



# Capital Regional District

625 Fisgard St.,  
Victoria, BC V8W 1R7

## Notice of Meeting and Meeting Agenda Capital Regional District Board

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Wednesday, November 18, 2020

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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### SPECIAL INAUGURAL MEETING

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

#### 1. CALL TO ORDER

#### 2. TERRITORIAL ACKNOWLEDGEMENT

#### 3. ELECTION OF CHAIR OF THE BOARD

#### 4. ELECTION OF VICE CHAIR OF THE BOARD

#### 5. RECESS FOR MEETING OF THE CAPITAL REGIONAL HOSPITAL DISTRICT BOARD

#### 6. APPROVAL OF THE AGENDA

#### 7. INAUGURAL ADDRESS OF THE CHAIR

#### 8. PRESENTATIONS/DELEGATIONS

##### 8.1 Presentations

##### 8.2 Delegations

- 8.2.1. 20-752** Delegation - Marcie McLean; Member of the Victoria Family Court & Youth Justice Committee: Re: Agenda Item 11.3.: Review of the Victoria Family Court and Youth Justice Committee

Attachments: Delegation - M. McLean

#### 9. CONSENT AGENDA

- 9.1. [20-699](#)** Community Resiliency Investment Program: 2021 FireSmart Community Funding & Supports Program Grant

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District (CRD) Board:  
That the Capital Regional District Board support an application to the Union of British Columbia Municipalities Community Resiliency Investment Program for Juan de Fuca, Salt Spring Island, and Southern Gulf Islands to develop Community Wildfire Resiliency Plans and direct staff to provide overall grant management.  
(NWA)

**Attachments:** [Staff Report: Community Resiliency Invest't Prog: 2021 FireSmart Grant](#)  
[Appendix A: Community Resiliency Investment Program Application Form](#)

**9.2.      [20-702](#)      Highland Fernwood Water Conservation Plan**

**Recommendation:** That the Highland Fernwood Water Service Commission recommend to the Electoral Areas Committee recommends to the Capital Regional District Board:  
That the Capital Regional District Board endorse the Water Conservation Plan.  
(NWA)

**Attachments:** [Staff Report: Highland Fernwood Water Conservation Plan](#)  
[Appendix: Highland Fernwood Water Conservation Plan](#)

**9.3.      [20-703](#)      Request to Increase Budget to Develop Detailed Engineering Design and Cost Estimates for the Maliview Wastewater Treatment Plant Upgrading**

**Recommendation:** That the Highland Water and Sewer (Maliview) Service Commission recommends that the Electoral Areas Committee recommends to the Capital Regional District Board:  
That the Capital Regional District Board amend the Highland Water and Sewer (Maliview) service Five Year Financial Plan to include a project for Maliview Wastewater Treatment Plant Upgrade Design in year 2020 with the total budget of \$257,620 funded by the combination of capital reserve fund (\$22,000) and Community Work Fund (\$235,620).  
(WA)

**Attachments:** [Staff Report: Develop Detail Designs Maliview Wastewater Treatment Plant](#)  
[Appendix 1: Design Report Maliview Wastewater Treatment Plant](#)  
[Appendix 2: Northern and Rural Infrastructure Program New Announcement](#)

**9.4.      [20-630](#)      Enerkem Facility Update**

**Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:  
1. That this report be received for information.

[At the October 21, 2020, meeting of the Environmental Services Committee, the following motion arising carried:]  
The Environmental Services Committee recommends to the Capital Regional District Board:  
2. That we enter into a non-disclosure agreement with Enerkem to gather information.  
(NWA)

**Attachments:** [Staff Report: Enerkem Facility Update](#)  
[Appendix A: City of Edmonton Factsheet - Waste-to-Biofuels Initiative](#)

**9.5.      [20-608](#)      Provincial Plastics Action Plan Update and Next Steps**

**Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:  
That the Plastics Action Plan and Next Steps report be received for information.  
(NWA)

**Attachments:** [Staff Report: Provincial Plastics Action Plan Update and Next Steps](#)  
[Appendix A: Plastics Action Plan Policy Consultation Paper \(July 2019\)](#)  
[Appendix B: Province of BC - Order in Council - June 29, 2020](#)  
[Appendix C: Recycling Regulation - Policy Intentions Paper](#)

**9.6.      [20-676](#)      Capital Regional District External Grants Update**

**Recommendation:** The Governance and Finance Committee recommends to the Capital Regional District Board:  
That the Capital Regional District External Grants Update be received for information.  
(NWA)

