



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, October 14, 2020

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

- 3.1. [20-612](#) Minutes of the September 9, 2020 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of September 9, 2020 be adopted as circulated.
(NWA)

Attachments: [Minutes - September 9, 2020](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

- 5.1.1. [20-649](#) Presentation: Tseycum First Nation - Chief Tanya Jimmy: Re: Agenda Item 8.9.: First Nations Inclusion in CRD Governance

- 5.1.2. [20-639](#) Presentation: Pacheedaht First Nation - Chief Jeff Jones: Re: Agenda Item 8.17.: Comprehensive Community Development Plan Amendment Application

5.2 Delegations

- 5.2.1. [20-648](#) Delegation - Luke Mari; Representing the Pacific Gateway Marina: Re: Agenda Item 8.17.: Comprehensive Community Development Plan Amendment Application

Attachments: [Delegation Submission Comments - L. Mari](#)

- 5.2.2. [20-640](#) Delegation - Catherine Stephens; Resident of Juan de Fuca Electoral Area: Re: Agenda Item 8.5.: Hartland Traffic Study - Follow Up

Attachments: [Delegation Submission Comments - C. Stephens](#)

- 5.2.3. [20-641](#) Delegation - Dianne Twamley; Representing the Mt. Work Coalition: Re: Agenda Item 8.5.: Hartland Traffic Study - Follow Up

Attachments: [Delegation Submission Comments - D. Twamley](#)

- 5.2.4. [20-642](#) Delegation - Dan Klimke; Resident of the Juan de Fuca Electoral Area: Re: Agenda Item 8.6.: Solid Waste Management Plan - Next Steps

Attachments: [Delegation Submission Comments - D. Klimke](#)

- 5.2.5. [20-643](#) Delegation - Dylan Kos; Resident of Highlands: Re: Agenda Item 8.5.: Hartland Traffic Study - Follow Up

Attachments: [Delegation Submission Comments - D. Kos](#)

- 5.2.6. [20-644](#) Delegation - Marcie McLean; Member of the Victoria Family Court & Youth Justice Committee: Re: Agenda Item 8.13 Review of the Victoria Family Court and Youth Justice Committee

Attachments: [Delegation Submission Comments - M. McLean](#)

- 5.2.7. [20-646](#) Delegation - Daniel Kenway; Resident of the Juan de Fuca Electoral Area: Re: Agenda Item 8.6: Solid Waste Management Plan - Next Steps

Attachments: [Delegation Submission Comments - D. Kenway](#)

- 5.2.8. [20-647](#) Delegation - Jennifer Cormie; Resident of the Hartland Area: Re: Agenda Item 8.5.: Hartland Traffic Study - Follow Up

Attachments: [Delegation Submission Comments - J. Cormie](#)

6. CONSENT AGENDA

- 6.1. [20-492](#) Wastewater Treatment Project Q2 2020 Quarterly Report

Recommendation: The Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: WTP Quarterly Report Q2 2020](#)

- 6.2. [20-597](#) Wastewater Treatment Project July 2020 Monthly Report

Recommendation: The Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: WTP July 2020 Monthly Report](#)

- 6.3. [20-598](#) Wastewater Treatment Project August 2020 Monthly Report

Recommendation: The Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: WTP August 2020 Monthly Report](#)

6.4. [20-404](#) Bylaw No. 1465 - Livestock Kill Compensation; Alternatives for Electoral Area Participation

Recommendation: [The following motion was tabled at the September 9, 2020 Electoral Areas Committee:]
a) That staff be directed to convert the Animal Control Service created by Letters Patent to a service operated by establishing bylaw;
b) That staff be directed to separate-out the livestock kill compensation function into three separate services, one for each electoral area; and
c) That the bylaw for each livestock kill compensation service set an annual maximum at the recommendation of the applicable Electoral Area Director.
(NWA)

Attachments: [Staff Report: Bylaw 1465-Livestock Kill Comp; Alternatives for EA Participation](#)
[Appendix A: Bylaw 1465 Animal Reg & Impounding Bylaw No. 1, 1986](#)

