional District's CleanBC Organic Infrastructure and Collection Program grant application be supported;
2. That staff be directed to work with representatives of the Salt Spring Island Composting Project to further pursue CleanBC Organic Infrastructure and Collection Program funding based on the conditional application that has been submitted by staff in support of the Salt Spring Island Farmland Trust initiative; and
3. That the CleanBC Organic Infrastructure and Collection Program grant application be conditional upon the successful establishment of a new Salt Spring Island local area service, approved by the electors, for the development and operation of a composting facility.

(NWA)

**Attachments:**        [Staff Report: CleanBC Funding and Salt Spring Island Composting Project](#)  
[Appendix A: Bylaw No. 1903](#)

**6.7. [21-078](#) Previous Minutes of Other CRD Committees and Commissions for Information**

**Recommendation:** That the following minutes be received for information:

- a) Beddis Water Service Commission Annual General Meeting minutes - April 15, 2019
- b) Cedar Lane Water Service Commission Annual General Meeting minutes - April 18, 2019
- c) Cedars of Tuam Water Service Commission Annual General Meeting minutes - April 17, 2019
- d) Fulford Water Service Commission Annual General Meeting minutes - April 16 2019
- e) Galiano Island Parks and Recreation Commission minutes - December 3, 2020
- f) Ganges Sewer Local Service Commission Annual General Meeting minutes - April 18, 2019
- g) Highland/Fernwood, Highland and Fernwood Local Water Service Commissions Annual General Meeting minutes - April 17, 2019
- h) Maliview Sewer Service Commission Annual General Meeting minutes - April 17, 2019
- i) Mayne Island Parks and Recreation Commission minutes - December 10, 2020
- j) Salt Spring Island Liquid Waste Disposal Local Service Commission Annual General Meeting minutes - April 15, 2019

**Attachments:**

[Minutes: Beddis Water Service Commission AGM-Apr 15/19](#)

[Minutes: Cedar Lane Water Service Commission AGM-Apr 18/19](#)

[Minutes: Cedars of Tuam Water Service Commission AGM-Apr 17/19](#)

[Minutes: Fulford Water Service Commission AGM-Apr 16/19](#)

[Minutes: Galiano Island Parks & Rec Commission-Dec 3/20](#)

[Minutes: Ganges Sewer Local Service Commission AGM-Apr 18/19](#)

[Minutes: Highland/Fernwood Local Water Svce Commissions AGM-Apr 17/19](#)

[Minutes: Maliview Sewer Service Commission AGM-Apr 17/19](#)

[Minutes: Mayne Island Parks & Rec Commission-Dec 10/20](#)

[Minutes: SSI Liquid Waste Disposal Local Service Commission AGM-Apr 15/19](#)

**7. Notice(s) of Motion**

- 7.1. [21-132](#) AVICC Resolution: COVID Safe Restart Grant Inequity for Electoral Areas (Directors Holman & Howe)
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:  
That the following resolution be submitted to AVICC:  
Whereas the Capital Regional District, received a funding allocation of \$1.421M under the Safe Restart grant based on two per capita amounts formulae: \$8.13 for rural populations and \$3.10 for all populations, and a flat funding amount.  
And whereas, the Safe Restart program takes into account the unique structure of regional districts as a service provider, with differing per capita amounts, there is a significant disparity between the per capita allocation for Electoral Areas versus local municipalities with a similar population.  
Therefore be it resolved that AVICC and UBCM advocate to the Ministry of Municipal Affairs and Housing to provide additional Safe Restart Grant funding to Regional District Electoral Areas to equal the funding provided to local municipalities.  
(NWA)
- Attachments:** [Briefing Note: COVID Safe Restart Grant Inequity for Electoral Areas](#)  
[Appendix: Briefing Note Covid Safe Restart](#)
- 7.2. [21-131](#) AVICC Resolution: Inclusion of Salt Spring Island and Southern Gulf Islands in the Islands Coastal Economic Trust (Directors Holman & Howe)
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:  
That the following resolution be submitted to AVICC:  
Whereas the Capital Regional District has advocated for a change in the rural designation from urban to rural for the Electoral Areas of Salt Spring Island, Southern Gulf Islands, and Juan de Fuca as they are not eligible to participate in support programs to help diversify their economy;  
And whereas the province made a regulation change in 2020 to include only the unincorporated Electoral Area of Juan de Fuca, in the Islands Coastal Economic Trust territory;  
Therefore be it resolved that AVICC and UBCM request that the provincial government include the Salt Spring Island Electoral Area and the Southern Gulf Islands Electoral Area within the North Island-Coast Development Trust Region Regulation.  
(NWA)
- Attachments:** [Briefing Note: SSI and SGI Inclusion in ICET](#)  
[Appendix: A to M - SSI and SGI Inclusion in ICET](#)

## 8. New Business

## 9. Adjournment

The next meeting is March 10, 2021.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.