



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, July 8, 2020

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [20-407](#) Minutes of the June 10, 2020 and June 24, 2020 Capital Regional District Board Meetings

Recommendation: That the minutes of the Capital Regional District Board meeting of June 10, 2020 and June 24, 2020 be adopted as circulated.
(NWA)

Attachments: [Minutes - June 10, 2020](#)
[Minutes - June 24, 2020](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

5.1.1. [20-396](#) Presentation: Arts & Culture 2019 Progress Report, Jeremy Loveday, Chair - CRD Arts Commission

Attachments: [Presentation: Arts Progress Report 2019](#)

5.2 Delegations

6. CONSENT AGENDA

6.1. [20-354](#) Capital Regional District External Grants Update

Recommendation: That the Capital Regional District External Grants Update be received for information.
(NWA)

Attachments: [Staff Report: CRD External Grants Update](#)
[Appendix A: External Grants Update Dashboards](#)

6.2. [20-336](#) Appointment of Officers

Recommendation: That the Electoral Areas Committee recommends to the Capital Regional District Board:
That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Jesse Long, Taylor Marsh, Won Namgoong and Tod Purdy be appointed as Assistant Bylaw Officers.
(NWA)

Attachments: [Staff Report: Appointment of Officers](#)

6.3. [20-368](#) Union of British Columbia Municipalities Emergency Support Services - Grant Motion of Support

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That the Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for Juan de Fuca, Southern Gulf Islands, and Salt Spring Island emergency programs for Emergency Support Services equipment upgrades and direct staff to provide overall grant management.
(NWA)

Attachments: [Staff Report: UBCM Grant for ESS-Motion of Support](#)

6.4. [20-369](#) Union of British Columbia Municipalities Grant for Emergency Operations Centre - Motion of Support

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That the Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for Juan de Fuca, Southern Gulf Islands, and Salt Spring Island Emergency Programs for Emergency Operations Centre equipment upgrades and direct staff to provide overall grant management.
(NWA)

Attachments: [Staff Report: UBCM Grant for EOC - Motion of Support](#)

6.5. [20-394](#) Provincial Urban Deer Cost Share Program Project Update

Recommendation: That the Electoral Areas Committee recommend to the Capital Regional District Board:
The Provincial Urban Deer Cost Share Program Project Update be received for information.
(NWA)

Attachments: [Staff Report Provincial Urban Deer Cost Share Program Project Update](#)

6.6. [20-382](#) MFABC Equipment Financing Program Borrowing Resolution for Pender Islands Fire and Emergency Response Service

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That the following borrowing resolution be approved:
1. That the Board of the Capital Regional District authorizes up to \$545,000 to be borrowed, under Section 403 of the Local Government Act, from the MFABC Equipment Financing Program, for the purchase of a fire truck for Pender Island Fire Protection and Emergency Service.
2. That the loan be repaid within five (5) years, with no rights of renewal.
(WA)

Attachments: [Staff Report: MFABC Equip. Fund Borrowing Resolution, Pender Islands Fire](#)
[Appendix A: Borrowing Resolution](#)

7. ADMINISTRATION REPORTS**7.1. [20-358](#) CAO Quarterly Progress Report No. 2, 2020**

Recommendation: That the CAO Quarterly Progress Report No. 2 - 2020 be received for information.
(NWA)

Attachments: [Staff Report: CAO Quarterly Progress Report No 2, 2020](#)
 [Appendix A: Photographs of Corporate Activities and Initiatives](#)
 [Appendix B: Board Priorities Dashboard Progress Q2 2020](#)
 [Appendix C: Board Priorities Dashboard – Summary of Completed Actions](#)
 [Appendix D: Corporate Climate Change Initiatives](#)
 [Appendix E: Advocacy Dashboard 2020 Quarter 2 2020](#)
 [Appendix F: Operating Variance Report Q1](#)
 [Appendix G: Capital Variance Report Q1 2020](#)
 [Appendix H: Human Resources Trends and Corporate Safety Q1 2020](#)

**7.2. [20-306](#) Bylaw No. 4359: Capital Regional District Recreation Services and
Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No.
14, 2020**

