



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, November 13, 2019

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

INAUGURAL MEETING

1. CALL TO ORDER

By Chief Administrative Officer Bob Lapham

2. TERRITORIAL ACKNOWLEDGEMENT

3. ELECTION OF THE CHAIR OF THE BOARD

(Pursuant to Section 215 of the Local Government Act)

Election conducted by CAO Lapham with assistance by the Corporate Officer and Deputy Corporate Officer

4. ELECTION OF VICE CHAIR OF THE BOARD

(Pursuant to Section 215 of the Local Government Act)

Election conducted by newly elected Board Chair with assistance by the Corporate Officer and Deputy Corporate Officer

RECESS

5. APPROVAL OF THE AGENDA

6. ADOPTION OF MINUTES

- 6.1. [19-963](#) Minutes of the October 09, 2019 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of October 09, 2019 be adopted as circulated.

Attachments: [Minutes - October 09, 2019](#)

7. REPORT OF THE CHAIR

8. PRESENTATIONS/DELEGATIONS

8.1 Presentations

8.2 Delegations

- 8.2.1. [19-977](#) Delegation - Alon Soraya; Representing South island Mountain Bike Society Re: Agenda Item 11.3: Mountain Bike Policy - Notice of Motion from Director Tait
- 8.2.2. [19-978](#) Delegation - Hazel Prince; Representing Dirty Girlz Bike Club Re: Agenda Item 11.3: Mountain Bike Policy - Notice of Motion from Director Tait
- 8.2.3. [19-979](#) Delegation - Daniel Cammiade; Representing Nature Trails Society Re: Agenda Item 11.3: Mountain Bike Policy - Notice of Motion from Director Tait

9. CONSENT AGENDA

- 9.1. [19-826](#) Wastewater Treatment Project Q2 2019 Quarterly Report
- Recommendation:** That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)
- Attachments:** [Staff Report: WTP Q2 2019 Quarterly Report](#)
[Presentation: Project Update June-August 2019](#)
- 9.2. [19-834](#) Wastewater Treatment Project July 2019 Monthly Report
- Recommendation:** That the Core Area Liquid Waste Management Committee recommendation to the Capital Regional District Board:
That this report be received for information
(NWA)
- Attachments:** [Staff Report:WTP July 2019 Monthly Report](#)
- 9.3. [19-835](#) Wastewater Treatment Project August 2019 Monthly Report
- Recommendation:** That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information
(NWA)
- Attachments:** [Staff Report: WTP August 2019 Monthly Report](#)

9.4. [19-828](#) Core Area Inflow & Infiltration Program - 2019 Report

Recommendation: That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That the Core Area Inflow & Infiltration Program 2019 Report be approved.
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria, View Royal)

Attachments: [Staff Report: Core Area Inflow & Infiltration Program - 2019 Report](#)
[Appendix A: Core Area I&I Program - 2019 Report](#)
[Attachment A: LWMP Commitments Related to I&I](#)
[Attachment B: Exec Summary - Core Area I&I Mgmt Plan - 2017 Update](#)
[Attachment C: Exec Summary - Sanitary Sewer OverFlow Mgmt Plan - 2014](#)
[Attachment D: Generally Accepted Principles: Basement Flooding Prevention](#)
[Attachment E, Part 1: Maps & Flow Charts](#)
[Attachment E, Part 2: Maps & Flow Charts](#)
[Attachment E, Part 3: Maps & Flow Charts](#)
[Attachment F: Additional Key Statistics - 2019 Analyses](#)
[Attachment G: Oak Bay I&I Work: 2018 to Mid-2019](#)
[Presentation: Core Area I&I Program 2019 Report](#)

9.5. [19-809](#) Wastewater Treatment Project Options to Further Mitigate Costs

Recommendation: That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That the Wastewater Treatment Project Options to Further Mitigate Costs report be received for information.
(NWA)

Attachments: [Wastewater Treatment Project Options to Further Mitigate Costs.pdf](#)
[Appendix A: Wastewater Treatment Project Capital and Operating Budget](#)
[Appendix B: Biosolids as a Tool in Non-Agricultural Land Application](#)

9.6. [19-917](#) CRD External Grants Update

Recommendation: That the Governance and Finance Committee recommend to the Capital Regional District Board:
That the Capital Regional District External Grants Update be received for information.
(NWA)

Attachments: [Staff Report: CRD External Grants Update](#)
[Appendix A: CRD External Grants Dashboard](#)

9.7. [19-864](#) Sooke Region Museum and Visitor Centre Reporting Structure

Recommendation: That the Governance and Finance Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: Sooke Region Museum](#)
 [Appendix A: Contribution Agreement](#)

**9.8. [19-950](#) Alternative Approval Process for Bylaw 4325 - Salt Spring Island
Community Safety Service**

Recommendation: That the Electoral Areas Committee recommend to the Capital Regional District Board:
1) That in accordance with section 86 (3) of the Community Charter, the date of December 9, 2019 be established as the deadline by which electoral response, under the Alternate Approval process for CRD Bylaw 4325, must be submitted to the Capital Regional District by qualified electors within the Salt Spring Island Electoral Area;
2) That the attached Notice of Alternative Approval Process and the Elector Response Form be approved; and
3) That the total number of electors within the service area is 9,095 and that 10% of that number or 910 electors must submit elector response forms to prevent the CRD from enacting Bylaw No. 4325 without the assent of the electors by referendum.
(NWA)

