



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, August 12, 2020

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [20-441](#) Minutes of the July 08, 2020 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of July 08, 2020 be adopted as circulated.
(NWA)

Attachments: [Minutes - July 08, 2020](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

5.2. Delegations

5.2.1. [20-465](#) Delegation - Nikki MacDonald; Representing the Mount Work Coalition: Re: Agenda Items 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps and 8.2. Solid Waste Management Plan - Traffic Impact Analysis

5.2.2. [20-466](#) Delegation: Kayla Vandermolen; Resident of Willis Point: Re: Agenda Items 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps and 8.2. Solid Waste Management Plan - Traffic Impact Analysis

5.2.3. [20-467](#) Delegation: Margaret Williams; Resident of Juan de Fuca Electoral Area: Re: Agenda Items 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps and 8.2. Solid Waste Management Plan - Traffic Impact Analysis

5.2.4. [20-468](#) Delegation - Elaine Klimke; Resident of Victoria: Re: Agenda Items 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps and 8.2. Solid Waste Management Plan - Traffic Impact Analysis

- 5.2.5. [20-469](#) Delegation - Hugh Stephens; Resident of Juan de Fuca Electoral Area: Re: Agenda Item 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps
- 5.2.6. [20-470](#) Delegation - Dianne Twamley; Resident of Highlands: Re: Agenda Item 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps
- 5.2.7. [20-471](#) Delegation - Daniel Kenway; Representing the Willis Point Community Association: Re: Agenda Items 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps and 8.2. Solid Waste Management Plan - Traffic Impact Analysis
- 5.2.8. [20-472](#) Delegation - Jason Hillis; Resident of Willis Point: Re: Agenda Items 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps and 8.2. Solid Waste Management Plan - Traffic Impact Analysis
- 5.2.9. [20-473](#) Delegation - Midori Hillis; Resident of Willis Point: Re: Agenda Items 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps and 8.2. Solid Waste Management Plan - Traffic Impact Analysis
- 5.2.10. [20-474](#) Delegation - Camille Halsey; Resident of the Juan de Fuca Electoral Area: Re: Agenda Item 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps
- 5.2.11. [20-475](#) Delegation - Robert Cormie; Resident of Willis Point: Re: Agenda Item 8.2. Solid Waste Management Plan - Traffic Impact Analysis
- 5.2.12. [20-476](#) Delegation - Ned Jackson; Resident of the Juan de Fuca Electoral Area: Re: Agenda Items 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps and 8.2. Solid Waste Management Plan - Traffic Impact Analysis
- 5.2.13. [20-477](#) Delegation - Catherine Bailey; Resident of Willis Point: Re: Agenda Item 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps
- 5.2.14. [20-478](#) Delegation - Linda McClung; Resident of the Juan de Fuca Area: Re: Agenda Items 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps and 8.2. Solid Waste Management Plan - Traffic Impact Analysis
- 5.2.15. [20-479](#) Delegation - Dr. Judith Finlayson; Resident of the Juan de Fuca Electoral Area: Re: Agenda Item 8.1. Solid Waste Management Plan - Phase One Engagement and Next Steps
- 5.2.16. [20-482](#) Delegation - Dylan Kos; Resident of Willis Point: Re: Agenda Item 8.1 Solid Waste Management Plan - Phase One Engagement and Next Steps

6. CONSENT AGENDA

- 6.1. [20-305](#) Wastewater Treatment Project Q1 2020 Quarterly Report

Recommendation: The Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: WTP Q1 2020 Quarterly Report](#)

6.2. [20-339](#) Wastewater Treatment Project April 2020 Monthly Report

Recommendation: The Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: WTP April 2020 Monthly Report](#)

6.3. [20-418](#) Wastewater Treatment Project May 2020 Monthly Report

Recommendation: The Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: WTP May 2020 Monthly Report](#)

6.4. [20-432](#) Regional Role in Economic Development

Recommendation: The Governance and Finance Committee recommends to the Capital Regional District Board:
That the Regional Role in Economic Development report be received for information.
(NWA)

Attachments: [Staff Report: Regional Role in Economic Development](#)
[Appendix A: CRD Contributions to the Regional Economy](#)

6.5. [20-446](#) Diversity and Inclusion Statement - Response to Notice of Motion

Recommendation: [At the July 29, 2020 meeting the Governance and Finance Committee amended the recommendation as noted:]
The Governance and Finance Committee recommends to the Capital Regional District Board:
That the following diversity and inclusivity statement be included on the agenda cover for each of the Capital Region Housing Corporation, Capital Regional Hospital District and Capital Regional District Boards and each of the standing committees of those Boards:
The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.
(NWA)

Attachments: [Staff Report: Diversity and Inclusion \(Response to Notice of Motion\)](#)
[Appendix A: Sample Statements from other Local Governments](#)

6.6. [20-444](#) Sale of 808 and 836 Viewfield Road Properties

Recommendation: The Governance and Finance Committee recommends to the Capital Regional District Board:
That the net proceeds from the sale of 808 and 836 Viewfield in Esquimalt, BC, be used to reduce future borrowing requirements of the Core Area Wastewater Treatment service.

