



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, January 8, 2020

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [20-023](#) Minutes of the December 11, 2019 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of December 11, 2019 be adopted as circulated.
(NWA)

Attachments: [Minutes - December 11, 2019](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

5.1.1. [20-035](#) Capital Regional District 2019 Audit Planning Report, Lenora Lee, lead Audit Engagement Partner, KPMG

5.2 Delegations

6. CONSENT AGENDA

6.1. [20-003](#) Alternative Approval Process Results for Salt Spring Island Community Safety Service Establishment - Bylaw No. 4325

Recommendation: That the Electoral Areas Committee recommends to the Capital Regional District Board:

1. That the attached Certificate of Results from the Corporate Officer for Bylaw No. 4325 be received, and
2. That no further action be taken on elector assent or adoption for Bylaw No. 4325 at this time.

(NWA)

Attachments: [Staff Report: Alternative Approval Process Results for Salt Spring Island Comm](#)
[Appendix A: Certificate of Results for Bylaw No 4325](#)

6.2. [20-030](#) Housing Strategy for the Southern Gulf Islands

Recommendation: That the Southern Gulf Islands Economic Sustainability Commission recommend the Electoral Areas Committee to recommend to the Regional Board:

1. That staff develop a housing strategy for the Southern Gulf Islands Electoral Area, and
2. That implementation of the SGI housing strategy be considered in the 2021 service planning process.

(NWA)

Attachments: [Staff Report: Housing Strategy for the Southern Gulf Islands](#)
 [Appendix A: 2018 Southern Gulf Islands Housing Needs Assessment](#)

6.3. [20-033](#) Update on Connectivity Planning for the Southern Gulf Islands

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: That staff be directed to seek partnerships with one or more Internet Service Providers and pursue funding for the design and implementation of the Southern Gulf Islands Connectivity Plan.

(NWA)

Attachments: [Staff Report: Update Connectivity Planning for the Southern Gulf Islands](#)
 [Appendix A: Summary Southern Gulf Islands Connectivity Engagement Process](#)
 [Appendix B: Project Charter Connectivity Planning in the Southern Gulf Islands](#)

7. ADMINISTRATION REPORTS**7.1. [20-001](#) CAO Quarterly Progress Report No. 4 - 2019**

Recommendation: That the CAO Quarterly Progress Report No. 4 - 2019 be received for information.

(NWA)

Attachments: [Staff Report: CAO Quarterly Progress Report No. 4 - 2019](#)
 [Appendix A: Photographs of Corporate Activities and Initiatives](#)
 [Appendix B: Board Priorities Dashboard Q4](#)
 [Appendix C: Board Priorities Dashboard Summary of Completed Actions](#)
 [Appendix D: Corporate Climate Change Initiatives](#)
 [Appendix E: Advocacy Dashboard Q4](#)
 [Appendix F Capital Variance Q3](#)
 [Appendix G: Human Resources Trends and Corporate Safety Q3](#)

7.2. [20-004](#) Capital Regional District 2019 Audit Planning Discussion

Recommendation: That the Capital Regional District 2019 Audit Plan developed by KPMG be approved.

(NWA)

Attachments: [Staff Report: 2019 Audit Planning Discussion](#)
 [Appendix A: KPMG CRD 2019 Audit Planning Report](#)

- 7.3. [20-005](#) Bylaw Nos. 4344, 4345 and 4346: Municipal Finance Authority Security Issuing, Spring 2020
- Recommendation:**
1. That Bylaw No. 4344, "Security Issuing Bylaw No. 1, 2020", be introduced and read a first, second, and third time;
 2. That Bylaw No. 4344 be adopted;
 3. That Bylaw No. 4345, "Security Issuing Bylaw No. 2, 2020", be introduced and read a first, second, and third time;
 4. That Bylaw No. 4345 be adopted;
 5. That Bylaw No. 4346, "Security Issuing Bylaw No. 3, 2020", be introduced and read a first, second, and third time;
 6. That Bylaw No. 4346 be adopted.
(WA, 2/3rds on adoption)
- Attachments:**
- [Staff Report: Bylaw Nos. 4344-4346 MFA Spring 2020 Security Issuing](#)
- [Appendix A: Bylaw No. 4344 Security Issuing No. 1, 2020](#)
- [Appendix B: Bylaw No. 4345 Security Issuing No. 2, 2020](#)
- [Appendix C: Bylaw No. 4346 Security Issuing No. 3, 2020](#)
- 7.4. [20-020](#) Zoning Amendment Application for Lot 12, Section 128, Sooke District, Plan VIP58851 - 5495 Mt. Matheson Road
- Recommendation:**
- a) That proposed Bylaw No. 4314, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 146, 2019" be read a second time;
 - b) That in accordance with the provisions of Section 469 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a public hearing with respect to Bylaw No. 4314; and
 - c) That prior to adoption of Bylaw No. 4314, that the owner register a covenant on title pursuant to Section 219 of the Land Title Act in favour of the CRD requiring the provision of adequate access and egress for fire and emergency vehicles, and requiring the provision of adequate water supply for firefighting purposes by means of an automatic sprinkler system in accordance with the standards of the National Fire Protection Association.
(Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)
- Attachments:**
- [Staff Report](#)
- [Appendix A: Subject Property Map](#)
- [Appendix B: Rural Residential 6A Zone](#)
- [Appendix C: Proposed Bylaw No. 4314](#)

7.5. [20-031](#) Appointments

Recommendation: That the following appointments be made to the Royal and McPherson Theatres Society Board:
Tara Ney - Oak Bay Representative
Cairine Green - Oak Bay Representative (Alternate)

That the following appointment be made to the Royal and McPherson Theatres Society Advisory Committee:
Kevin Murdoch - Oak Bay Representative

That the following appointment be made to the Victoria Family Court and Family Youth Justice Committee:
Esther Paterson - Oak Bay

That the following appointments be made as Shareholders to CREST (Capital Regional Emergency Services Telecommunications)
Mike Hicks - Juan de Fuca
Gary Holman - Salt Spring Island
Dave Howe - Southern Gulf Islands
(NWA)

8. REPORTS OF COMMITTEES**9. BYLAWS****10. NOTICE(S) OF MOTION****10.1. [20-034](#) Notice of Motion: Kings Road - Director Holman**

Recommendation: That CRD staff provide a report to the Hospitals and Housing Committee examining options for the purchase of a small portion of the Kings Road property in Saanich, at a cost of up to \$2 million, for the purposes of affordable housing while still protecting all of the undeveloped portion of the parcel, including the forested riparian corridor.
(NWA)

11. NEW BUSINESS**12. MOTION TO CLOSE THE MEETING****12.1. [20-036](#) Motion to Close the Meeting**

Recommendation: That the meeting be closed for:
1. Legal Update under s. 90 (1)(g) of the Community Charter [1 item].
2. Labour Relations Update under s. 90 (1)(c) of the Community Charter [1 item].
3. Appointments under s. 90 (1)(a) of the Community Charter [1 item].
(NWA)

13. RISE AND REPORT**14. ADJOURNMENT**

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)