Recommendation: 1. That Bylaw No. 4359, Capital Regional District Recreation Services and Facilities
Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 14, 2020, be introduced,
and read a first, second and third time; and
2. That Bylaw No. 4359 be adopted.
(NWA, 2/3 on adoption)

Attachments: [Staff Report: Bylaw 4359 Amendment 14 2020-2021 Recreation Fees & Charge](#)
 [Appendix A: Bylaw No. 4359 Rec Fees and Charges 2020-21 Amdmt 14](#)
 [Appendix B: CRD Recreation Fees & Charges list of revisions](#)

7.3. [20-352](#) Bylaw No. 4361: Security Issuing Bylaw No. 4, 2020

Recommendation: 1. That Bylaw No. 4361, Security Issuing Bylaw No. 4, 2020, be introduced and read a
first, second and third time; and
2. That Bylaw No. 4361 be adopted.
(WA, 2/3rds on adoption)

Attachments: [Staff Report: Bylaw No. 4361 Security Issuing Bylaw No. 4, 2020](#)
 [Appendix A: Bylaw No. 4361 Security Issuing Bylaw No. 4, 2020](#)

7.4. [20-400](#) COVID Meeting Procedures

Recommendation: That the CRD Board:

1. Make all efforts to meet in-person and encourage all other committees and commissions to do so also, provided the meetings can be done in keeping with public health officer orders,
 2. Authorize open meetings of the Regional Board, Hospital District Board and Housing Corporation Board as well as Standing, Select and Advisory Committees to be held without the public physically present provided that: agendas are posted with proper notice; agendas and minutes are available on the website; meetings are live webcasted and can be viewed electronically; and, that the public is able to provide comment as a delegation via written or electronic submission; and
 3. Permit local area services and protective services to hold 2020 Annual General Meetings electronically when available meeting space cannot physically accommodate all area ratepayers, and conduct their election process for new committee members by way of mail-in ballot.
- (NWA)

Attachments:[Staff Report: COVID Meeting Procedures](#)[Appendix A: Ministerial Order M192](#)[Appendix B: Draft Committee & Commission Resolution](#)**8. REPORTS OF COMMITTEES****Electoral Areas Committee**

- 8.1. [20-403](#) Bylaw 4362 - Proposed Amendment to Bylaw 4029, Sooke and Electoral Area Recreation and Facilities Service Establishment Bylaw No. 1, 2016

Recommendation:

- That the Electoral Areas Committee recommends to the Regional Board:
1. That Bylaw No. 4362, "Sooke and Electoral Area Recreation and Facilities Service Establishment Bylaw No. 1, 2016, Amendment Bylaw No. 1, 2020" be introduced and read a first, second and third time.
 2. That Bylaw No. 4362 be referred to the District of Sooke and the JDF EA Director for consent.
- (NWA)

Attachments:[Staff Report: SEAPARC - Port Renfrew Removal](#)[Appendix A: Bylaw 4029](#)[Appendix B: Bylaw 4362](#)**9. BYLAWS****10. NOTICE(S) OF MOTION**

- 10.1. [20-388](#) Development of an Inclusion and Diversity Statement - Motion with Notice (Chair Plant)

Recommendation:

That the Board ask the Governance and Finance committee to consider the matter of the Board developing an inclusion and diversity statement at the beginning of the meetings after the First Nations Territorial Acknowledgement and report back to the Board.

(NWA)

11. NEW BUSINESS**12. MOTION TO CLOSE THE MEETING****12.1. [20-406](#) Motion to Close the Meeting**

- Recommendation:**
1. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter. [1 item]
 2. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 item]
 3. That the meeting be closed for a legal update in accordance with Section 90(1)(g) of the Community Charter. [1 item]
 4. That the meeting be closed for Labour Relations under s. 90 (1)(c) of the Community Charter. [2 items]
 5. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [1 item]
- (NWA)

13. RISE AND REPORT**14. ADJOURNMENT****Voting Key:****NWA - Non-weighted vote of all Directors****NWP - Non-weighted vote of participants (as listed)****WA - Weighted vote of all Directors****WP - Weighted vote of participants (as listed)**