**Attachments:** [Staff Report: CRD External Grants Update](#)  
[Appendix A: CRD Grant Dashboards](#)

**9.7.      [20-698](#)      Grant Adjudication Process**

**Recommendation:** The Governance and Finance Committee recommends to the Capital Regional District Board:  
That the Grant Adjudication Process report be received for information.  
(NWA)

**Attachments:** [Staff Report: Grant Adjudication Process](#)  
[Appendix A: Eight-Step Decision-Making Model](#)

**9.8.      [20-697](#)      Youth Engagement in the Capital Regional District**

**Recommendation:** The Governance and Finance Committee recommends to the Capital Regional District Board:  
That staff be directed to expand and enhance the CRD's youth engagement approaches as part of the organizational Diversity & Inclusion strategy, currently under development.  
(NWA)

**Attachments:** [Staff Report: Youth Engagement in the CRD District](#)  
[Appendix A: Youth Engagement within the CRD Summary](#)  
[Appendix B: Youth Engagement outside the CRD Summary](#)

**9.9.      [20-553](#)      Motion with Notice: CRD External Appointments (C. Plant)**

**Recommendation:** The Governance and Finance Committee recommend to the Capital Regional District Board:  
That staff report back on developing and implementing a standardized process for CRD appointments of members of the public to external boards.  
(NWA)

**9.10.     [20-634](#)      Motion with Notice: Board Discussion Policy Addendum to Procedures  
Bylaw (Directors Tait and Windsor)**

**Recommendation:** That the Governance and Finance Committee recommend to the Capital Regional District Board:  
Whereas during board and committee meetings Directors are often moving motions, making amendments, asking questions and offering discussion in a somewhat disorganized fashion.  
Whereas this can create some confusion from Directors as well as members of the public following the meeting virtually or viewing the recorded meeting.  
Therefore be it resolved that staff develop a policy to guide board discussion and that the policy be referred to as an addendum in the Board Procedures Bylaw.  
(NWA)

**9.11.      [20-691](#)      Reaching Home Additional COVID Funding**

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Regional District Board:  
That the COVID-19 Additional Reaching Home Funding report be received for information.  
(NWA)

**Attachments:**      [Staff Report: Reaching Home Additional COVID Funding](#)  
                             [Appendix A: Reaching Home Program COVID-19 Funding Strategy](#)  
                             [Appendix B: 2020-21 Reaching Home COVID-19 Contracts](#)

**9.12.      [20-690](#)      Regional Housing First Program: Project Update, Third Quarter 2020**

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Regional District Board:  
That the Regional Housing First Program: Project Update, Third Quarter 2020 report be received for information.  
(NWA)

**Attachments:**      [Staff Report: RHFP - Project Update, Third Quarter 2020](#)  
                             [Appendix A: RHFP - Project Update, Third Quarter 2020](#)

**9.13.      [20-692](#)      Spencer Close Mortgage - Tri-Partite Agreement and Landlord Estoppel Certificate: 2763 Spencer Road**

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Regional District Board:  
a) That the resolutions required by BC Housing Management Commission to authorize the execution of the Tri-Partite Agreement and Landlord Estoppel Certificate for 2763 Spencer Road be approved; and  
b) That the Staff be authorized to execute any agreements with Capital Region Housing Corporation and BC Housing Management Commission and to take steps necessary to conclude the purchase of 2763 Spencer Road, Langford, BC.  
(WA)

**Attachments:**      [Staff Report: Spencer Close Mtge-Tri-Partite Agrmt & Landlord Estoppel Cert](#)  
                             [Appendix A: Spencer Close Landlord Estoppel Cert & Ack of Notice](#)

**9.14.      [20-701](#)      Government of Canada Rapid Housing Initiative**

**Recommendation:** The Hospitals and Housing Committee recommends to the Capital Regional District (CRD) Board:  
That CRD staff be authorized to negotiate and execute agreements with the Government of Canada for the Rapid Housing Initiative and do all things incidental to finalize such agreements.  
(WA)

**Attachments:** [Staff Report: Government of Canada Rapid Housing Initiative](#)  
[Appendix A: Letter from Canada Mortgage and Housing Corporation](#)  
[Appendix B: Sample Contribution Agreement](#)  
[Appendix C: RHI Q&As for Municipalities Under Major Cities Stream](#)