Attachments: [Staff Report: Alternative Approval Process for Bylaw 4325 – Salt Spring Island C](#)
 [Appendix A: Bylaw No. 4325 at Third Reading](#)
 [Appendix B: Notice of Alternative Approval Process](#)
 [Appendix C: Elector Response Form](#)

10. ADMINISTRATION REPORTS**11. REPORTS OF COMMITTEES****Governance and Finance Committee****11.1. [19-916](#) Bylaw No. 4332: 2019 to 2023 Financial Plan Bylaw, 2019,
Amendment Bylaw No. 4, 2019**

Recommendation: That the Governance and Finance Committee recommend to the Capital Regional District Board:
1. That Bylaw No. 4332, "2019 to 2023 Financial Plan Bylaw, 2019, Amendment Bylaw No. 4, 2019" be introduced and read a first, second, and third time; and
2. That Bylaw No. 4332 be adopted.
(WA)

Attachments: [Staff Report: Bylaw No. 4332](#)
 [Appendix A: Bylaw No. 4332](#)
 [Appendix B: Bylaw 4332, Schedule B](#)

- 11.2. [19-933](#) Approval of Bylaw 4330; a Bylaw to amend Bylaw No. 3343 being "Officers', General Managers' and Management Staff's Bylaw No.1, 2006"

Recommendation: That Governance and Finance Committee recommends to the Regional Board:
1. That Bylaw No. 4330, cited as "Officers', General Managers' and Management Staff's Bylaw No.1, 2006, Amendment Bylaw No.5, 2019" be introduced and read a first, second, and third time.
2. That Bylaw No. 4330 be adopted.
(NWA)

Attachments: [Staff Report: Approval of Bylaw 4330](#)
[Appendix 1: Bylaw No. 4330](#)

Parks and Environment Committee

- 11.3. [19-780](#) Mountain Bike Policy - Notice of Motion from Director Tait

Recommendation: [The staff recommendation was amended at committee as follows:]
WHEREAS CRD Parks has significant land holdings suitable for forest-based recreation on the South Island, and that Harbourview has opened in recent years and includes mountain biking as a promoted and encouraged activity;
AND WHEREAS the Hartland mountain biking area has been proven to mitigate trail system challenges through appropriate management over the past 20 years;
AND WHEREAS investment into trail infrastructure comes at a much lower cost with more longevity when qualified volunteer members of the public are involved in specific aspects of park maintenance relating to their particular approach to utilizing trail systems;
AND WHEREAS a Mountain Bike Policy would provide the necessary framework to coordinate and focus volunteer activities and events, target challenges and develop formalized strategies to fairly and effectively defuse them, identify capital improvements and budget for the necessary funding to sustain and enhance the overall trail experience for constituents and visitors, while creating job opportunities for Parks staff;
THEREFORE be it resolved that the CRD Parks & Environment Committee recommend that the Board approve a budget and provide staffing and request that staff develop the Terms of Reference for an advisory committee whose goal is to develop a Mountain Biking Policy for CRD Parks, within a defined timeframe.
(NWA)

[The following item was previously decided upon at the Special CRD Board meeting of October 30, 2019:]

That \$40,000 be placed in the 2020 Financial Plan to support the creation of an advisory committee whose goal is to develop a Mountain Biking Policy for CRD Parks.

11.4. [19-857](#) Regional Parks - Sustainable Funding

Recommendation: [The staff recommendation was amended at committee as follows:]
That the Parks & Environment Committee recommend to the Capital Regional District Board:
1. That the Land Acquisition Fund be renewed for an additional 10 years (2020-2029) at a levy of \$20/household; and,
2. That land acquisitions be funded with an averaged contribution from community partners at an additional 25%; and,
4. That staff report back in 2020 on strategies to ensure that sufficient funding is in place in future years to sustain the Regional Parks service.
(WA)

[The following item was previously decided upon at the Special CRD meeting of October 30, 2019:]

3. That an additional \$925,000 be requisitioned each year for capital reserves to fund the refurbishment and replacement of existing assets, and;

Attachments: [Staff Report: Regional Parks - Sustainability](#)
[Attachment 1: Regional Parks Sustainable Service Delivery Plan Report Card](#)
[Attachment 2: Regional Parks Infrastructure Report Cards for all Parks and Trail](#)
[Presentation:CRDRegionalParksSustainableServiceDelivery](#)

12. BYLAWS**13. NOTICE(S) OF MOTION****14. NEW BUSINESS****15. MOTION TO CLOSE THE MEETING****15.1. [19-966](#) Motion to Close the Meeting**

Recommendation: 1. That the meeting be closed for Contract Negotiations in accordance with the Community Charter (90)(1)(k). [3 items]
2. That the meeting be closed for Labour Relations in accordance with the Community Charter (90)(1)(c). [1 item]
3. That the meeting be closed for Appointments in accordance with the Community Charter 90(1)(a). [2 items]
4. That the meeting be closed for Land Acquisition in accordance with the Community Charter 90(1)(e); and
5. That the disclosure could reasonably be expected to hard the interests of the Regional District. [1 item]
(NWA)

16. RISE AND REPORT**17. ADJOURNMENT**

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)