(WP - Langford, Esquimalt, Saanich, Victoria, View Royal, Colwood, Oak Bay)

Attachments: [Staff Report: Sale of Viewfield Road Properties](#)

6.7. [20-392](#) Response to Environmental Resource Management 2019 Progress Report Follow Up Questions

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: Response to ERM 2019 Progress Report](#)
 [Appendix A: Extended Producer Resp. Product Mgmt in BC](#)

6.8. [20-412](#) Capital Region Coastal Flood Inundation Mapping Project Update

Recommendation: [At the July 15, 2020 meeting the Environmental Services Committee amended the recommendation as noted:]
The Environmental Services Committee recommends to the Capital Regional District Board:
That the results of the Capital Region Coastal Flood Inundation Mapping Project be received for information, be referred to all CRD municipalities, the Islands Trust, electoral areas and First Nations, and inform future emergency planning efforts and that feedback from the referrals be received back to inform further regional action.

[At the July 15, 2020 meeting the Planning, Transportation and Protective Services Committee amended the recommendation as noted:]
The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the results of the Capital Region Coastal Flood Inundation Mapping Project be received for information, be referred to all CRD municipalities, electoral areas and First Nations, and inform future emergency planning efforts, and that feedback from referrals be received back to inform further regional actions.
(NWA)

Attachments: [Staff Report: Capital Region Coastal Flood Inundation Mapping Project Update](#)
 [Appendix A: Executive Summary - Coastal Flood Inundation Mapping Project](#)
 [Presentation: Capital Region Coastal Flood Inundation Mapping Project](#)

6.9. [20-455](#) 2020 Financial Plan Amendment Panorama Recreation Commission

Recommendation: That Peninsula Recreation Commission recommends to the Capital Regional District Board:
That the 2020 Panorama Recreation financial plan be amended to reduce the planned transfers to the capital reserve by \$411,204 and transfers to the operating reserve by \$2,358 to cover the forecasted deficit of \$413,562, as a result of the COVID-19 closures and phased re-opening plan, as outlined in Appendix A.
(WP - Sidney, North Saanich, Central Saanich)

Attachments: [Staff Report: 2020 Financial Plan Amendment Peninsula Rec Commission](#)
[Appendix A: Amended 2020-2024 Panorama Rec Center Committee Summary](#)

6.10. [20-456](#) 2020 Financial Plan Amendment Sooke and Electoral Area Parks and Recreation Commission

Recommendation: That Sooke and Electoral Area Parks and Recreation Commission recommends to the Capital Regional District Board:
That the 2020 Sooke and Electoral Area Parks and Recreation Commission financial plan be amended, as shown in Appendix A, for reduced services and programs with no anticipated deficit, as a result of the COVID-19 closures and phased re-opening plan. (WP - Sooke & JDF EA)

Attachments: [Staff Report: 2020 Financial Plan Amendment SEAPARC Commission](#)
[Appendix A: Amended 2020-2024 SEAPARC Committee Summary](#)

7. ADMINISTRATION REPORTS

8. REPORTS OF COMMITTEES

Environmental Services Committee

8.1. [20-415](#) Solid Waste Management Plan - Phase One Engagement and Next Steps

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: Solid Waste Mgmt Plan - Phase 1 Engagement Next Steps](#)
[Appendix A: SWAC Staff Report](#)

8.2. [20-395](#) Solid Waste Management Plan - Traffic Impact Analysis

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
That the Stantec opinion of probable cost for the Willis point Road truck passing lane and the Bunt & Associates Hartland Landfill Alternate Access Transportation Impact Analysis be received for information and that no further work be done on a passing lane for Willis Point Road.