**9.15.**     [20-604](#)     Juan de Fuca Water Distribution Service - 2021 Operating and Capital Budget

**Recommendation:** That the Juan de Fuca Water Distribution Commission recommends that the Capital Regional District Board:  
1. Approve the 2021 Operating and Capital Budget and the Five Year Capital Plan;  
2. Approve the 2021 Juan de Fuca Water Distribution Service retail water rate of \$2.3081 per cubic metre, adjusted if necessary by any change in the Regional Water Supply wholesale water rate; and  
3. Amend the Water Distribution Local Service Conditions, Fees and Charges Bylaw accordingly.  
(WP - Colwood, Highlands, Langford, Metchosin, Sooke, View Royal, JDF EA)

**Attachments:** [Staff Report: JDF Water Service 2021 Operating and Capital Budget](#)  
[Appendix A: JDF Water Distribution Service Budget](#)  
[Appendix B: Long-Term Debt Obligations Summary](#)  
[Appendix C: Retail & Wholesale Water Rate History & Projection](#)

**9.16.**     [20-628](#)     2019-2022 Transportation Service Planning

**Recommendation:** [At the October 21, 2020, meeting of the Planning, Transportation and Protective Services Committee, the following motion arising carried:]  
The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:  
Request a report to the committee of the planned initiatives in the 2021 plan in regards to multi-modal transportation and the E&N Corridor.  
(NWA)

**Attachments:** [Staff Report: 2019-2022 Transportation Service Planning](#)  
[Appendix A: Community Need Summary - Transportation](#)  
[Appendix B: Transportation - Initiatives Progress Report](#)

**9.17.**     [20-629](#)     South Island Transportation Strategy

**Recommendation:** The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:

1. That the South Island Transportation Strategy be received for information.

[At the October 21, 2020, Planning, Transportation and Protective Services Committee meeting, the following motions arising carried:]

2. That the South Island Transportation Strategy report be referred to the Regional Parks Committee as the fourth recommendation speaks to inter-regional trails.
3. That the Planning, Transportation and Protective Services Committee recommend to the CRD Board that the Chair schedule a December Committee of the Whole meeting in the time that typically would be the Planning, Transportation and Protective Services Committee meeting.
4. For staff to provide a summary of gaps in regional transportation functions and options to address them using previously conducted work, for consideration by the Committee of the Whole as soon as possible.
5. That the report [planned initiatives in the 2021 plan in regards to multi-modal transportation and the E&N Corridor] that was requested earlier in the meeting be provided at the proposed Committee of the Whole meeting.  
(NWA)

**Attachments:** [Staff Report: South Island Transportation Strategy](#)  
[Appendix A: South Island Transportation Strategy](#)  
[Appendix B: Summary Analysis – SITS and the RTP](#)  
[Appendix C: Recent & Planned Transportation Projects](#)

**9.18.      [20-727](#)      Ready Step Roll - Active School Travel Planning Progress Report**

**Recommendation:** The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:  
That the Ready Step Roll - Active School Travel Planning Progress report be received for information.  
(NWA)

**Attachments:** [Staff Report: Ready Step Roll-Active School Travel Plan'g Progress Rpt](#)  
[Appendix A: CRD's Ready Step Roll Initiative - 2019/2020 Cohort](#)

**9.19.      [20-728](#)      Regional Growth Strategy Indicators Report**

**Recommendation:** The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:  
That the Regional Growth Strategy Indicator Report be received for information.  
(NWA)

**Attachments:** [Staff Report: Regional Growth Strategy Indicators Report](#)  
[Appendix A: Regional Growth Strategy Indicator Report](#)

**9.20.      [20-566](#)      2019-2022 Parks & Natural Resource Management Service Planning**

**Recommendation:** [At the October 28, 2020, meeting of the Regional Parks Committee, the following motion arising carried:]  
The Regional Parks Committee recommends to the Capital Regional District Board:  
That the Board Chair advocate to the provincial and federal governments asking them to participate in further parkland acquisition in the Capital Region.  
(NWA)

**Attachments:**      [Staff Report: 2019-2022 Parks & Natural Resource Mgmt Service Planning](#)  
[Appendix A: Community Needs Summary - Parks & Natural Resource Mgmt](#)  
[Appendix B: Parks & Natural Resource Mgmt - Initiatives Progress Report](#)

**9.21.      [20-673](#)      2020 CRD Regional Parks Compliance & Enforcement Program**

**Recommendation:** The Regional Parks Committee recommends to the Capital Regional District Board:  
That this report be received for information.  
(NWA)