6.5. [20-633](#) South Galiano Fire Society - Request for Fire Commission

Recommendation: The Electoral Area Services Committee recommends to the Capital Regional District Board:
That staff be directed to engage with the Society Board and its membership to discuss the implications and requirements of converting to commission governance, and report back to the Electoral Areas Committee if the Society wishes to proceed.
(NWA)

Attachments: [Staff Report: South Galiano Fire Society - Request for Fire Commission](#)
[Appendix A: Correspondence SGVFD](#)

6.6. [20-625](#) Union of British Columbia Municipalities Grant for Active Transportation - Motion of Support

Recommendation: That the Electoral Areas Committee recommends to the Capital Regional District Board: That the Board support an application to the Union of British Columbia Municipalities Active Transportation Planning Program for the Southern Gulf Islands Electoral Area to conduct community mapping of active transportation routes and direct staff to provide overall grant management.
(NWA)

Attachments: [Staff Report: UBCM Grant for Active Transportation](#)
[Appendix A: CRD Internal Grant Proposal Form](#)

6.7. [20-638](#) Investing in Canada Infrastructure Program (ICIP) - Rural and Northern Communities Program Grant Application: Juan de Fuca Electoral Area (Port Renfrew Water Service)

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That the September 9, 2020 Board resolution recommending that a grant application through the Investing in Canada Infrastructure Program - Rural and Northern Communities Program be submitted for the Wilderness Mountain Water Service project, be rescinded; and,
2. That the Board authorize staff to submit an application for grant funding for the JDF Electoral Area: Port Renfrew Water Service Supply upgrade Project through the Investing in Canada Infrastructure Program - Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$50,000) of the project.

(NWA)

Attachments: [Report: ICIP – Rural & Northern Comm Program Grant Application JdF EA](#)
[Appendix A: ICIP RNC Report to EAC & Board on 09-09-2020](#)
[Appendix B: ICIP Proposal JDF Port Renfrew Water Service](#)

6.8. [20-518](#) Recycling Markets Update

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:

That the Recycling Markets Update report be received for information.

(NWA)

Attachments: [Staff Report: Recycling Markets Update](#)
[Appendix A: Province of BC Order in Council - June 29, 2020](#)

6.9. [20-515](#) Millstream Meadows Remediation Project

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:

That the Millstream Meadows project budget increase from \$14.32M to \$14.70M be incorporated into the 2021 capital plan, with the additional project budget of \$0.38M funded from a combination of requisition under Bylaw No. 3519, Hartland tipping fees, provincial funding and the reserve funding from Septage Disposal service in 2021.

(WA)

Attachments: [Staff Report: Millstream Meadows Remediation Project](#)
[Appendix A: Site Location Plan](#)
[Appendix B: Map - Extent of Inferred Contaminant Migration](#)

6.10. [20-506](#) Community Efficiency Financing Program Grant

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:

That approval be given to submit an application to the Federation of Canadian Municipalities Community Efficiency Financing grant program to study a regional accessible energy retrofit financing program.

(NWA)

Attachments: [Staff Report: Community Efficiency Financing Program Grant](#)

6.11. [20-578](#) First Nations Economic Development Partnership Model

Recommendation: That the First Nations Relations Committee recommends to the Capital Regional District Board:
That the CRD First Nation Economic Development Partnership Model Feasibility Study Report, 2020 be received for information.
(NWA)

Attachments: [Staff Report: First Nations Economic Development Partnership Model](#)
[Appendix A: CRD FN Econ. Dev. Partnership Model Feasibility Study Rpt, 2020](#)

6.12. [20-568](#) Michigan Redevelopment Project

Recommendation: That the Regional Housing Trust Fund (RHTF) Commission recommends to the Capital Regional District Board:
That a grant in the amount of \$570,000 to the Capital Region Housing Corporation be approved to support the development of 38 units of affordable rental housing at 330 Michigan Street, Victoria, subject to meeting the terms of the RHTF Grant Funding Agreement.
(WP - All except Langford, Colwood and the JDF Electoral Area)

