



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, February 12, 2020

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [20-111](#) Minutes of the January 8, 2020 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of January 8, 2020 be adopted as circulated.
(NWA)

Attachments: [Minutes - January 08, 2020](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

5.2 Delegations

5.2.1. [20-130](#) Delegation - Nitya Harris; Resident of Langford: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park

5.2.2. [20-131](#) Delegation - Alastair Craighead; Resident of Victoria: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park

5.2.3. [20-132](#) Delegation - Phillippe Lucas; Representing Biosolid Free BC: Re: Agenda Item 7.1: Beneficial Use of Biosolids - Contingency Planning

5.2.4. [20-133](#) Delegation - Thomas Maler; Resident of Victoria: Re: Agenda Item 7.1: Beneficial Use of Biosolids - Contingency Planning

5.2.5. [20-134](#) Delegation - Isabel Cordua-von Specht; Representing Save Kings Park/Nature Space Community Group: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park

5.2.6. [20-135](#) Delegation - Soren Henrich; Resident of Victoria: Re: Agenda Item 7.1: Beneficial Use of Biosolids - Contingency Planning

- 5.2.7. [20-136](#) Delegation - Bryan Gilbert; Resident of Victoria: Re: Agenda Item 6.2 Wastewater Treatment Project Q3 2019 Quarterly Report and 7.1: Beneficial Use of Biosolids - Contingency Planning
- 5.2.8. [20-137](#) Delegation - Adam Kreek; Resident of Saanich: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park
- 5.2.9. [20-138](#) Delegation - Christopher Mavrikos; Resident of Victoria: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park
- 5.2.10. [20-139](#) Delegation - Deanna Pfeiffer; Resident of Saanich: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park
- 5.2.11. [20-140](#) Delegation - Vicky Husband; Resident of Central Saanich: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park
- 5.2.12. [20-141](#) Delegation - Rob Vanzella; Resident of Central Saanich: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park
- 5.2.13. [20-142](#) Delegation - Ian Graeme; Resident of Saanich: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park
- 5.2.14. [20-143](#) Delegation - Allison Spriggs; Resident of Saanich: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park
- 5.2.15. [20-144](#) Delegation - Claire Reynolds; Representing Saanich Legacy Foundation: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park
- 5.2.16. [20-145](#) Delegation - Dr. Nicole Shukin; Resident of Metchosin: Re: Agenda Item 8.5.: Options for CRD Contribution toward the Acquisition of Kings Road Park
- 5.2.17. [20-146](#) Delegation - Kayla Vandermolen; Resident of Juan de Fuca Electoral Area: Re: Agenda Item 7.1.: Beneficial Use of Biosolids - Contingency Planning

6. CONSENT AGENDA

(Voting rule on each item may vary; unanimous vote required)

Any items to be debated or voted against must be removed from the Consent Agenda and considered separately.

- 6.1. [20-058](#) Regional Parks Committee - Terms of Reference

Recommendation: [At its January 22, 2020, meeting, the Regional Parks Committee amended the recommendation as noted below]
The Regional Parks Committee recommends to the Capital Regional District Board:
That the Terms of Reference be approved as amended at section 1.1 (a) i. to read:
Regional parks and trails, including land acquisition, management, operations and programs.
(NWA)

Attachments: [Staff Report: Regional Parks - Terms of Reference](#)
[Appendix A: 2020 Regional Parks - Terms of Reference](#)

6.2. [20-021](#) Wastewater Treatment Project Q3 2019 Quarterly Report

Recommendation: That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: WTP Quarterly Report Q3 2019 and Appendices](#)
[Project Board Presentation](#)

6.3. [20-022](#) Wastewater Treatment Project October 2019 Monthly Report

Recommendation: The Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: WTP October 2019 Monthly Report and Appendix](#)

6.4. [20-054](#) Wastewater Treatment Project November 2019 Monthly Report

Recommendation: The Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: WTP Monthly Report November 2019](#)

6.5. [20-060](#) CRD External Grants Update

Recommendation: The Finance and Governance Committee recommends to the Capital Regional District Board:
That the CRD External Grants Update be received for information.
(NWA)

Attachments: [Staff Report: CRD External Grants Update](#)
[Appendix A: External Grants Dashboard](#)

6.6. [20-061](#) Implementation of the Public Sector Accounting Standard (PSAS) 3280,
Asset Retirement Obligations (ARO)

Recommendation: The Governance and Finance Committee recommends to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: Public Sector Accounting Standard Asset Retirement Obligations](#)