**Attachments:**      [Staff Report: 2020 CRD RP Compliance & Enforcement](#)  
[Appendix A: 2020 RP Compliance & Enforcement Summary](#)

**9.22.      [20-525](#)      Regional Water Supply Strategic Plan - 2020 Progress Report**

**Recommendation:** That the Regional Water Supply Commission recommends to the Capital Regional District Board:  
That the Regional Water Supply Strategic Plan - 2020 Progress Report be received for information and that the strategic priorities and actions planned in 2021-2022 that deliver on the Plan be confirmed.  
(NWA)

**Attachments:**      [Staff Report: Regional Water Supply Strategic Plan - 2020 Progress Report](#)  
[Appendix A: Regional Water Supply Strategic Plan Progress Report Dashboard](#)

**9.23.      [20-651](#)      Regional Water Supply Service - 2021 Operating and Capital Budget**

**Recommendation:** That the Regional Water Supply Commission recommends that the Capital Regional District Board:  
1. Approve the 2021 Operating and Capital Budget and the Five Year Capital Plan;  
2. Approve the 2021 wholesale water rate of \$0.7148 per cubic metre;  
3. Approve the 2021 agricultural water rate of \$0.2105 per cubic metre;  
4. Direct staff to balance the 2020 actual revenue and expense on the transfer to the water capital fund; and  
5. Direct staff to amend the Water Rates Bylaw accordingly.  
(WP - All except SGI & SSI)

**Attachments:**      [Staff Report: Regional Water Supply Service - 2021 Operating and Capital Budget](#)  
[Appendix A: 2021 Regional Water Supply Service Budget](#)  
[Appendix B: Long Term Debt Obligations Summary](#)  
[Appendix C: Agricultural Water Volumes and Rate Payments for 2011 – 2019](#)  
[Appendix D: Wholesale Water Rate History and Projection](#)

**9.24.      [20-669](#)      Saanich Peninsula Wastewater Service - 2021 Operating and Capital Budget**

**Recommendation:** The Saanich Peninsula Wastewater Commission recommends that the CRD Board:  
1. Approve the 2021 Saanich Peninsula trunk sewers, treatment and disposal operating and capital budget and the 2021 Saanich Peninsula Liquid Waste Management Plan (LWMP) program budgets including the LWMP administration budget, the Saanich Peninsula Stormwater Quality Management Program budget and the Saanich Peninsula Stormwater Source Control budget; and  
2. Balance the 2020 actual revenue and expense on the transfer to capital reserve fund.  
(WP - Central Saanich, North Saanich, Sidney)

**Attachments:**      [Staff Report: Saan Pen Wastewater Serv 2021 Operating and Cptl Budget](#)  
[Appendix A: 2021 Budget Document](#)

**9.25.      [20-668](#)**      Saanich Peninsula Water Service - 2021 Operating and Capital Budget

**Recommendation:**      The Saanich Peninsula Water Commission recommends that the Capital Regional District Board:

1. Approve the 2021 operating and capital budget;
2. Approve the 2021 Saanich Peninsula bulk water rate of \$1.0536 per cubic metre, and the Agricultural Research Station water rate of \$1.0888 per cubic metre, adjusted if necessary by any changes in the CRD Regional Water Supply wholesale water rate;
3. Direct staff to balance the 2020 actual revenue and expense on the transfer to capital reserve fund; and
4. Direct staff to amend the Bulk Water Rates Bylaw accordingly.

(WP - Central Saanich, North Saanich, Sidney)

**Attachments:**      [Staff Report: Saanich Peninsula Water 2021 Operating and Capital Budget](#)  
[Appendix A: 2021 Budget Document](#)  
[Appendix B: Saan Pen Water Rate & Rgnl Water Supply Rate Hstry and Prjctn](#)  
[Appendix C: Agricultural Water Volumes and Rate Payments 2011-2019](#)

**9.26.      [20-744](#)**      Appointments - Vancouver Island Regional Library Board

**Recommendation:**      That the following appointments be made:  
Director Mike Hicks as a Trustee on the Vancouver Island Regional Library Board for a term to begin January 1, 2021 and expire December 31, 2021.  
Alternate Director Dan Quigley as an Alternate Trustee on the Vancouver Island Regional Library Board for a term to begin January 1, 2021 and expire December 31, 2021.  
(NWA)