Attachments: [Staff Report: Michigan Redevelopment Project](#)
[Appendix A: Michigan Square Application for Funding](#)
[Appendix B: Reg'l Housing Trust Fund Program Policy Guidelines](#)
[Excerpt from RHTF minutes](#)

6.13. [20-569](#) 2170 Charters Road

Recommendation: That the Regional Housing Trust Fund (RHTF) Commission recommends to the Capital Regional District Board:
That a grant in the amount of \$330,000 to the M'akola Housing Society be approved to support the development of 22 units of affordable rental housing at 2170 Charters Road, Sooke, subject to meeting the terms of the RHTF Grant Funding Agreement.
(WP - All except Langford, Colwood and the JDF Electoral Area)

Attachments: [Staff Report: 2170 Charters Road](#)
[Appendix A: Charters Application for Funding](#)
[Appendix B: Reg'l Housing Trust Fund Program Policy Guidelines](#)
[Excerpt from RHTF minutes](#)

6.14. [20-570](#) 2075 Drennan Street and 6418 Sooke Road

Recommendation: That the Regional Housing Trust Fund (RHTF) Commission recommends to the Capital Regional District Board:
That a grant in the amount of \$765,000 to the M'akola Housing Society be approved to support the development of 51 units of affordable rental housing at 2075 Drennan Street and 6418 Sooke Road, Sooke, subject to meeting the terms of the RHTF Grant Funding Agreement.
(WP - All except Langford, Colwood and the JDF Electoral Area)

Attachments: [Staff Report: 2075 Drennan Street and 6418 Sooke Road](#)
[Appendix A: Drennan and Sooke Application for Funding](#)
[Appendix B: Reg'l Housing Trust Fund Program Policy Guidelines](#)
[Excerpt from RHTF minutes](#)

6.15. [20-571](#) Elk/Beaver Lake Remediation Project

Recommendation: The Regional Parks Committee recommends to the Capital Regional District Board:

1. That this report be received for information; and
2. That staff be directed to implement actions within the Elk/Beaver Lake Watershed Management Plan, as opportunities allow.
(WA)

Attachments: [Staff Report: Elk/Beaver Remediation Project](#)
 [Appendix A: Elk/Beaver Lake Watershed Management Plan - Sept 2020](#)

6.16. [20-547](#) Regional Growth Strategy Consistency - Port Renfrew Comprehensive Community Development Plan

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That proposed Bylaw No. 4096, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 10, 2018" be reviewed as it relates to Bylaw No. 4017 "Capital Regional District Regional Growth Strategy Bylaw No.1, 2016" and be deemed consistent with the 2018 RGS Bylaw No. 4017.
(Voting Block A: JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report: RGS Consistency-Port Renfrew Comprehensive Comm Dev Plan](#)
 [Appendix A: RGS Evaluation Table – Bylaw 4096](#)
 [Appendix B: Local Area Planning Staff Report to JdF LUC](#)
 [Appendix B Supplementary: Amended Supplementary Report to LUC](#)

6.17. [20-548](#) Regional Growth Strategy Consistency - Otter Point Official Community Plan

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That proposed Bylaw No. 4317, "Otter Point Official Community Plan Bylaw, 2014, Amendment Bylaw No. 2, 2019" be reviewed as it relates to Bylaw No. 4017 "Capital Regional District Regional Growth Strategy Bylaw No.1, 2016" and be deemed consistent with the 2018 RGS Bylaw No. 4017.
(Voting Block A: JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report: RGS Consistency - Otter Point OCP](#)
 [Appendix A: RGS Evaluation Table – Bylaw No. 4317](#)
 [Appendix B: Local Area Planning Staff Report to JdF LUC](#)

7. ADMINISTRATION REPORTS**7.1. [20-590](#) CAO Quarterly Progress Report No. 3, 2020**

Recommendation: That the CAO Quarterly Progress Report No. 3, 2020 be received for information.
(NWA)