[At the July 15, 2020 Environmental Services Committee meeting the following motion arising was made:]

The Environmental Services Committee recommends to the Capital Regional District Board:

That staff report back through the Environmental Services Committee on the following items:

1. The cost analysis of a shorter passing lane on Willis Point Road,
 2. Impacts of relocation of road access on operation of landfill longer term,
 3. Additional consultation plan for the resident of Willis Point and Highlands and;
 4. Conduct a current season traffic study as an update to the Bunt & Associates report.
- (WA)

Attachments: [Staff Report: Solid Waste Management Plan - Traffic Impact Analysis](#)
[Appendix A: Hartland Alternate Access Analysis - Bunt & Associates](#)
[Appendix B: Willis Pt Rd Truck Passing Lane Class D - Probable Cost \(Stantec\)](#)
[Appendix C: Willis Point Road Truck Passing Lane Concept Drawings](#)
[Appendix D: Hartland Landfill Access Route Profiles and Grades](#)

8.3. [20-390](#) Regional Greenhouse Gas Inventory Study

Recommendation: [At the July 15, 2020 meeting, the Environmental Services Committee amended the recommendation as noted:]
The Environmental Services Committee recommends to the Capital Regional District Board:
That this report be received for information and be referred to all CRD municipalities, electoral areas and First Nations with the per capita information. (NWA)

Attachments: [Staff Report: Regional Greenhouse Gas Inventory Study](#)
[Appendix A \(Updated\): CRD 2018 GCP BASOC GHG Inventory Report](#)
[Appendix B \(Updated\): Energy & GHG Emissions Inventory Report](#)
[Appendix C \(New\): 2018 Per Capita and Per Hectare GHG Emissions](#)

Juan De Fuca Land Use Committee

8.4. [20-372](#) Provision of Park Land for Subdivision of Lot A, District Lot 17, Renfrew District, Plan EPP10506 - 6505 Powder Main Road

Recommendation: That the Land Use Committee recommend to the CRD Board:
That cash in lieu of park land dedication in the amount of 5% of the value of the land being subdivided be requested pursuant to Section 510 of the Local Government Act for the proposed subdivision of Lot A, District Lot 17, Renfrew District, Plan EPP10506.
(Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Orthophoto Map](#)
[Appendix C: Plan of Subdivision](#)
[Appendix D: Commission Minutes May 26, 2020](#)
[LUC Minutes Excerpt](#)

8.5. [20-373](#) Provision of Park Land for Subdivision of Parcel A (DD 1434261) of Section 97, Renfrew District, Except that part in Plans 15462, VIP77871 and EPP24972 - 17151 Parkinson Road

Recommendation: That the Land Use Committee recommend to the CRD Board:
That 5% park land dedication be requested pursuant to Section 510 of the Local Government Act for the proposed subdivision of Parcel A (DD 1434261) of Section 97, Renfrew District, Except that part in Plans 15462, VIP77871 and EPP24972, except that a lesser amount may be acceptable where the owner agrees to dedicate that portion of the subject property required to locate a trail along Parkinson Road to JdF Community Parks and Recreation standards, and that the owner agrees to construct the trail prior to subdivision approval.
(Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Orthophoto Map](#)
[Appendix C: Plan of Subdivision](#)
[Appendix D: Commission Minutes May 26, 2020](#)
[Appendix E: Draft Port Renfrew Trails Plan](#)
[LUC Minutes Excerpt](#)

8.6. [20-383](#) Development Permit with Variance for Lot 2, District Lot 39, Malahat District, Plan 23012

Recommendation: That the Land Use Committee recommends to the Capital Regional District Board:
That Development Permit with Variance DV000071 for Lot 2, District Lot 39, Malahat District, Plan 23012 to authorize a 2-lot subdivision in a Sensitive Ecosystems Development Permit Area, and to vary Juan de Fuca Land Use Bylaw No. 2040, Part 2, Section 3.10(4) by reducing the minimum road frontage requirement from 10% (79.9 m) to 9.5% (76.4 m) for the purpose of authorizing a 2-lot subdivision, be approved.
(Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Subdivision Plan](#)
[Appendix C: Development Permit Guidelines](#)
[Appendix D: Environmental Assessment](#)
[Appendix E: Permit DV000071](#)
[LUC Minutes Excerpt](#)

8.7. [20-384](#) Zoning and Official Community Plan Amendment Application for That Part of Section 17, Otter District, Lying East of Otter Point Road, Except Parcel C (DD437821) And Except Parts in Plans 3054 And 17721 - 3542 & 1-3542 Otter Point Road

