

Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, April 8, 2020

1:00 PM

Room 488
625 Fisgard Street
Victoria, BC

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [20-257](#) Minutes of the March 11, 2020 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of March 11, 2020 be adopted as circulated.
(NWA)

Attachments: [Minutes - March 11, 2020](#)

3.2. [20-258](#) Minutes of the March 18, 2020 and March 27, 2020 Capital Regional District Board Special Meetings

Recommendation: That the minutes of the Capital Regional District Board special meetings of March 18, 2020 and March 27, 2020 be adopted as circulated.
(NWA)

Attachments: [Special Meeting Minutes - March 18, 2020](#)
[Special Meeting Minutes - March 27, 2020](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

5.2 Delegations

6. CONSENT AGENDA

(Voting rule on each item may vary)

6.1. [20-127](#) Community Works Fund 2019 Annual Report

Recommendation: That the Community Works Fund 2019 Annual Report be received for information.
(NWA)

Attachments: [Staff Report: CWF 2019 Annual Report](#)

[Appendix A: CWF Grants Awarded](#)

[Appendix B: CWF Funding Balance](#)

6.2. [20-128](#) CRD External Grants 2019 Annual Report

Recommendation: That the CRD External Grants 2019 Annual Report be received for information.
(NWA)

Attachments: [Staff Report: CRD External Grants 2019 Annual Report](#)

[Appendix A: External Grants Annual Report](#)

6.3. [20-148](#) Electoral Areas Grants-in-Aid Fund 2019 Annual Report

Recommendation: That the Electoral Areas Grants-In-Aid Fund 2019 Annual Report be received for information.
(NWA)

Attachments: [Staff Report: Electoral Areas Grants In Aid Fund 2019 Annual Report](#)

[Appendix A: Electoral Area Grants In Aid Fund 2019 Grants Awarded](#)

6.4. [20-129](#) CRD External Grants Update

Recommendation: That the CRD External Grants Update be received for information.
(NWA)

Attachments: [Staff Report: CRD External Grants Update](#)

[Appendix A: External Grants Update Dashboard](#)

6.5. [20-203](#) Recycling Markets Update

Recommendation: That this report be received for information.
(NWA)

Attachments: [Staff Report: Recycling Markets Update](#)

**6.6. [20-221](#) AVICC Special Committee on Solid Waste Management - Update
(meeting of March 5, 2020)**

Recommendation: That this update be received for information.
(NWA)

Attachments: [Agenda: AVICC Special Committee on Solid Waste \(March 5, 2020\)](#)

[Technical Memo: Solid Waste Research Data Update \(for AVICC\)](#)

6.7. [20-204](#) International Cruise Ship Waste at Hartland Landfill

Recommendation: That this report be received for information.
(NWA)

Attachments: [Staff Report: International Cruise Ship Waste at Hartland Landfill](#)

[Appendix A: Letter from City of Victoria \(February 4, 2020\)](#)

6.8. [20-222](#) Solid Waste Advisory Committee - Revised Terms of Reference

Recommendation: That the revised Terms of Reference for the Solid Waste Advisory Committee be adopted.
(NWA)

Attachments: [Solid Waste Advisory Committee - Revised Terms of Reference](#)

6.9. [20-182](#) Langford Regional Context Statement

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the City of Langford regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(WP - All except SGI & SSI)

Attachments: [Staff Report: Langford Regional Context Statement](#)
[Appendix A: Langford's Regional Context Statement Referral](#)
[Appendix B: Regional Context Statement Evaluation](#)

6.10. [20-184](#) Active School Travel Planning 2020-21 Selected Schools - Committee Update

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the Active School Travel Planning 2020-21 Selected Schools - Committee Update report be received for information.
(NWA)

Attachments: [Staff Report: Active School Travel Planning 2020-21 Update](#)
[Appendix A: Applied School Selection Criteria](#)

6.11. [20-168](#) Beddis Water Service - Level Control System Repair Capital Project Budget

Recommendation: That the Capital Regional District Board amend the 2020 Beddis Water Five Year Capital Plan to include a revised project budget in the amount of \$42,500 for the Sky Valley Upper reservoir level control upgrade.
(NWA)

Attachments: [Staff Report: Beddis Water Service Reservoir](#)

7. ADMINISTRATION REPORTS

7.1. [20-240](#) CAO Quarterly Progress Report No. 1 - 2020

Recommendation: That the CAO Quarterly Progress Report No. 1 - 2020 be received for information.
(NWA)

Attachments: [Staff Report: CAO Quarterly Progress Report No. 1 2020](#)
[Appendix A: Photographs of Corporate Activities and Initiatives](#)
[Appendix B: Board Priorities Dashboard Q1 2020](#)
[Appendix C: Board Priorities Dashboard Summary of Completed Actions Quarter 1](#)
[Appendix D: Corporate Climate Change Initiatives](#)
[Appendix E: Advocacy Dashboard Quarter 1](#)
[Appendix F: Capital Variance Report Q4](#)
[Appendix G: Human Resources Trends and Corporate Safety Quarter 4](#)

7.2. [20-262](#) Bylaw No. 4354: 2020 to 2024 Financial Plan Bylaw, 2020, Amendment
Bylaw No. 1, 2020

Recommendation: 1. That Bylaw No. 4354, "2020 to 2024 Financial Plan Bylaw, 2020, Amendment
Bylaw No. 1, 2020" be introduced and read a first, second, and third time; and
2. That Bylaw No. 4354 be adopted.
(WA)