Attachments: [Staff Report: CAO Quarterly Progress Report No. 3 2020](#)
[Appendix A: Photographs of Corporate Activities and Initiatives](#)
[Appendix B: Board Priorities Dashboard Progress Q3,2020](#)
[Appendix C: Board Priorities Dashboard Summary of Completed Actions](#)
[Appendix D: Corporate Climate Change Initiatives](#)
[Appendix E: Advocacy Dashboard Q3, 2020](#)
[Appendix F: Operating Variance Report Q2](#)
[Appendix G: Capital Variance Report Q2](#)
[Appendix H: Human Resources Trends and Corporate Safety Q2](#)

8. REPORTS OF COMMITTEES

Core Area Liquid Waste Management Committee

8.1. [20-577](#) Bylaw Nos. 4374 and 4375: Core Area Wastewater Loan Authorizations

Recommendation: The Core Area Liquid Waste Management Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4374, "Liquid Waste Management Core Area and Western Communities Service Loan Authorization Bylaw No. 1, 2020" be introduced and read a first, second, and third time;
2. That Bylaw No. 4374 be referred to the Inspector of Municipalities for approval.
3. That Bylaw No. 4375, "Liquid Waste Management Core Area and Western Communities Service Loan Authorization Bylaw No. 2, 2020" be introduced and read a first, second, and third time;
4. That Bylaw No. 4375 be referred to the municipal councils of the participants for approval, and if two-thirds of approval is received, to the Inspector of Municipalities. (WA)

Attachments: [Staff Report: Bylaw Nos. 4374 and 4375 Loan Authorizations](#)
[Appendix A: Bylaw No. 4374 Loan Authorization Bylaw No. 1](#)
[Appendix B: Bylaw No. 4375 Loan Authorization Bylaw No. 2](#)

8.2. [20-576](#) Bylaw Nos. 4376, 4377, and 4378: Core Area Sewer Reserve Bylaws

Recommendation: The Core Area Liquid Waste Management Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4376, "Capital Regional District Sewer and Water Services Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 2, 2020" be introduced and read a first, second, and third time; and
2. That Bylaw No. 4376 be adopted.
3. That Bylaw No. 4377, "Liquid Waste Management Core Area and Western Communities Service Debt Repayment Reserve Establishment Bylaw No. 1, 2020", be introduced and read a first, second, and third time; and
4. That Bylaw No. 4377 be adopted.
5. That Bylaw No. 4378, "Liquid Waste Management Core Area and Western Communities Service Capital Reserve No. 1, 2020", be introduced and read a first, second, and third time; and
6. That Bylaw No. 4378 be adopted.

(WP, 2/3rds on adoption - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria, View Royal)

Attachments: [Staff Report: Bylaws 4376, 4377 and 4378 Reserve Establishment](#)
[Appendix A: Bylaw 4376 Sewer and Water Operating Reserve Funds](#)
[Appendix B: Bylaw 4377 Establish Debt Repayment Reserves](#)
[Appendix C: Bylaw 4378 Establish Sewer And Water Capital Reserves](#)

Electoral Areas Committee

8.3. [20-533](#) Bylaw No. 4365: Tax Exemption (Permissive) Bylaw, 2020

Recommendation: The Governance and Finance Committee and the Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4365, "Tax Exemption (Permissive) Bylaw, 2020" be introduced and read a first, second and third time;
2. That Bylaw No. 4365 be adopted.
(WA, 2/3rds on adoption)

Attachments: [Staff Report: Bylaw 4365 Permissive Tax Exemption 2020](#)
[Appendix A: Bylaw 4365 Tax Exemption \(Permissive\) Bylaw 2020](#)
[Appendix B: Permissive Tax Correspondence 2020](#)
[Appendix C: BC Assessment Property Classification](#)

8.4. [20-593](#) Salt Spring Island - Stormwater Quality Service Bylaw Amendment

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4360, "Salt Spring Island Stormwater Quality Management Extended Service Establishment No. 1, 1996, Amendment Bylaw No. 2, 2020" be introduced and read a first, second and third time; and
2. That Bylaw 4360 be referred to the SSI Electoral Area Director for consent and upon receiving consent, be referred to the Inspector of Municipalities for approval.
(NWA)