## **10. ADMINISTRATION REPORTS**

**10.1.      [20-719](#)**      Hauling and Processing of Kitchen Scraps - Award of Contract  
30.20-16-01

**Recommendation:**      That Contract 30.20.16-01, Hauling and Processing Kitchen Scraps, be awarded to D.L. Bins Ltd. from March 1, 2021 to February 28, 2025, at the rate of \$138.60 per tonne and an estimated cost of \$1,663,200 per year.  
(WA)

**Attachments:**      [Staff Report: Kitchen Scraps - Award of Contract 20.20-16-01](#)

**10.2.      [20-681](#)**      First Nation Participation in Closed Committee Meetings

**Recommendation:**      [At the October 28, 2020 Committee of the Whole Meeting, the following motion was referred without discussion to the Capital Regional District Board]:  
That all closed matters be directed to Regional Board, where First Nation Member participation can be determined on an item-by-item basis.  
(NWA)

**Attachments:**      [First Nation Participation in Closed Committee Meetings](#)  
[Appendix A: Closed Item Process Diagram](#)



## 11. REPORTS OF COMMITTEES

### Electoral Areas Committee

11.1.     [20-502](#)     Port Renfrew - Snuggery Cove Water Local Service Committee  
Membership Amendment

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4364, Port Renfrew Utility Services Committee Bylaw No. 1, 2005, Amendment No. 3, 2020 be read a first, second, and third time.
2. That Bylaw No. 4364 be adopted.

(NWA, 2/3rds on adoption)

**Attachments:**     [Staff Report: Port Renfrew - Snug Cove Water Local Serv Comm Mem Amend](#)  
[Appendix A: Bylaw No. 4364, Port Renfrew Utility Serv Comm, Amend No. 3](#)  
[Appendix B: Port Renfrew Utility Services Unofficial Consolidation](#)

11.2.     [20-704](#)     Maliview Wastewater Treatment Plant Upgrade Loan Authorization  
and Amend Service Establishment-Process and Next Steps

**Recommendation:** The Highland Water and Sewer Local Service Area recommends the Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw 4370, "Maliview Sewer System Loan Authorization Bylaw No. 1, 2020" be introduced and read a first, second, and third time.  
(WA)
2. That Bylaw 4373, "Maliview Estates Sewerage Local Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 1, 2020" be introduced and read a first, second, and third time.  
(NWA)
3. Present the project and funding option to the ratepayers in the first quarter of 2021; and bring forward a report to the Commission on the results of the public engagement, and ratepayer's preferred electoral assent process.  
(NWA)

**Attachments:**     [Staff Report: Maliview Loan Authorization Report](#)  
[Appendix A: Referendum Process](#)  
[Appendix B: Alternative Approval Process](#)  
[Appendix C: Bylaw No. 4370](#)  
[Appendix D: Bylaw No. 4373](#)

### Governance and Finance Committee

11.3.     [20-599](#)     Review of the Victoria Family Court and Youth Justice Committee

**Recommendation:** The Governance and Finance Committee recommends to the Capital Regional District Board:

That staff be directed to report back on the process to restructure the Committee in accordance with the recommendations set out in Appendix H.

[The following motion arising was made at the October 7, 2020 meeting of the Governance and Finance Committee:]

That the report be referred out to all member municipalities.  
(NWA)

**Attachments:**     [Staff Report: Review of the Victoria Family Court & Youth Justice Committee](#)  
[Appendix A: Review actions](#)  
[Appendix B: Summary of legislative grant of authority](#)  
[Appendix C: Sections of the Provincial Court Act, Youth Criminal Justice Act](#)  
[Appendix D: Projects 2000 to 2018](#)  
[Appendix E: Projects to 2020](#)  
[Appendix F: Vancouver's Children, Youth & Families Advisory Committee TOR](#)  
[Appendix G: Richmond Family Court Committee Terms of Reference](#)  
[Appendix H: Recommendations for Restructuring Committee](#)

- 11.4.     [20-687](#)     Bylaw No. 4383: 2020 to 2024 Financial Plan Bylaw, 2020, Amendment Bylaw No. 4, 2020

**Recommendation:** The Governance and Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4383, "2020 to 2024 Financial Plan Bylaw, 2020, Amendment Bylaw No. 4, 2020" be introduced and read a first, second, and third time; and
2. That Bylaw No. 4383 be adopted.  
(WA, 2/3rds on adoption)

**Attachments:**     [Staff Report: Bylaw 4383 Financial Plan Amendment 4](#)  
[Appendix A: Bylaw No. 4383 Financial Plan Amendment 4, 2020](#)

