



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, March 11, 2020

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

- 3.1. [20-198](#) Minutes of the February 12, 2020 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of February 12, 2020 be adopted as circulated.
(NWA)

Attachments: [Minutes - February 12, 2020](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

5.2 Delegations

- 5.2.1. **20-224** Delegation - Scott Richardson; Representing the Highlands District Community Association: Re: Agenda Item 8.1.: Millstream Meadows - District of Highlands

- 5.2.2. **20-225** Delegation - David Mackas; Representing Highlands District Community Association: Re: Agenda Item 8.1.: Millstream Meadows - District of Highlands

6. CONSENT AGENDA

(Voting rule on each item may vary)

6.1. [20-042](#) 2020 Standing Committee Terms of Reference

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the Planning, Transportation and Protective Services Committee Terms of Reference be approved.
(NWA)

Attachments: [Staff Report: 2020 Standing Committee Terms of Reference](#)
 [Appendix A: 2020 Standing Committee Terms of Reference](#)

6.2. [20-043](#) Highlands Regional Context Statement

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the District of Highlands regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(WP - All except SGI & SSI)

Attachments: [Staff Report: Highlands Regional Context Statement](#)
 [Appendix A: Highlands Regional Context Statement Referral](#)
 [Appendix B: Regional Context Statement Evaluation](#)

6.3. [20-044](#) Saanich Regional Context Statement

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the District of Saanich regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(WP - All except SGI & SSI)

Attachments: [Staff Report: Saanich Regional Context Statement](#)
 [Appendix A: Saanich's Regional Context Statement Referral](#)
 [Appendix B: Regional Context Statement Evaluation](#)

6.4. [20-045](#) Victoria Regional Context Statement

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the City of Victoria regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(WP - All except SGI & SSI)

Attachments: [Staff Report: Victoria Regional Context Statement](#)
 [Appendix A: Victoria Regional Context Statement Referral](#)
 [Appendix B: Regional Context Statement Evaluation](#)

6.5. [20-108](#) Sidney Regional Context Statement

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the Town of Sidney regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(WP - All except SGI & SSI)

Attachments: [Staff Report: Sidney Regional Context Statement](#)
[Appendix A: Sidney's Regional Context Statement Referral](#)
[Appendix B: Regional Context Statement Evaluation](#)

6.6. [20-109](#) Sooke Regional Context Statement

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the District of Sooke regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(WP - All except SGI & SSI)

Attachments: [Staff Report: Sooke Regional Context Statement](#)
[Appendix A: Sooke's Regional Context Statement Referral](#)
[Appendix B: Regional Context Statement Evaluation](#)

6.7. [20-050](#) Environmental Services Committee - Terms of Reference

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
That the Terms of Reference for the Environmental Services Committee be approved.
(NWA)

Attachments: [Staff Report: Environmental Services Committee - Terms of Reference](#)
[Appendix A: Terms of Reference](#)

6.8. [20-040](#) Victoria Plaza Hotel - Debris Disposal

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: Victoria Plaza Hotel - Debris Disposal](#)

- 6.9.** [20-149](#) Regional Parks - Visitor Use Surveys - 2018 and 2019
- Recommendation:** The Regional Parks Committee recommends to the Capital Regional District Board:
That this report be received for information.
(NWA)
- Attachments:** [Staff Report: RP Visitor Use Surveys – 2018 and 2019](#)
[Appendix A: RP 2018-2019 Visitor Use Survey Summary Report](#)
[Presentation: RP 2018-2019 Visitor Use Survey Summary Report](#)
- 6.10.** [20-159](#) Recycling Outreach Assistant Final Report
- Recommendation:** The First Nations Relations Committee recommends to the Capital Regional District Board:
That the Recycling Outreach Assistant Final Report be received for information.
(NWA)
- Attachments:** [Staff Report: Recycling Outreach Assistant Final Report](#)
[Appendix A: Waste Reduction Report 2019](#)
- 6.11.** [20-160](#) 2019 Forum of All Councils Summary Report
- Recommendation:** The First Nations Relations Committee recommends to the Capital Regional District Board:
That the 2019 Forum of All Councils Summary Report be received for information.
(NWA)
- Attachments:** [Staff Report: 2019 Forum of ALL Councils Summary Report](#)
[Appendix A: Statement of Reconciliation](#)
[Appendix B: Forum of ALL Councils Summary Report](#)
- 6.12.** [20-185](#) Home Owner Grant Program in Electoral Areas
- Recommendation:** The Electoral Areas Committee recommends the Capital Regional District Board submit the following resolution to Union of British Columbia Municipalities for consideration:
WHEREAS the British Columbia Home Owner Grant related to property tax is larger if a person(s) lives in a rural area.
WHEREAS the five Southern Gulf Islands of Salt Spring, Galiano, Mayne, Saturna, and North and South Pender Islands do not receive the 'rural' grant because the Capital Regional District (CRD) is excluded from the rural grant. This is unfair and inequitable for the taxpayers of the Southern Gulf Islands whose living conditions are no different than those in neighboring jurisdictions such as the electoral areas of the Cowichan Valley and Nanaimo Regional Districts who are eligible for the rural grant.
THEREFORE BE IT RESOLVED that UBCM request the province officially designate the Capital Regional District electoral areas as 'rural' for the purposes of the British Columbia Home Owner Grant.
(NWA)
- Attachments:** [Staff Report: Home Owner Grant Electoral Areas](#)