- 6.7. [20-072](#) Service Fee Agreement re: Sewer Charges - Town of View Royal
- Recommendation:** The Governance and Finance Committee recommends to the Capital Regional District Board:
That the appended Service Fee agreement with the Town of View Royal be approved.
(WA)
- Attachments:** [Staff Report: Service Fee Agreement Sewer Charges Town of View Royal](#)
[Appendix A: Service Fee Agreement - Town of View Royal](#)
- 6.8. [20-027](#) 2020 Terms of Reference
- Recommendation:** [At its January 8, 2020 meeting, the Electoral Areas Committee amended the recommendation as noted below.]
The Electoral Areas Committee recommends to the Capital Regional District Board:
That the Terms of Reference be approved as amended at section 1.0(c) to read:
The Committee may also make recommendations to the Board to advocate to senior levels of government regarding issues of importance to electoral areas.
(NWA)
- Attachments:** [Staff Report: 2020 Terms of Reference](#)
[Revised 2020 EAC Terms of Reference](#)
[2020 EAC Terms of Reference](#)
- 6.9. [20-093](#) Union of British Columbia Municipalities Grant for Volunteer Fire Departments - Motion of Support
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
That the Board support an application to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for South Galiano, North Galiano, Port Renfrew, Shirley and Otter Point Fire Departments for equipment upgrades and training in the amount of \$117,965.93 and direct staff to provide overall grant management.
(NWA)
- Attachments:** [Staff Report UBCM Grant - Volunteer Fire Dpts-Motion of Support](#)
- 6.10. [20-094](#) Union of British Columbia Municipalities Grant for Wildfire Risk Mitigation Motion of Support
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
That the Board support an application to the Union of British Columbia Municipalities Community Resiliency Investment program for FireSmart Initiatives on Galiano Island and to advance the regional coordination of Wildfire Risk Mitigation efforts.
(NWA)
- Attachments:** [Staff Report: UBCM Grant - Wildfire Risk Mitigation-Motion of Support](#)
- 6.11. [20-106](#) Province of British Columbia Connecting British Columbia and Canadian Radio-television and Telecommunications Commission Broadband Fund Grants for Extending Fibre Optic Network Connectivity - Motion of Support

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That the Capital Regional District provide a letter of support for the application by TELUS to the Province of British Columbia Network BC Connecting British Columbia program and to the Canadian Radio-television and Telecommunications Commission Broadband Fund for a funding contribution towards the transport and last mile project for Jordan River - Port Renfrew.
(NWA)

Attachments: [Staff Report: BC Connecting BC & Cdn Radio-TV & Telecomm-Motion of Suppcc](#)

6.12. [20-039](#) Investing in Canada Infrastructure Program - Green Infrastructure Grant Application for the Juan de Fuca Water Distribution Service and Magic Lake Estates Wastewater System Renewal Project

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board that:

1.
 - a) Staff be directed to prepare and submit an application for Investing in Canada Infrastructure Program (ICIP) - Green Infrastructure - Environmental Quality Sub-Stream grant funding for the Juan de Fuca Water Distribution Service - Anderson Cove water service extension project; and,
 - b) The CRD Board supports the project and commits to its share of the project, estimated at \$595,000, upon completion of a formal successful service area petition and approval of a loan authorization bylaw.
2.
 - a) Staff be directed to prepare and submit an application for Investing in Canada Infrastructure Program (ICIP) - Green Infrastructure - Environmental Quality Sub-Stream grant funding for the Magic Lake Estates Wastewater Service - System Renewal Project; and,
 - b) The CRD Board supports the project and commits to its share of the project funding as a result of the successful November 2019 referendum to borrow up to \$6.0 million to fund the service area's project funding contribution, and the CRD Board's adoption of loan authorization Bylaw No. 4320.

(NWA)

Attachments: [Staff Report: Green Infrastructure Grant Applications](#)
[Appendix A: Anderson Cover \(East Sooke\) Water Service Extension](#)
[Appendix B: Magic Lake Estates Wastewater System Renewal Project](#)

6.13. [20-096](#) Active Transportation Infrastructure Grant Application 2020

Recommendation: The Salt Spring Island Transportation Commission recommends that the Electoral Areas Committee recommend to the Capital Regional District Board:
That approval be given to submit a 2020 Active Transportation Infrastructure grant application for Phase 2 of the Lower Ganges Road - Booth Canal to Vesuvius Bay Road pathway project.
(NWA)

Attachments: [Staff Report: Active Transportation Infrastructure](#)
[Appendix A: Project Area Map](#)

6.14. [20-113](#) Update on Connectivity Planning for the Southern Gulf Islands

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
That the Connecting SGI: Connectivity Planning for the Southern Gulf Islands report be received for information.
(NWA)

Attachments: [Staff Report: Update on Connectivity Planning for the Southern Gulf Islands](#)
[Appendix A: Connecting SGI Connectivity Planning for the Southern Gulf Island](#)

7. ADMINISTRATION REPORTS

7.1. [20-048](#) Beneficial Use of Biosolids - Contingency Planning

Recommendation: 1. That the Capital Regional District Board partially rescind its policy to prohibit land application as a beneficial use of biosolids at Hartland landfill only; and
2. That land application of biosolids be approved as a contingency plan for beneficial use at Hartland landfill.
(WA)

Attachments: [Staff Report: Beneficial Use of Biosolids - Contingency Planning](#)
[Appendix A: Letter from Minister Heyman - October 29, 2019](#)
[Appendix B: Photograph of final cover on Phase 1 of Hartland Landfill](#)

7.2. [20-065](#) Appointments

Recommendation: That the following appointment be made to the Regional Water Supply Commission:
Christopher Graham - Central Saanich