- 11.5.     [20-686](#)     Bylaw No. 4384: Capital Regional District Electoral Area Services Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 3, 2020

**Recommendation:** The Governance and Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4384 cited as the "Capital Regional District Regional Services Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 3, 2020" be introduced and read a first, second and third time.
2. That Bylaw No. 4384 be adopted.  
(WA, 2/3rds on adoption)

**Attachments:**     [Staff Report: Bylaw 4384 EAS Operating Reserve Fund Amendment 3](#)  
[Appendix A: Bylaw 4384 EAS Op Reserve Amend 3](#)

## Regional Water Supply Commission

- 11.6.     [20-663](#)     Bylaw 4382: Regional Water Supply Water Works Facilities Loan Authorization Bylaw

**Recommendation:** The Regional Water Supply Commission recommends to the Capital Regional District Board:

1. That Bylaw No. 4382 cited as "Regional Water Supply Water Works Facilities Loan Authorization Bylaw No. 5, 2020" be introduced and read a first, second and third time.  
(WA)
2. That Bylaw No. 4382 be referred to the Inspector of Municipalities for approval, and if received, to proceed with elector approval by way of regional alternative approval process.  
(NWA)

**Attachments:**      [Staff Report: Bylaw 4382 Regional Water Supply Loan Authorization](#)  
[Appendix A: Bylaw 4382 Regional Water Supply Loan Authorization](#)

## Saanich Peninsula Wastewater Commission

**11.7.      [20-741](#)**      CRD Bylaw No. 4391 - Establishment of a New Harbours  
Environmental Action Service for Saanich Peninsula

**Recommendation:**      The Saanich Peninsula Wastewater Commission recommends to the Capital  
Regional District Board:  
1. That CRD Bylaw No. 4391 "Saanich Peninsula Waterways Environmental Action  
Service Establishment Bylaw No. 1, 2020" be introduced and read a first, second  
time and third time.  
(NWA)  
2. That Bylaw No. 4391 be referred to the municipal councils of the participants for  
approval, and if two-thirds of approval is received, to the Inspector of Municipalities.  
(NWA)

[At the November 10, 2020, meeting of the Saanich Peninsula Wastewater  
Commission, the following motion arising was referred (without a vote) to the  
Capital Regional District Board for consideration:]  
3. That staff prepare a summary of outcomes from similarly established services in  
the Region, and the cost benefit of it, so that the Commission can evaluate how the  
Services have resulted in changes.  
(NWA)

**Attachments:**      [Staff Report: Est. of New Harbours Environmental Service - Peninsula](#)  
[Appendix A: Letter from District of Central Saanich \(August 6, 2020\)](#)  
[Appendix B: Letter from District of North Saanich \(September 8, 2020\)](#)  
[Appendix C: Letter from Town of Sidney \(September 15, 2020\)](#)  
[Appendix D: New Bylaw No. 4391](#)  
[Appendix E: Proposed Cost-Share for Participating Municipalities](#)

**11.8.      [20-670](#)**      Bylaw No. 4372, Transfer of Funds from Development Cost Charges  
Reserve to Related Capital Reserve

**Recommendation:**      That the Saanich Peninsula Wastewater Commission recommends to the Capital  
Regional District Board:  
1. That Bylaw No. 4372 cited as "Saanich Peninsula Water and Wastewater  
Development Cost Charges Transfer to Capital Reserve Bylaw No. 1, 2020" be  
introduced and read a first, second, and a third time.  
(WA)  
2. That Bylaw No. 4372 be referred to the Inspector of Municipalities for review as  
required by the Local Government Act and Community Charter.  
(NWA)

**Attachments:**      [Staff Report: Bylaw 4372 Transfer of Funds from DCC to Capital Reserve](#)  
[Appendix A: Bylaw No. 4372](#)

## 12. MOTION TO CLOSE THE MEETING

**12.1.      [20-742](#)**      Motion to Close the Meeting

- Recommendation:**
1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [2 items]
  2. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter.
  3. That such disclosures could reasonably be expected to harm the interests of the Regional District. [3 items]

### **13. RISE AND REPORT**

### **14. ADJOURNMENT**

#### **Voting Key:**

**NWA - Non-weighted vote of all Directors**

**NWP - Non-weighted vote of participants (as listed)**

**WA - Weighted vote of all Directors**

**WP - Weighted vote of participants (as listed)**