



## Notice of Meeting and Meeting Agenda Electoral Areas Committee

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Wednesday, September 9, 2020

11:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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M. Hicks (Chair), D. Howe (Vice Chair), G. Holman, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [20-459](#) Minutes of the July 8, 2020 Electoral Areas Committee Meeting

**Recommendation:** That the minutes of the Electoral Areas Committee meeting of July 8, 2020 be adopted as circulated.

**Attachments:** [Minutes - July 8, 2020](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

### 6. Committee Business

#### 6.1. [20-449](#) Appointment of Officers

**Recommendation:** That the Electoral Areas Committee recommends to the Capital Regional District Board:  
That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Jill Bobbitt, Amy Acheson, Nolan Tytgat, Darrelle Butler, Candice Wright, Jared Saxby, Branden Cameron and Michael Murphy be appointed as Assistant Bylaw Officers.  
(NWA)

**Attachments:** [Staff Report: Appointment of Officers](#)

#### 6.2. [20-450](#) District of Highlands Sheep Kill Compensation Claim - Munn Road

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:  
That payment be approved to Mr. John Buchanan, in the amount of \$225, which is 75% of the decrease in market value of the total losses.  
(NWA)

**Attachments:**      [Staff Report: Dist of Highlands Sheep Kill Comp Claim-Munn Rd](#)  
[Appendix A: Compensation Excerpt from CRD Bylaw No. 1465](#)  
[Appendix B: Compensation Claim by John Buchanan](#)

**6.3.**      [20-404](#)      Bylaw No. 1465 - Livestock Kill Compensation; Alternatives for Electoral Area Participation

**Recommendation:** [The following motion was tabled at the July 8, 2020 Electoral Areas Committee meeting pending additional information:]  
a) That staff be directed to convert the Animal Control Service created by Letters Patent to a service operated by establishing bylaw;  
b) That staff be directed to separate-out the livestock kill compensation function into three separate services, one for each electoral area; and  
c) That the bylaw for each livestock kill compensation service set an annual maximum at the recommendation of the applicable Electoral Area Director.  
(NWA)

**Attachments:**      [Staff Report: Bylaw 1465-Livestock Kill Comp; Alternatives for EA Participation](#)  
[Appendix A: Bylaw 1465 Animal Reg & Impounding Bylaw No. 1, 1986](#)

**6.4.**      [20-378](#)      Request for a Review and Update of Bylaw No. 3780: Notice of Motion from Commissioner St-Pierre

**Recommendation:** BE IT RESOLVED That the Regional Water Supply Commission recommends that the Electoral Area Services Committee recommends to the CRD Board:

That staff be requested to review and update the building bylaw 3780 with respect to onsite water collection to align with the CSA B805-18 Canadian National Rainwater Harvesting Standard.  
(NWA)

**Attachments:**      [Notice of Motion: Review and Update of Bylaw No. 3780](#)

**6.5.**      [20-507](#)      Parcel Tax Bylaw No. 4363 - Magic Lake Estates Wastewater System Upgrade

**Recommendation:** The Magic Lake Estates Water and Sewer Committee recommends the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4363, "Magic Lake Estates Wastewater System Parcel Tax Roll Bylaw No. 1, 2020, A Bylaw to Authorize the Preparation of a Parcel Tax Roll for the Magic Lake Estates Wastewater System Upgrade" be introduced and read a first, second and third time;
  2. That Bylaw No. 4363 be adopted.
- (NWA, 2/3 on adoption)

**Attachments:**      [Staff Report: Parcel Tax Bylaw 4363](#)  
[Appendix A: Bylaw No. 4363](#)  
[Appendix B: Bylaw No. 4320](#)

**6.6.**      [20-535](#)      Investing in Canada Infrastructure Program (ICIP) - Rural and Northern Communities (RNC) Program

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for SSI: Maliview WWTP Upgrading Project through the Investing in Canada Infrastructure Program - Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$230,000) of the project.  
(NWA)

**Attachments:** [Staff Report: Investing In Canada Infrastructure Program RNC](#)  
[Appendix A: ICIP Proposal RNC SSI Maliview](#)  
[Appendix B: ICIP Proposal RNC JDF Wilderness Mountain](#)  
[Appendix C: ICIP Proposal JDF Port Renfrew Water Service](#)  
[Appendix D: ICIP Proposal JDF Lyall Harbour Boot Cove Water Sys. Upgrades](#)  
[Appendix E: Infrastructure Funding History](#)

**6.7.      [20-510](#)      Salt Spring Island Shared Services Model - Rural Dividend Grant**

**Recommendation:** That the Electoral Area Committee recommend the Capital Regional District Board approve the Rural Dividend amendments and authorize staff to direct award a contract in the amount of \$95,000 to the Rural Islands Economic Partnership Society to perform such other tasks as to fulfill the terms of the Rural Economic Dividend Program grant.  
(NWA)

**Attachments:** [Staff Report: SSI Shared Services](#)  
[Appendix A: Certificate of Incorporation](#)  
[Appendix B: Filed Constitution](#)  
[Appendix C: Filed Bylaws](#)

**6.8.      [20-530](#)      Annual General Meetings and Nomination Procedures for Commissions**

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That for the balance of 2020, new appointments for local service area committees and commissions shall be done by the Board based on Electoral Area Director recommendation and not through the Annual General Meeting process, except for those committees and commissions that currently have a mail-in ballot process underway.  
(NWA)

**Attachments:** [Staff Report AGM Nomination Procedures](#)  
[Appendix A: Report COVID Meeting Procedures July 8, 2020](#)

**6.9.      [20-485](#)      Request to Transition South Galiano Volunteer Fire Service to CRD Commission**

**Recommendation:** That the correspondence be received for information.

**Attachments:** [Request to Transition S. Galiano Volunteer Fire Service to CRD Commission](#)

**6.10.     [20-451](#)      Previous Minutes of Other CRD Committees and Commissions for Information**

**Recommendation:** That the following minutes be received for information:

- a) Galiano Island Parks and Recreation Commission minutes of July 2, 2020
- b) Magic Lake Estates Water and Sewer Committee minutes of May 12, 2020
- c) Mayne Island Parks and Recreation Commission minutes of May 14, 2020
- d) Mayne Island Parks and Recreation Commission minutes of June 11, 2020
- e) Mayne Island Parks and Recreation Commission minutes of July 9, 2020
- f) Wilderness Mountain Water Service Commission minutes of June 15, 2020

**Attachments:**[Minutes: Galiano Island Parks & Recreation Commission - July 2/20](#)[Minutes: Magic Lake Estates Water & Sewer Committee - May 12/20](#)[Minutes: Mayne Island Parks & Recreation Commission - May 14/20](#)[Minutes: Mayne Island Parks & Recreation Commission - June 11/20](#)[Minutes: Mayne Island Parks & Recreation Commission - July 9/20](#)[Minutes: Wilderness Mountain Water Svc Commission-June15/20](#)**7. Notice(s) of Motion****8. New Business****9. Adjournment**

The next meeting is October 14, 2020.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.