



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, September 9, 2020

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [20-538](#) Minutes of the August 12, 2020 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of August 12, 2020 be adopted as circulated.
(NWA)

Attachments: [Minutes - August 12, 2020](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

5.2 Delegations

5.2.1. [20-550](#) Delegation - Mick Collins; Representing Victoria Golden Rods and Reels Fishing and Social Club: Re: Agenda Item 7.2.: Investing in Canada Infrastructure Program (ICIP) - Community, Culture and Recreation (CCR) Program

6. CONSENT AGENDA

6.1. [20-449](#) Appointment of Officers

Recommendation: That the Electoral Areas Committee recommends to the Capital Regional District Board:
That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Jill Bobbitt, Amy Acheson, Nolan Tytgat, Darrelle Butler, Candice Wright, Jared Saxby, Branden Cameron and Michael Murphy be appointed as Assistant Bylaw Officers.
(NWA)

Attachments: [Staff Report: Appointment of Officers](#)

6.2. [20-450](#) District of Highlands Sheep Kill Compensation Claim - Munn Road

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That payment be approved to Mr. John Buchanan, in the amount of \$225, which is 75%
of the decrease in market value of the total losses.
(NWA)

Attachments: [Staff Report: Dist of Highlands Sheep Kill Comp Claim-Munn Rd](#)
[Appendix A: Compensation Excerpt from CRD Bylaw No. 1465](#)
[Appendix B: Compensation Claim by John Buchanan](#)

6.3. [20-378](#) Request for a Review and Update of Bylaw No. 3780: Notice of Motion
from Commissioner St-Pierre

Recommendation: BE IT RESOLVED That the Regional Water Supply Commission recommends that the
Electoral Area Services Committee recommends to the CRD Board:

That staff be requested to review and update the building bylaw 3780 with respect to
onsite water collection to align with the CSA B805-18 Canadian National Rainwater
Harvesting Standard.
(NWA)

Attachments: [Notice of Motion: Review and Update of Bylaw No. 3780](#)

6.4. [20-510](#) Salt Spring Island Shared Services Model - Rural Dividend Grant

Recommendation: That the Electoral Area Committee recommend the Capital Regional District Board
approve the Rural Dividend amendments and authorize staff to direct award a contract
in the amount of \$95,000 to the Rural Islands Economic Partnership Society to perform
such other tasks as to fulfill the terms of the Rural Economic Dividend Program grant.
(NWA)

Attachments: [Staff Report: SSI Shared Services](#)
[Appendix A: Certificate of Incorporation](#)
[Appendix B: Filed Constitution](#)
[Appendix C: Filed Bylaws](#)

6.5. [20-530](#) Annual General Meetings and Nomination Procedures for Commissions

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That for the balance of 2020, new appointments for local service area committees and
commissions shall be done by the Board based on Electoral Area Director
recommendation and not through the Annual General Meeting process, except for
those committees and commissions that currently have a mail-in ballot process
underway.
(NWA)

Attachments: [Staff Report AGM Nomination Procedures](#)
[Appendix A: Report COVID Meeting Procedures July 8, 2020](#)

6.6. [20-464](#) Cancellation of the Consent Process for Bylaw Nos. 4299 and 4300

Recommendation: The Governance and Finance Committee recommends to the Capital Regional District Board:

That the CRD Board not proceed with Bylaw No. 4299, Royal Theatre Local Service Area Establishment Bylaw No. 1, 1988, Amendment Bylaw No. 1, 2019; and Bylaw No. 4300, McPherson Playhouse Local Service Area Establishment Bylaw No. 1, 1999, Amendment Bylaw No. 1, 2019.
(NWA)

Attachments: [Staff Report: Cancellation of Consent Process - Bylaws 4299 & 4300](#)
[Appendix A: Royal Theatre Bylaws 4299 & 2587](#)
[Appendix B: McPherson Playhouse Bylaws 4300 & 2685](#)

6.7. [20-463](#) Motion with Notice: Youth Engagement Opportunities within the Capital Regional District (Directors Taylor, Orr, Helps)

Recommendation: The Governance and Finance Committee recommends to the Capital Regional District Board:

That staff be directed to explore new youth engagement opportunities within the CRD, including consideration of collaboration with secondary and post-secondary education institutions and municipalities.
(NWA)

Attachments: [Notice of Motion - Youth Engagement Report](#)

7. ADMINISTRATION REPORTS

7.1. [20-395](#) Solid Waste Management Plan - Traffic Impact Analysis

Recommendation: [At the August 12, 2020 Capital Regional District Board meeting the following motion was amended and postponed until the September 9, 2020 Capital Regional District Board meeting:]

The Environmental Services Committee recommends to the Capital Regional District Board:

That staff report back through the Environmental Services Committee on the additional consultation plan for the residents of Willis Point, Highlands, and the Hartland Area.
(WA)

Attachments: [Staff Report: Solid Waste Management Plan - Traffic Impact Analysis](#)
[Appendix A: Hartland Alternate Access Analysis - Bunt & Associates](#)
[Appendix B: Willis Pt Rd Truck Passing Lane Class D - Probable Cost \(Stantec\)](#)
[Appendix C: Willis Point Road Truck Passing Lane Concept Drawings](#)
[Appendix D: Hartland Landfill Access Route Profiles and Grades](#)