Attachments: [Staff Report: SSI - Stormwater Quality Service Bylaw Amendment](#)
[Appendix A: Bylaw No. 2454 - SSI Stormwater Quality Bylaw, 1996](#)
[Appendix B: Bylaw No. 4178 - SSI Stormwater Quality Bylaw, 2017](#)
[Appendix C: New Bylaw No. 4360, SSI Stormwater Quality Bylaw, 2020](#)

Environmental Services Committee

8.5. [20-541](#) Hartland Traffic Study - Follow Up

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
1. That the revised Stantec Opinion of Probable Cost for the Willis Point Road truck climbing lane options and the revised Bunt & Associates Hartland Landfill Alternate Access Transportation Impact Analysis be received for information; and
2. That these materials be incorporated into future public consultation for the draft Solid Waste Management Plan.
(NWA)

Attachments: [Staff Report: Hartland Traffic Study - Follow Up](#)
 [Appendix A: Opinion of Probable Cost \(Stantec\)](#)
 [Appendix B: Willis Pt Rd Truck Climbing Lane Concept Drawings \(Stantec\)](#)
 [Appendix C: Willis Pt Rd Truck Climing Lane Options - Location Map](#)
 [Appendix D: Hartland Long-term Conceptual Filling Plan](#)
 [Appendix E: Transportation Impact Analysis \(Bunt & Associates\)](#)

8.6. [20-531](#) Solid Waste Management Plan - Next Steps

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
 1. That the waste reduction target remain at 250 kg/capita/year by 2030 but goal 1 be changed to read "To surpass the provincial per capita waste disposal target and achieve 125 kg/capita/year";
 2. That the Solid Waste Advisory Committee's recommended additions be added to the draft Solid Waste Management Plan; and
 3. That staff proceed with community and local government consultation on the draft Solid Waste Management Plan, including targeted stakeholder consultation with residents in the areas of Hartland Landfill, Prospect Lake, Willis Point and Highlands. (WA)

Attachments: [Staff Report: Solid Waste Management Plan - Next Steps](#)
 [Appendix A: Chronology - Solid Waste Management Planning - 2011-2020](#)
 [Appendix B: Draft Solid Waste Management Plan - June 2020](#)
 [Appendix C: SWAC Roundtable Feedback - July 2020](#)
 [Appendix D: SWAC - Presentation - August 7, 2020](#)

8.7. [20-520](#) Summary Review of Waste-to-Energy Options

Recommendation: [At the September 16 2020 Environmental Services Committee, direction was given that the Esquimalt Integrated Resource Management study be placed in the report as an appendix of this item for review at the next Board meeting, and the following motion was amended:]

 The Environmental Services Committee recommends to the Capital Regional District Board:

 That this report be received for information.

 That the staff explore the Enerkem Biofuels Facility to augment the previous CRD completed work and as a secondary option, explore the Nova Scotia Chester demonstration municipal waste processing facility.
(NWA)

Attachments: [Staff Report: Summary Review of Waste-to-Energy Options](#)
 [Appendix A: Background Staff Reports to CRD Committees - 2015-2018](#)
 [Attachment: Esquimalt IRM Summary Report - Pivotal \(August 21 2020\)](#)
 [Attachment: Esquimalt IRM Technical Report - Pivotal \(June 29, 2020\)](#)

First Nations Relations Committee

8.8. [20-635](#) Presentation: First Nations Relations Mandate Refresher

Recommendation: [At the September 30, 2020 First Nations Relations Committee meeting, a motion was made directing that a presentation provided by Ms. Morley and First Nations Relations staff be provided at the October meeting of the Capital Regional District Board:]
That the presentation be received for information.
(NWA)

Attachments: [Presentation: FN Relations Mandate Refresher](#)