Attachments: [Staff Report: Bylaw 4354 Financial Plan Amendment Bylaw No. 1, 2020](#)
[Appendix A: Bylaw 4354 Financial Plan Amendment with Schedule A](#)
[Appendix B: Pandemic Response Task Eligibility CRD](#)
[Appendix C: Financial Assistance Guide](#)
[Appendix D: CRD Corporate EOC C-19 Financial Assumptions](#)
[Appendix E: EOC-COVID-19 Org Chart](#)
[Appendix F: EOC-COVID-19 Standby Org Chart](#)

7.3. [20-251](#) Public Hearing Report on Bylaw No. 4314, "Juan de Fuca Land Use
Bylaw, 1992, Amendment Bylaw No. 146, 2019"

Recommendation: a) That the minutes that form the Report of the Public Hearing for Bylaw No. 4314,
which is certified as a fair and accurate summary of the representations that were made
at the public hearing held on March 9, 2020, for Bylaw No. 4314, "Juan de Fuca Land
Use Bylaw, 1992, Amendment Bylaw No. 146, 2019", be received; and
b) That Bylaw No. 4314 be read a third time and adopted.
(Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report: Public Hearing Report on Bylaw No. 4314](#)
[Appendix A: Proposed Bylaw No. 4314](#)
[Appendix B: Report of the Public Hearing March 9, 2020](#)

Motions with Notice

7.4. [20-174](#) Accelerating CRD Response to Climate Emergency - Notice of
Motion (Directors Helps and Taylor)

Recommendation: [The following was read into the record at the Environmental Services Committee
meeting on February 19, 2020:]
That staff be directed to report back with options for accelerating the Capital
Regional District's (CRD) response to the climate emergency, including
consideration of additional investments through the 2021 budget process and
options for increasing regional collaboration to reduce greenhouse gas.
(NWA)

Attachments: [Director's Report: CRD Response to Climate Emergency](#)

7.5. [20-235](#) Parks Acquisition Fund - Notice of Motion from Director Haynes

Recommendation: [The following was read into the record at the Regional Parks Committee meeting on February 26, 2020:]
That staff report back on options to improve the capacity of the CRD Parks Acquisition Fund, for example, starting in 2021 by \$2.00 per year to reach \$40.00 from its current \$20.00.
(NWA)

7.6. [20-245](#) Increasing Transit Service in the Capital Region: Notice of Motion from Director Mersereau

Recommendation: [The following was read into the record at the Planning, Transportation and Protective Services Committee meeting on March 18, 2020:]
That the Capital Regional District Board request that the Board Chair write, on behalf of the Board, to the Premier and the Minister of Transportation and Infrastructure, copying the Leader of the Official Opposition, the Leader of the Third Party, MLAs representing constituencies within the CRD, and the Victoria Regional Transit Commission, requesting new investments and reliable annual funding to support increased transit services in the Capital Region.
(NWA)

Attachments: [Notice of Motion: Transit Funding](#)

7.7. [20-246](#) Property Taxes in the CRD

Recommendation: [The following motions were made at the special CRD Board meeting on March 18, 2020 and deferred until an April meeting:]
That the CRD Board Chair write the Minister of Finance Surveyor of Taxes requesting the option of a 6 month deferral of the CRD EA property taxes and that the interest costs of deferral be financed by the Province.
(NWA)

That the CRD Board Chair write the Minister of Finance Surveyor of Taxes requesting the option of a 6 month deferral of local government requisitions to Regional Districts and that the interest costs of deferral be financed by the Province.
(NWA)

8. REPORTS OF COMMITTEES

Juan De Fuca Land Use Committee

8.1. [20-147](#) Development Permit with Variance for Lot A, Section 53, Renfrew District, Plan EPP20739

Recommendation: That the Land Use Committee recommends to the Capital Regional District Board: That Development Permit with Variance DV000069 for Lot A, Section 53, Renfrew District, Plan EPP20739 to authorize construction in a Steep Slopes and a Sensitive Ecosystems Development Permit Area, and to vary Juan de Fuca Land Use Bylaw No. 2040, Part 2, Section 3.07 by reducing the side yard setback from 15 m to 3 m for the purpose of constructing a single family dwelling and septic field, be approved.
(Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report](#)
 [Appendix A: Subject Property Map](#)
 [Appendix B: Survey Plans](#)
 [Appendix C: Site Plan Concept and Requested Variance](#)
 [Appendix D: Development Permit Guidelines](#)
 [Appendix E: Geotechnical Report](#)
 [Appendix F: Environmental Assessment](#)
 [Appendix G: Permit DV000069](#)
 [LUC Minutes](#)

9. CORRESPONDENCE

- 9.1. [20-205](#) Letter from Mayor David Screech, Town of View Royal, re Regional Canada Goose Management Strategy (February 10, 2020)

Recommendation: That this correspondence be received for information.
(NWA)

Attachments: [Correspondence: Letter from View Royal re: Canada Goose Mgmt Strategy](#)

10. BYLAWS

- 10.1. [20-261](#) Bylaw No. 4331: Salt Spring Island Arts Contribution Service Establishment Bylaw No. 1, 2003, Amendment Bylaw No. 3, 2020

Recommendation: That Bylaw No. 4331 be adopted.
(NWA)

Attachments: [Bylaw No. 4331](#)

11. NOTICE(S) OF MOTION

12. NEW BUSINESS

13. MOTION TO CLOSE THE MEETING

- 13.1. [20-266](#) Motion to Close the Meeting

Recommendation: That the meeting be closed for:
1. Legal Update under s. 90 (1)(g) of the Community Charter [1 item].
2. Labour Relations Update under s. 90 (1)(c) of the Community Charter [1 item].
3. Appointments under s. 90 (1)(a) of the Community Charter [1 item].
(NWA)

14. RISE AND REPORT

15. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)