6.13. [20-166](#) Motion with Notice: Director Howe

Recommendation: That the Electoral Areas Committee recommend to the CRD Board:
That the Capital Regional District Board Chair write a letter of advocacy to the Minister of Transportation and Infrastructure requesting coordination between BC Ferries, BC Transit, and MoTI road infrastructure planning to achieve integrated, low carbon, pedestrian orientated transportation solutions for the Southern Gulf Islands and Salt Spring Island.
(NWA)

Attachments: [Motion with Notice: Integrated Transportation Advocacy](#)

7. ADMINISTRATION REPORTS**7.1.** [20-178](#) Elector Assent Obtained for CRD Bylaw No. 4326 and 4327

Recommendation:

1. That the attached Certificate of Results from the Corporate Officer for Bylaw No. 4326 and 4327 be received;
2. To declare that elector assent has been obtained as per section 345 and 346 of the Local Government Act;
(NWA)
3. That Bylaw No. 4326 be adopted;
4. That Bylaw No. 4327 be adopted;
(WA)
5. That staff continue to pursue negotiations with Canada Mortgage and Housing Corporation to obtain matching funds; and
(NWA)
6. That the Chief Administrative Officer be authorized to execute such grant agreements with the Canada Mortgage and Housing Corporation and BC Housing.
(WA)

Attachments: [Staff Report: Elector Assent for Bylaw 4326 and 4327](#)

[Appendix A: Certificate of Results for Bylaws No. 4326 and 4327](#)

[Appendix B: Bylaw No. 4326 at Third Reading](#)

[Appendix C: Bylaw No. 4327 at Third Reading](#)

7.2. [20-194](#) 2020 Provincial Budget Highlights

Recommendation: That the 2020 Provincial Budget Highlights report be received for information.
(NWA)

Attachments: [Staff Report: 2020 Provincial Budget Highlights](#)

[Appendix A: Highlights Provincial Budget 2020](#)

[Appendix B: Ministry of Finance - Provincial Budget And Fiscal Plan](#)

- 7.3. [20-180](#) Application for a Non-Adhering Residential Use within the Agricultural Land Reserve for Lot 1, Section 55, Renfrew District, Plan VIP73142 - 2640 Sheringham Point Road
- Recommendation:** That Non-Adhering Residential Use within the Agricultural Land Reserve Application AG000080, for Lot 1, Section 55, Renfrew District, Plan VIP73142, be forwarded to the Agricultural Land Commission with no comment.
(NWA)
- Attachments:** [Staff Report](#)
 [Appendix A: Subject Property Map](#)
 [Appendix B: Agricultural Land Reserve Map](#)
 [Appendix C: Zoning Map](#)
 [Appendix D: Proposed Site Plan](#)
 [Appendix E: Proposal](#)
 [Appendix F: LUC Minutes Excerpt – February 18, 2020](#)

- 7.4. [20-029](#) EEP 20-04 Cross Connection Control Bylaw No. 3516 - Amendment
- Recommendation:** The Regional Water Supply Commission recommends to the Capital Regional District Board:
1. That CRD Bylaw No. 4340, "Capital Regional District Cross Connection Control Bylaw No. 1, 2008, Amendment Bylaw No. 2, 2019" be introduced and read a first, second time and third time; and
 2. That Bylaw No. 4340 be adopted.
 3. That CRD Bylaw No. 4343, "Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 67, 2016", be introduced and read a first, second time and third time; and
 4. That Bylaw No. 4343 be adopted.
(WP - All except SGI & SSI EAs - 2/3 maj. on adoption)
- Attachments:** [Staff Report: Cross Connection Control Bylaw No. 3516 - Amendment](#)
 [Appendix A: Bylaw No. 4340](#)
 [Appendix B: Bylaw No. 3516 - showing revisions](#)
 [Appendix C: Bylaw No. 4343](#)

8. REPORTS OF COMMITTEES

Environmental Services Committee

8.1. [20-098](#) Millstream Meadows - District of Highlands Correspondence

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
That staff meet with Highlands residents to hear their concerns.