8.9. [20-580](#) First Nations Inclusion in CRD Governance

Recommendation: [The following motion was amended at the September 30, 2020 First Nations Relations Committee meeting:]
That the First Nations Relations Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4368, Capital Regional District Board Procedures Bylaw, 2012, Amendment Bylaw No. 11, 2020 be introduced and read a first, second and third time.
2. That Bylaw No. 4368 be adopted;
3. That the Terms of Reference for the First Nations Relations Committee, Governance and Finance Committee, Environmental Services Committee, Solid Waste Advisory Committee, Planning Transportation and Protective Services Committee, and Regional Parks Committee be amended to allow for First Nations Membership starting in January 2021.
4. That staff be directed to include \$75,000 in the 2021 Provisional Budget to support the planned amendments to the Board Remuneration and Travel Reimbursement Policy.
5. That staff report back to the Governance and Finance committee in November with options related to closed meetings.
(NWA, 2/3rds on adoption)

Attachments: [Staff Report: First Nations Inclusion in CRD Governance](#)
[Appendix A: Report to First Nations Relations Comm. Mtg. February 26, 2020](#)
[Appendix B: Model for First Nations Inclusion](#)
[Appendix C: First Nations Inclusion Chart](#)
[Appendix D: Bylaw No. 4368](#)

Governance and Finance Committee

8.10. [20-532](#) 2019-2022 Accountability Service Planning

Recommendation: [At the October 7, 2020, Governance and Finance Committee the following motion was referred without discussion to the Capital Regional District Board:]
That Appendix A Community Need Summary - Accountability be approved as presented and advanced to the October 28, 2020 provisional budget review process.
(NWA)

Attachments: [Staff Report: 2021 Service Planning - Accountability](#)
[Appendix A: Community Need Summary - Accountability](#)
[Appendix B: Accountability - Initiatives Progress Report](#)

8.11. [20-565](#) 2019-2022 Arts & Culture Service Planning

Recommendation: [At the October 7, 2020 Governance and Finance Committee meeting the following motion was referred without discussion to the Capital Regional District Board:]
That Appendix A Community Need Summary - Arts & Culture be approved as presented and advanced to the October 28, 2020 provisional budget review process.
(NWA)

Attachments: [Staff Report: 2021 Service Planning Arts & Culture](#)
[Appendix A: Community Need Summary Arts & Culture](#)
[Appendix B: Arts & Culture Initiatives Progress Report](#)

8.12. [20-574](#) Investing in Canada Infrastructure Program (ICIP); Green Infrastructure
- Climate Change Mitigation - CleanBC Communities Fund Stream

Recommendation: [At the October 7, 2020 Governance and Finance Committee meeting the following motion was referred without discussion to the Capital Regional District Board:]
That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for the Sub-Regional Panorama Recreation Energy Recovery Project through the Investing in Canada Infrastructure Program - CleanBC Communities Fund Program; and that the Board supports the project and commits to its share (\$753,427) of the project.
(NWA)

Attachments: [Staff Report: Investing in Canada Infrastructure Program CleanBC](#)
[Appendix A: Panorama Recreation Energy Recovery Project](#)

8.13. [20-599](#) Review of the Victoria Family Court and Youth Justice Committee

Recommendation: The Governance and Finance Committee recommends to the Capital Regional District Board:
That staff be directed to report back on the process to restructure the Committee in accordance with the recommendations set out in Appendix H.

[The following motion arising was made at the October 7, 2020 meeting of the Governance and Finance Committee:]
That the report be referred out to all member municipalities.
(NWA)

Attachments: [Staff Report: Review of the Victoria Family Court & Youth Justice Committee](#)
[Appendix A: Review actions](#)
[Appendix B: Summary of legislative grant of authority](#)
[Appendix C: Sections of the Provincial Court Act, Youth Criminal Justice Act](#)
[Appendix D: Projects 2000 to 2018](#)
[Appendix E: Projects to 2020](#)
[Appendix F: Vancouver's Children, Youth & Families Advisory Committee TOR](#)
[Appendix G: Richmond Family Court Committee Terms of Reference](#)
[Appendix H: Recommendations for Restructuring Committee](#)