7.2. [20-481](#) Investing in Canada Infrastructure Program (ICIP) - Community, Culture, and Recreation (CCR) Program

Recommendation: That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for Regional: Elk Beaver Lake Oxygenation System Project through the Investing in Canada Infrastructure Program - Community, Culture, and Recreation Program; and that the Board supports the project and commits to its share (\$700,000) of the project.
(NWA)

Attachments: [Staff Report: Investing In Canada Infrastructure Program CCR](#)
[Appendix A: ICIP Proposal Elk Beaver Lake Oxygenation System](#)
[Appendix B: ICIP Proposal Panorama Energy Recovery Project](#)
[Appendix C: ICIP Proposal SSI Fernwood Athletic Field Upgrades](#)
[Appendix D: Infrastructure Funding History](#)

8. REPORTS OF COMMITTEES

Electoral Areas Committee

8.1. [20-404](#) Bylaw No. 1465 - Livestock Kill Compensation; Alternatives for Electoral Area Participation

Recommendation: [The following motion was tabled at the July 8, 2020 Electoral Areas Committee meeting pending additional information:]
a) That staff be directed to convert the Animal Control Service created by Letters Patent to a service operated by establishing bylaw;
b) That staff be directed to separate-out the livestock kill compensation function into three separate services, one for each electoral area; and
c) That the bylaw for each livestock kill compensation service set an annual maximum at the recommendation of the applicable Electoral Area Director.
(NWA)

Attachments: [Staff Report: Bylaw 1465-Livestock Kill Comp; Alternatives for EA Participation](#)
[Appendix A: Bylaw 1465 Animal Reg & Impounding Bylaw No. 1, 1986](#)

8.2. [20-507](#) Parcel Tax Bylaw No. 4363 - Magic Lake Estates Wastewater System Upgrade

Recommendation: The Magic Lake Estates Water and Sewer Committee recommends the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4363, "Magic Lake Estates Wastewater System Parcel Tax Roll Bylaw No. 1, 2020, A Bylaw to Authorize the Preparation of a Parcel Tax Roll for the Magic Lake Estates Wastewater System Upgrade" be introduced and read a first, second and third time;
 2. That Bylaw No. 4363 be adopted.
- (NWA, 2/3 on adoption)

Attachments: [Staff Report: Parcel Tax Bylaw 4363](#)
[Appendix A: Bylaw No. 4363](#)
[Appendix B: Bylaw No. 4320](#)

8.3. [20-535](#) Investing in Canada Infrastructure Program (ICIP) - Rural and Northern Communities (RNC) Program

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: That the Capital Regional District Board (the Board) authorize staff to submit an application for grant funding for SSI: Maliview WWTP Upgrading Project through the Investing in Canada Infrastructure Program - Rural and Northern Communities Program; and that the Board supports the project and commits to its share (\$230,000) of the project.
(NWA)

Attachments: [Staff Report: Investing In Canada Infrastructure Program RNC](#)
[Appendix A: ICIP Proposal RNC SSI Maliview](#)
[Appendix B: ICIP Proposal RNC JDF Wilderness Mountain](#)
[Appendix C: ICIP Proposal JDF Port Renfrew Water Service](#)
[Appendix D: ICIP Proposal JDF Lyall Harbour Boot Cove Water Sys. Upgrades](#)
[Appendix E: Infrastructure Funding History](#)

Governance and Finance Committee

- 8.4. [20-505](#) Bylaw No. 4366: 2020 to 2024 Financial Plan Bylaw, 2020, Amendment Bylaw No. 3, 2020

Recommendation: The Governance and Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4366, "2020 to 2024 Financial Plan Bylaw, 2020, Amendment Bylaw No. 3, 2020" be introduced and read a first, second, and third time; and
2. That Bylaw No. 4366 be adopted.
(WA, 2/3 on adoption)

Attachments: [Staff Report: Bylaw 4366 Financial Plan Amendment No. 3, 2020](#)
[Appendix A: Bylaw No. 4366 and Schedule A](#)

9. BYLAWS

- 9.1. [20-536](#) Bylaw 4362 - Proposed Amendment to Bylaw 4029, Sooke and Electoral Area Recreation and Facilities Service Establishment Bylaw No. 1, 2016

Recommendation: That Bylaw No. 4362 be adopted.
(NWA)

Attachments: [Bylaw No. 4362](#)

10. NOTICE(S) OF MOTION

- 10.1. [20-034](#) Motion with Notice: Kings Road - Director Holman

Recommendation: [At the January 8, 2020 meeting the Capital Regional District Board tabled the below Notice of Motion to September 9, 2020:]

That CRD staff provide a report to the Hospitals and Housing Committee examining options for the purchase of a small portion of the Kings Road property in Saanich, at a cost of up to \$2 million, for the purposes of affordable housing while still protecting all of the undeveloped portion of the parcel, including the forested riparian corridor.
(NWA)

11. NEW BUSINESS

12. MOTION TO CLOSE THE MEETING

- 12.1. [20-543](#) Motion to Close the Meeting

- Recommendation:**
1. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter; and
 2. That such disclosures could reasonably be expected to harm the interests of the Regional District. [2 items]
 3. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [1 item]
 4. That the meeting be closed under Section 21 of FOIPPA in accordance with Section 90(1)(j) of the Community Charter. [1 item]
- (NWA)

13. RISE AND REPORT

14. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)