That the following appointment as an Alternate be made to the CRD Arts Commission:
Kyara Kahakauwila - Metchosin
(NWA)

7.3. [20-020](#) Zoning Amendment Application for Lot 12, Section 128, Sooke District, Plan VIP58851 - 5495 Mt. Matheson Road

Recommendation: [This item was deferred from the January 8, 2020 CRD Board meeting and a revised staff report and recommendation is included here for consideration:]

- a) That proposed Bylaw No. 4314, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 146, 2019" be read a second time; and
- b) That in accordance with the provisions of Section 469 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a public hearing with respect to Bylaw No. 4314.
(Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Revised Staff Report: Zoning Amendment Application](#)
[Staff Report](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Rural Residential 6A Zone](#)
[Appendix C: Proposed Bylaw No 4314](#)

8. REPORTS OF COMMITTEES

Governance and Finance Committee

8.1. [20-062](#) Repeal of Security Issuing Bylaw No. 4345 and Replacement with Security Issuing Bylaw No. 4347

Recommendation: The Governance and Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4347, "Security Issuing Bylaw No. 2, 2020", be introduced and read a first, second, and third time;
2. That Bylaw No. 4347 be adopted.
(WA, 2/3rds maj. on adoption)

Attachments: [Staff Report: Security Issuing Bylaw 4347 to Replace 4345](#)
[Appendix A: Bylaw 4347, Security Issuing Bylaw No. 2, 2020](#)

8.2. [20-100](#) Notice of Motion Procedure Review

Recommendation: [At its February 5, 2020 meeting, the Governance and Finance Committee amended the recommendation as noted below.]
The Governance and Finance Committee recommends to the Capital Regional District Board:

1. That no changes be made to the notice of motion procedures, at this time; and
2. That the Notice of Motion procedure be reviewed at the Governance and Finance Committee in one (1) year.
(NWA)

Attachments: [Staff Report: Notice of Motion Procedure Review](#)
[Appendix A: CRD Board Procedures Bylaw](#)
[Appendix B: Notice of Motion Flow Chart](#)
[Appendix C: Staff Reports of March 6, 2019 & May 1, 2019](#)

Electoral Areas Committee

8.3. [20-081](#) Amendment to Bylaw No. 1923, "Salt Spring Island Ganges Sewerage Local Service Establishment, 1991", for inclusion of 154 Kings Lane into the Local Service Area.

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: That Bylaw No. 4342, "Salt Spring Island Ganges Sewerage Local Service Establishment, 1991, Amendment Bylaw No. 13, 2020" be introduced and read a first time, second time and third time.
(NWA)

Attachments: [Staff Report: Bylaw No. 4342](#)
[Appendix A: Bylaw Amendment 4342](#)

8.4. [20-082](#) Bylaw No. 4331 as amendment to "Bylaw No. 3116, Salt Spring Arts Contribution Service Establishment Bylaw No. 1, 2003"

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: That Bylaw No. 4331, "Salt Spring Island Arts Contribution Service Establishment Bylaw No. 1, 2003, Amendment Bylaw No. 3, 2020" be introduced and read a first, second and third time.
(NWA)

Attachments: [Staff Report: Bylaw Amendment Salt Spring Arts Contribution](#)
[Appendix A: Bylaw 3116](#)
[Appendix B: Bylaw 4331](#)

Regional Parks Committee**8.5. [20-063](#) Options for CRD Contribution toward the Acquisition of Kings Road Park**

Recommendation: The Regional Parks Committee recommends to the Capital Regional District Board:

1. That staff bring a renewed land acquisition strategy and land acquisition criteria to the Regional Parks Committee in March 2020 for review and recommendation to the Board, and
2. That staff explore innovative approaches or alternate opportunities with the District of Saanich for the CRD to purchase other property and report back to the Regional Parks Committee.

(WA)

Attachments: [Staff Report: Options for CRD Contribution - Kings Road Park](#)
 [Appendix A: Map of Kings Road Property \(District of Saanich\)](#)

9. BYLAWS**10. NOTICE(S) OF MOTION****11. NEW BUSINESS****12. MOTION TO CLOSE THE MEETING****12.1. [20-122](#) Motion to Close the Meeting**

Recommendation:

1. That the meeting be closed for Appointments under s. 90 (1)(a) of the Community Charter [1 item].
2. That the meeting be closed under Section 21 of FOIPAA in accordance with s.90(1)(j) of the Community Charter [1 item].
3. That the meeting be closed for Land Acquisition under s. 90 (1)(e) of the Community Charter; and
4. That the Board considers that disclosures could reasonably be expected to harm the interests of the Regional District [2 items].
5. That the meeting be closed for a Proposed Municipal Service under s. 90(1)(k) Proposed Service, s. 90(1)(i) Legal Advice, and 90 (1)(m) Another Enactment (FOIPPA) of the Community Charter [1 item]

(NWA)

13. RISE AND REPORT**14. ADJOURNMENT****Voting Key:****NWA - Non-weighted vote of all Directors****NWP - Non-weighted vote of participants (as listed)****WA - Weighted vote of all Directors****WP - Weighted vote of participants (as listed)**

