

Notice of Meeting and Meeting Agenda Hospitals and Housing Committee

Wednesday, December 4, 2019

2:00 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

L. Helps (Chair), K. Murdoch (Vice Chair), D. Blackwell, S. Brice, F. Haynes, G. Holman,
R. Martin, C. McNeil-Smith, D. Screech, L. Seaton, K. Williams C. Plant (Board Chair, ex-officio)

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [19-1028](#) Minutes of the November 6, 2019 Hospitals and Housing Committee

Recommendation: That the minutes of the Hospitals and Housing Committee of November 6, 2019 be adopted as circulated.

Attachments: [Minutes - November 6, 2019](#)

4. Chair's Remarks

5. Presentations/Delegations

6. Committee Business

6.1. [19-910](#) James Bay Urgent and Primary Care Centre Fund Request

Recommendation: The Hospitals and Housing Committee recommends to the Capital Regional Hospital District (CRHD) Board:

- a) That CRHD funding in the amount of \$1,500,000 be approved for the James Bay Urgent and Primary Care Centre (UPCC);
- b) That CRHD Bylaw No. 398, "Capital Regional Hospital District Capital Bylaw No. 174, 2019" (for a maximum of \$1,500,000) be introduced and read a first, second, and third time;
- c) That Bylaw No. 398 be adopted; and
- d) That CRHD provide Island Health a letter of support to designate the James Bay UPCC a health facility under Section 49 of the Hospital District Act.

Attachments: [Staff Report: James Bay UPCC Fund Request](#)
[Appendix A: CRHD Bylaw No. 398 "CRHD Capital Bylaw No. 174, 2019"](#)
[Appendix B: Draft Letter of Support](#)

6.2. [19-788](#) Revenue Anticipation Resolution for Current Capital Regional Hospital District Operating Expenditures

Recommendation: That the Hospitals and Housing Committee recommend to the Capital Regional Hospital District Board:
That the Revenue Anticipation Resolution be adopted to allow the temporary borrowing of up to \$10 million for current Capital Regional Hospital District operating expenditures.

Attachments: [Staff Report: Revenue Anticipation Resolution Hospital District](#)
[Appendix A: Revenue Anticipation Resolution Hospital District](#)

6.3. [19-1005](#) Umbrella Operating Agreement (2020-2024)

Recommendation: The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:
That the Capital Region Housing Corporation Board authorizes the Chief Administrative Officer to sign the Umbrella Operating Agreement with a term of January 1, 2020 - December 31, 2024.

Attachments: [Staff Report: Umbrella Operating Agreement \(2020-2024\)](#)
[Appendix A: Umbrella Operating Agreement 2015-2019](#)
[Appendix B: Umbrella Operating Agreement 2020-2024](#)

6.4. [19-1001](#) 2020 Administration and Development Services Budgets

Recommendation: The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:
a) That the Capital Region Housing Corporation 2020 Administration Budget be approved; and
b) That the Capital Region Housing Corporation 2020 Development Services Budget be approved.

Attachments: [Staff Report: 2020 Admini & Development Svcs Budgets](#)
[Appendix A: Administration Budget](#)
[Appendix B: Development Services Budget](#)

6.5. [19-1002](#) 2020 Portfolio Operating Budgets

Recommendation: The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:
a) That the 2020 Operating Budget for the Umbrella Operating Agreement be approved;
b) That the 2020 Operating Budget for the No Operating Agreement be approved;
c) That the 2020 Operating Budget for the Independent Living BC Agreement be approved;
d) That the 2020 Operating Budget for the Regional Housing First Program Agreement (Millstream Ridge and Spencer) be approved;
e) That the 2020 Operating Budget for the Investment in Housing Innovation be approved; and
f) That any 2019 operating surplus/(deficits) to be transferred to/(from) the appropriate Portfolio Stabilization Reserves be authorized.