- Recommendation:** That the Land Use Committee recommends to the Capital Regional District (CRD) Board:
- a) That the referral of proposed Bylaw No. 4316, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 147, 2019" and Bylaw No. 4317, "Otter Point Official Community Plan Bylaw, 2014, Amendment Bylaw No. 2, 2019" to the Otter Point Advisory Planning Commission; the Juan de Fuca Electoral Area Parks and Recreation Advisory Commission; CRD departments; BC Hydro; Department of Fisheries and Oceans; District of Sooke; Ministry of Agriculture; Ministry of Environment and Climate Change Strategy; Ministry of Forests, Lands and Natural Resource Operations; Ministry of Transportation and Infrastructure; RCMP; Sooke School District #62; and T'Sou-ke First Nation be approved and the comments received;
 - b) That proposed Bylaw No. 4316, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 147, 2019" be introduced and read a first time and read a second time;
 - c) That proposed Bylaw No. 4317, "Otter Point Official Community Plan Bylaw, 2014, Amendment Bylaw No. 2, 2019" be introduced and read a first time and read a second time;
 - d) That in accordance with the provisions of Section 469 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a public hearing with respect to Bylaw No. 4316 and Bylaw 4317; and
 - e) That prior to adoption of the bylaws, the applicant:
 - i) Provide confirmation from a Qualified Environmental Professional that the vegetative screening requirements in the M-3 zone and the recommendations for restoration of the riparian area outlined in the Conditions and Impacts report prepared by Corvidae Environmental Consulting Inc., dated February 2020, have been implemented;
 - ii) Secure a covenant on title pursuant to Section 219 of the Land Title Act in favour of the CRD requiring that the fire protection works related to the sawmill operation, described in the letter from the Otter Point Volunteer Fire Department dated January 30, 2020, be installed and conveyed to CRD prior to subdivision or further building construction.
- (Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments:[Staff Report](#)[Appendix A: Subject Property Map](#)[Appendix B: Summary of Referral Comments](#)[Appendix C: Referral Comments](#)[Appendix D: Development Proposal](#)[Appendix E: Proposed Bylaw No. 4316](#)[Appendix F: Proposed Bylaw No. 4317](#)[Appendix G: Environmental Report](#)[Appendix H: Conditions and Impacts Report](#)[Appendix I: Industrial Zoning Map](#)[LUC Minutes Excerpt](#)[Board Submission - D. Brubaker](#)**8.8. [20-411](#)**

Development Permit with Variance for Lot A, Section 89, Sooke District, Plan VIP54145

Recommendation: That the Land Use Committee recommends to the Capital Regional District Board: That Development Permit with Variance DV000072 for Lot A, Section 89, Sooke District, Plan VIP54145 to permit alterations to a single-family dwelling and deck located within in a Steep Slopes and a Shoreline Protection Development Permit Area; and to vary Part 2, Section 10.09(d) by decreasing the minimum rear yard setback from 10 m to 7.5 m, and to vary Juan de Fuca Land Use Bylaw No. 2040, Part 1, Section 4.10 (1)(a) by increasing the maximum deck projection allowance into the rear yard setback from 1 m to 1.6 m, be approved.
(Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Building Plans](#)
[Appendix C: Site Plan with Variance](#)
[Appendix D: Development Permit Guidelines](#)
[Appendix E: Geotechnical Report](#)
[Appendix F: Permit DV000072](#)
[LUC Minutes Excerpt](#)

Regional Parks Committee

8.9. [20-433](#) Non-Migratory Canada Goose Management

Recommendation: [At the July 22, 2020 Regional Parks Committee meeting the following motion arising was made:]
The Regional Parks Committee recommends to the Capital Regional District Board: That staff provide a report on a Canada Goose Management Program Service.
(WA)

Attachments: [Staff Report: Non-Migratory Canada Goose Management](#)
[Appendix A: Town of View Royal - Correspondence](#)
[Appendix B: District of Central Saanich - Correspondence](#)

9. BYLAWS

9.1. [20-448](#) Liquid Waste Management Core Area and Western Communities Service Establishment Bylaw No. 1, 1995, Amendment Bylaw No. 3, 2020

Recommendation: That Bylaw No. 4304 be adopted.
(WP - Saanich, Victoria, Oak Bay, Esquimalt, View Royal, Colwood and Langford)

Attachments: [Bylaw No. 4304](#)

10. NOTICE(S) OF MOTION

11. NEW BUSINESS

12. MOTION TO CLOSE THE MEETING

12.1. [20-453](#) Motion to Close the Meeting

- Recommendation:**
1. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter; and
 2. That such disclosures could reasonably be expected to harm the interests of the Regional District. [3 items]
 3. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [1 item]
 4. That the meeting be closed for Labour Relations under s. 90 (1)(c) of the Community Charter. [1 item]
- (NWA)

13. RISE AND REPORT**14. ADJOURNMENT****Voting Key:****NWA - Non-weighted vote of all Directors****NWP - Non-weighted vote of participants (as listed)****WA - Weighted vote of all Directors****WP - Weighted vote of participants (as listed)**