That the Environmental Services Committee recommends to the CRD Board:
That the report be received for information, and that pending additional information on public consultation to date that the CRD Board Chair write to the Minister of Mines supporting the District of Highlands in their concerns.
(NWA)

Attachments: [Staff Report Millstream Meadows - District of Highlands Correspondence](#)
[Appendix A: November 20, 2019 Correspondence from District of Highlands](#)

First Nations Relations Committee**8.2. [20-161](#) First Nations Inclusion on CRD Board Standing Committees**

Recommendation: The First Nations Relations Committee recommends to the Capital Regional District Board:
That staff bring back implications and draft amendments to the Capital Regional District Procedures Bylaw No. 3828 to enable the inclusion of First Nations elected representatives on Board Standing Committees, Select and Advisory Committees, Commissions and other appointed bodies of the Board.
(NWA)

Attachments: [Staff Report: First Nations Inclusion on CRD Board Standing Committees](#)
[Appendix A: Background on Activities Related to First Nations Inclusion](#)
[Appendix B: Letter to Premier Christy Clark, 2015](#)
[Appendix C: Letter to Minister of Indigenous Relations and Reconciliation, 2017](#)
[Appendix D: Letter to Minister of Indigenous Relations and Reconciliation, 2018](#)
[Appendix E: YE Report: Activities of the Special Task Force on FN Engagement](#)

8.3. [20-162](#) Remuneration to Support Increased First Nations Participation

Recommendation: The First Nations Relations Committee recommends to the Capital Regional District Board:
That staff bring back draft changes to the Capital Regional District Board Remuneration and Travel Expense Policy that outlines remuneration for First Nations elected representatives participating on CRD Standing Committees, Commissions and other Board appointed bodies; as well as a draft First Nations Remuneration Policy that establishes compensation for specific cultural, technical or subject matter expertise on CRD projects and activities.
(NWA)

Attachments: [Staff Report: Remuneration to Support Increased First Nations Participation](#)

Juan De Fuca Land Use Committee

- 8.4. [20-083](#) Development Permit with Variance for Strata Lot 21, Section 16, Otter District, Strata Plan VIS7096 - Sooke Business Park - 7450 Butler Road
- Recommendation:** That the Land Use Committee recommends to the Capital Regional District Board: That Development Permit with Variance DV000070, for Strata Lot 21, Section 16, Otter District, Strata Plan VIS7096 to vary the Juan de Fuca Land Use Bylaw, 1992, Bylaw No. 2040, Part 2, Section 27B.09(a) by reducing the front yard setback requirement from 7.5 m to 6.4 m, and Section 27B.09(c) by reducing the flanking yard setback requirement from 6.0 m to 4.5 m, for the purpose of constructing a 490.53 m2 steel building be approved.
(Voting Block A: JDF EA, Colwood, Langford*, Metchosin, Sooke)
- Attachments:** [Staff Report](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Building Plans and Elevation Drawings](#)
[Appendix C: Site Plan with Variances](#)
[Appendix D: Development Permit Guidelines](#)
[Appendix E: Permit DV000070](#)
[LUC Minutes Excerpt](#)

Regional Parks Committee

- 8.5. [20-153](#) Regional Parks - Sustainable Service Delivery
- Recommendation:** The Regional Parks Committee recommends to the Capital Regional District Board: That Regional Parks sustainable service delivery report be received for information.
(NWA)
- Attachments:** [Staff Report: Regional Parks – Sustainable Service Delivery](#)
[Appendix A: Asset Renewal Forecast](#)

Regional Housing Trust Fund Commission

- 8.6. [20-158](#) Cedar Grove 210 Gorge Road East
- Recommendation:** The Regional Housing Trust Fund Commission recommends to the Capital Regional District Board:
That the number of affordable rental housing units at 210 Gorge Road East, Victoria, supported by a \$600,000 Regional Housing Trust Fund grant, be reduced from 50 to 42, subject to meeting the terms of the Regional Housing Trust Fund Grant Funding Agreement.
(WP - All except JDF, Langford, Colwood)
- Attachments:** Staff Report: Cedar Grove 210 Gorge Road East
Appendix A: Staff Report to RHTF Commission June 26, 2017
Appendix B: Correspondence, Cool Aid Society

Planning, Transportation and Protective Services Committee

- 8.7. [20-046](#) Bylaw No. 4328: Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019 - Comments Received and Referral

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:

- a) That the consultation results on the proposed Regional Growth Strategy amendment be received;
- b) That Bylaw No. 4328, "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019" be given first and second reading; and
- c) That staff be directed to refer Bylaw No. 4328 on March 13, 2020 to municipal councils for acceptance as per section 436 of the Local Government Act. (WP - All except SGI & SSI)

Attachments: [Staff Report: Bylaw #4328: CRD RGS, Amendment Bylaw No. 1, 2019](#)
[Appendix A: RGS Amending Bylaw No. 4328, Amendment Bylaw, 2019](#)
[Appendix B: Summary of Comments-Proposed Bylaw No. 4328](#)
[Appendix C: Legislative Provisions-Acceptance & Settlement of a RGS](#)

9. BYLAWS

10. NOTICE(S) OF MOTION

11. NEW BUSINESS

12. MOTION TO CLOSE THE MEETING

- 12.1. [20-197](#) Motion to Close the Meeting

Recommendation:

1. That the meeting be closed for Appointments under s. 90 (1)(a) of the Community Charter [2 items].
2. That the meeting be closed for Land Acquisition under s. 90 (1)(f) of the Community Charter; and
3. That such disclosures could reasonably be expected to harm the interests of the Regional District [2 items].
4. That the meeting be closed for Intergovernmental Negotiations under s. 90 (2)(b) of the Community Charter [1 item].

(NWA)

13. RISE AND REPORT

14. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)