8.14. [20-567](#) Capital Regional District External Grants Update

Recommendation: [At the October 7, 2020 Governance and Finance Committee meeting the following motion was referred without discussion to the Capital Regional District Board:]
That the Capital Regional District External Grants Update be received for information.
(NWA)

Attachments: [Staff Report: CRD External Grants Update](#)
 [Appendix A: CRD Grant Dashboards](#)

Hospitals and Housing Committee

8.15. [20-586](#) 1224 Richardson Housing Agreement and Bylaw

Recommendation: That the Hospitals and Housing Committee recommends to the Capital Regional District Board:
a) That Bylaw No. 4369, "Resale Control and Housing Agreement Bylaw (1224 Richardson Street), 2020" be introduced and read a first, second and third time; and
b) That Bylaw No. 4369 be adopted.
(WA, 2/3rds on adoption)

Attachments: [Staff Report: 1224 Richardson Housing Agreement and Bylaw](#)
 [Appendix A: Bylaw No. 4369](#)

Juan de Fuca Land Use Committee

8.16. [20-600](#) Public Hearing Report on Bylaw No. 4316, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 147, 2019" and Bylaw No. 4317, "Otter Point Official Community Plan Bylaw No. 1, 2014, Amendment Bylaw No. 2, 2019"

Recommendation: a) That the minutes that form the Reports of the Public Hearing for Bylaw No. 4316, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 147, 2019" and Bylaw No. 4317, "Otter Point Official Community Plan Bylaw No. 1, 2014, Amendment Bylaw No. 2, 2019", which are certified as a fair and accurate summary of the representations that were made at the public hearings held on September 21, 2020, for Bylaw Nos. 4316 and 4317, be received; and
b) That Bylaw Nos. 4316 and 4317 be read a third time.
c) That adoption of Bylaw Nos. 4316 and 4317 be withheld pending:
i) Confirmation from a Qualified Environmental Professional that the vegetative screening requirements in the M-3 zone and the recommendations for restoration of the riparian area outlined in the Conditions and Impacts report prepared by Corvidae Environmental Consulting Inc., dated February 2020, have been implemented;
ii) Registration of a covenant on title pursuant to Section 219 of the Land Title Act in favour of the CRD requiring that the fire protection works related to the sawmill operation, described in the letter from the Otter Point Volunteer Fire Department dated January 30, 2020, be installed and conveyed to CRD prior to subdivision or further building construction.
(Voting Block A: JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report: Public Hearing Report on Bylaw Nos. 4316 and 4317](#)
 [Appendix A: Proposed Bylaw No. 4316](#)
 [Appendix B: Proposed Bylaw No. 4317](#)
 [Appendix C: Reports of the Public Hearing](#)

8.17. [20-329](#) Comprehensive Community Development Plan Amendment Application for:
That Part of Section 97, Renfrew District as Shown Coloured Red on Plan 344R (PID: 009-592-342);
Lot 1, Section 97, Renfrew District, Plan EPP24972 (PID: 028-991-125);

That Part of District Lot 17, Renfrew District Shown Outlined in Red on Plan 347R (PID: 009-575-006); and
Those Parts of Block A and B, District Lot 751, Together with
Unsurveyed Crown Foreshore or Land Covered by Water Being Part of the Bed of Port San Juan, All Within Renfrew District, Shown Outlined in Red on Licence V905027, Containing 3.86 Hectares, More or Less

Recommendation: [At the September 15, 2020 Juan de Fuca Land Use Committee meeting, the following motion was amended:]

That the Land Use Committee recommends to the Capital Regional District (CRD) Board:

- a) That the referral of proposed Bylaw No. 4096, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 13, 2020" to a Public Information Meeting in Port Renfrew, the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission; CRD departments; BC Hydro; Cowichan Valley Regional District; Department of Fisheries and Oceans; District of Sooke; Island Health; Ministry of Environment and Climate Change Strategy; Ministry of Forests, Lands and Natural Resource Operations; Ministry of Transportation and Infrastructure; Pacheedaht First Nation; RCMP; Sooke School District #62 be approved and the comments received;
- b) That proposed Bylaw No. 4096, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 13, 2020" be introduced and read a first time and read a second time;
- c) That in accordance with the provisions of Section 469 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a public hearing with respect to Bylaw No. 4096; and
- d) That prior to adoption of the bylaws, the applicant:
 - i. Register a covenant on the title of the lands pursuant to Section 219 of the Land Title Act in favour of the CRD securing the Archaeological Impact Assessment prepared by Duncan McLaren, PhD, dated July 31, 2018, and the geotechnical report prepared by Bruce Dagg, P.Eng., dated November 19, 2015, and require that any land alteration requiring blasting or excavation within 100 m of a sea cave be reviewed and monitored by a geotechnical engineer and monitored by a representative from the Pacheedaht;
- e) That Plan Nos. 1 and 2 of Bylaw No. 4096 be amended to remove a part of Lot 1, Section 97, Renfrew District, Plan EPP24972 prior to public hearing.
(Voting Block A: JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Amended Supplementary Staff Report](#)
[Appendix A \(Amended Supplementary\): Correspondence-Pacheedaht FN](#)
[Appendix B \(Amended Supplementary\): Bylaw No. 4096](#)
[Proposed Bylaw No. 4096 - As Amended September 15, 2020](#)
[Supplementary Staff Report](#)
[Appendix A \(Supplementary\): Correspondence-Pacheedaht FN](#)
[Staff Report](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Orthophoto Plan](#)
[Appendix C: Site Plans](#)
[Appendix D: Concept Sketch](#)
[Appendix E: Proposed Bylaw No. 4096](#)
[Appendix F: Referral Comments](#)
[Appendix G: Environmental Report](#)
[LUC Minutes Excerpt](#)

Juan De Fuca Water Distribution Commission

8.18. [20-606](#) Bylaw No. 4379: Juan de Fuca Water Distribution Loan Authorization
Bylaw

Recommendation: The Juan De Fuca Distribution Commission recommends to the Capital Regional District Board:
1. That Bylaw No. 4379, Juan de Fuca Water Distribution Facilities Loan Authorization Bylaw No. 5, 2020, be introduced and read a first, second, and third time;
2. That elector assent for Bylaw No. 4379 in the entire service area be obtained via alternative approval process, according to section 345 of the Local Government Act, and if successful, referred to the Inspector of Municipalities for approval.
(WA)

Attachments: [Staff Report: Bylaw 4379, JDF Water Distribution Loan Authorization](#)
[Appendix A: Bylaw 4379 JDF Water Distribution Loan Authorization](#)

9. BYLAWS

10. NOTICE(S) OF MOTION

10.1. [20-553](#) Motion with Notice: CRD External Appointments (C. Plant)

Recommendation: The Governance and Finance Committee recommend to the Capital Regional District Board:
That staff report back on developing and implementing a standardized process for CRD appointments to external boards.
(NWA)

11. NEW BUSINESS

12. MOTION TO CLOSE THE MEETING**12.1. [20-617](#) Motion to Close the Meeting**

- Recommendation:**
1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [2 items]
 2. That the meeting be closed for Labour Relations under Section (90)(1)(c) of the Community Charter. [2 items]
 3. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter; and
 4. That such disclosures could reasonably be expected to harm the interests of the Regional District. [3 items]
 5. That the meeting be closed for Contract Negotiations in accordance with Section (90)(1)(k) of the Community Charter; and
 6. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 item]
 7. That the meeting be closed under Section 21 of FOIPPA in accordance with Section 90(1)(j) of the Community Charter. [1 item]
- (NWA)

13. RISE AND REPORT**14. ADJOURNMENT****Voting Key:****NWA - Non-weighted vote of all Directors****NWP - Non-weighted vote of participants (as listed)****WA - Weighted vote of all Directors****WP - Weighted vote of participants (as listed)**