Attachments: [Staff Report: 2020 Portfolio Operating Budgets](#)
[Appendix A: Expiring Properties](#)
[Appendix B: UOA Operating Budget Summary](#)
[Appendix C: NOA Operating Budget Summary](#)
[Appendix D: ILBC Operating Budget Summary](#)
[Appendix E: RHFP Operating Budget Summary-Millstream Ridge](#)
[Appendix F: RHFP Operating Budget Summary-Spencer](#)
[Appendix G: IHI Operating Budget Summary](#)

6.6. [19-1003](#) Five Year Routine Capital Plans (2020-2024)

Recommendation: The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:

1. a) That the Capital Region Housing Corporation Umbrella Operating Agreement (UOA) Five Year Capital Plan 2020-2024 be approved; and
- b) That staff be authorized to implement the UOA 2020 capital plan.
- c) That the 2020 transfer of funds of \$300,000 from the Umbrella Operating Agreement Portfolio Stabilization Reserve to the Capital Replacement Reserve Fund be approved.
2. a) That the No Operating Agreement Portfolio Five Year Capital Plan 2020-2024 be approved;
- b) That the 2020 transfer of Portage Place, Campus View and Royal Oak Square December 31, 2019 Capital Replacement Reserve Balances from the UOA Capital Replacement Reserve Fund to the No Operating Agreement Capital Replacement Reserve Fund be approved; and
- c) That staff be authorized to implement the No Operating Agreement Portfolio 2020 capital plan year.
3. a) That the Independent Living BC (ILBC) Operating Agreement (Parry Place) Five Year Capital Plan 2020-2024 be approved; and
- b) That staff be authorized to implement the ILBC Operating Agreement (Parry Place) 2020 capital plan year.
4. a) That the Regional Housing First Program (RHFP) Operating Agreement Five Year Capital Plan 2020-2024 be approved; and
- b) That staff be authorized to implement the RHFP Operating Agreement 2020 capital plan year.

Attachments: [Staff Report: Five Year Routine Capital Plans \(2020-2024\)](#)
[Appendix A: Five Year Routine Capital Plans \(2020-2024\)](#)

6.7. [19-1004](#) Major Capital Plan (2020-2024)

Recommendation: The Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board:

- a) That the 2020-2024 Major Capital Plan be approved; and
- b) That the Chief Administrative Officer be authorized to execute the \$250,000 BC Housing Management Commission Project Development Funding Repayable Loan for Michigan Square.
- c) That the Senior Manager Regional Housing be authorized to submit applications for the Michigan Square redevelopment to the Building BC: Community Housing Fund, the Regional Housing First Program and additional funding programs.

Attachments: [Staff Report: Major Capital Plan \(2020-2024\)](#)
[Appendix A: BC Housing PDF Loan Approval-Michigan Sq Redev't](#)
[Appendix B: Five Year Major Capital Plan Summary](#)

6.8. [19-999](#) AAP for Bylaws 4326 and 4327 - Regional Housing First Program

Recommendation: The Hospitals and Housing Committee recommends to the Capital Regional District Board:

- 1) That in accordance with section 86(3) of the Community Charter, the date of February 18, 2020 be confirmed as the deadline by which electoral response, under the Alternate Approval process for CRD Bylaws No. 4326 and 4327, must be submitted to the Capital Regional District by qualified electors within the Salt Spring Island, Southern Gulf Island and Juan de Fuca Electoral Areas;
- 2) That the attached Notice of Alternative Approval Process and the Elector Response Form be approved; and
- 3) That the total number of registered electors within the service areas is as follows:
 - a. For Salt Spring Island, 9,095 and that 10% of that number is 910 electors;
 - b. For the Southern Gulf Islands Electoral Area, 5003 and that 10% of that number is 500 electors; and
 - c. For the Juan de Fuca Electoral Area, 5754 and that 10% of that number is 575 electors.

Attachments: [Staff Report RHFP AAP](#)
[Appendix A: Bylaws No. 4326 and 4327 at Third Reading](#)
[Appendix B: Driftwood-RHFP-AAP Jan 2020](#)
[Appendix C: Elector Response Form](#)

6.9. [19-990](#) Previous Minutes of Other CRD Committees and Commissions for Information

Recommendation: That the following minutes be received for information:
a) Regional Housing Advisory Committee minutes - April 25 and June 27, 2019

Attachments: [Minutes: Regional Housing Advisory Committee - April 25, 2019](#)
[Minutes: Regional Housing Advisory Committee - June 27, 2019](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

Next Meeting: 2020

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.