

## Notice of Meeting and Meeting Agenda Capital Regional District Board

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Wednesday, October 9, 2019

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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### 1. TERRITORIAL ACKNOWLEDGEMENT

### 2. APPROVAL OF THE AGENDA

### 3. ADOPTION OF MINUTES

- 3.1. [19-830](#) Minutes of the September 11, 2019 Capital Regional District Board Meeting

**Recommendation:** That the minutes of the Capital Regional District Board meeting of September 11, 2019 be adopted as circulated.  
(NWA)

**Attachments:** [Minutes - September 11, 2019](#)

### 4. REPORT OF THE CHAIR

### 5. PRESENTATIONS/DELEGATIONS

#### 5.1 Presentations

#### 5.2 Delegations

- 5.2.1. **19-839** Delegation - Kathryn Lauren; Representing The Victoria Symphony: Re: Agenda Item 6.3 Board Priority 12a-1 "Facilitate a discussion of the region's art facilities needs & explore partnerships to support 100% participation in the CRD art function.

**Attachments:** Delegation: Kathryn Laurin

### 6. CONSENT AGENDA

- 6.1. [19-796](#) Reconciliation Progress Report

**Recommendation:** The First Nations Relations Standing Committee recommend to the Capital Regional District Board:  
That this report be received for information.  
(NWA)

**Attachments:** [Staff Report: Reconciliation Progress Report](#)

- 6.2. [19-735](#) Notice of Motion: Bylaw changes to remove Port Renfrew area from

## Sooke and Electoral Area Recreation and Facilities Services (Director Hicks)

**Recommendation:** That staff report back with the required bylaw changes to remove the Port Renfrew area of the Juan de Fuca Electoral Area from the Sooke and Electoral Area Recreation and Facilities Services.  
(NWA)

*Supplementary Item*

6.3. [19-811](#) Motion from SGI and SSI Community Economic Commissions re: Community Futures Inclusion

**Recommendation:** That the Southern Gulf Islands Community Economic Sustainability Commission and the Salt Spring Island Community Economic Development Commission recommend to the Electoral Areas Committee:

THAT the Salt Spring Island and Southern Gulf Islands Electoral Area Directors forward a letter, as soon as possible, requesting Premier Horgan for a timely decision regarding the Order in Council Regulation Change to include the Unincorporated Electoral Areas of Salt Spring Island, Southern Gulf Islands and Juan de Fuca - CRD-Capital Regional District, in the Islands Coastal Economic Trust Territory.  
(NWA)

**Attachments:** [Motion: Recommendation from September 17, 2019 CESC](#)

*Supplementary Item*

6.4. [19-842](#) Provincial Urban Deer Cost Share Program

**Recommendation:** That the Electoral Areas Committee recommend to the Capital Regional District Board: That the Capital Regional District Board authorize the submission of an application to the Provincial Urban Deer Cost-Share Program for \$20,000 for the Mayne Island Fallow Deer Management Project, and that the Board authorize staff to support this project through its duration.  
(NWA)

**Attachments:** [Staff Report: PUDCS Program Application](#)

*Supplementary Item*

6.5. [19-803](#) CRD External Grants Update

**Recommendation:** That the Governance and Finance Committee recommend to the Capital Regional District Board:  
That the Capital Regional District External Grants Update be received for information.  
(NWA)

**Attachments:** [Staff Report: CRD External Grants Update](#)

[Appendix A: CRD Grants Dashboard](#)

6.6. [19-733](#) Board Priority 12a-1 "Facilitate a discussion of the region's art facilities needs & explore partnerships to support 100% participation in the CRD arts function."

**Recommendation:** That the Governance and Finance Committee recommend to the Capital Regional District Board:

1. That a Select Committee be formed to facilitate a discussion of the region's art facilities needs; and
2. That the Arts Commission and the Royal & McPherson Theatres Services Committee report on the potential for full participation in their respective services.  
(NWA)

**Attachments:**      [Staff Report: Art Facilities Needs & Arts Function Participation](#)  
[Appendix A: Proposed Terms of Reference Select Committee Art Facilities](#)  
[Appendix B: Arts Development Services Overview](#)  
[Appendix C: Roles Responsibilities Roy & McPherson Theatres Soc.](#)

**6.7.**      [19-785](#)      Socially Responsible Investment Options

**Recommendation:** That the Governance and Finance Committee recommend to the Capital Regional District Board:  
That the Socially Responsible Investment Options report be received for information.  
(NWA)

**Attachments:**      [Staff Report: Socially Responsible Investment Options](#)  
[Appendix A: Investment Policy Approved May 2017](#)

**6.8.**      [19-786](#)      Debt Term Guidelines

**Recommendation:** That the Governance and Finance Committee recommend to the Capital Regional District Board:  
That the Debt Term Guidelines report be received for information.  
(NWA)

**Attachments:**      [Staff Report: Guidelines for Debt Management Terms](#)  
[Appendix A: Debt Guidelines Graph Data](#)  
[Appendix B: CRHD Debt Guidelines](#)

**6.9.**      [19-790](#)      Capital Regional District Deputy Emergency Manager Board Appointment

**Recommendation:** That the Planning and Protective Services Committee recommends to the Capital Regional District Board:  
That Jonathan Reimer, Manager, Electoral Area Fire and Emergency Programs be appointed as the Capital Regional District Deputy Emergency Manager.  
(NWA)

**Attachments:**      [Staff Report: CRD Deputy Emergency Mgr Board Appointment](#)

## 7. ADMINISTRATION REPORTS

**7.1.**      [19-822](#)      CAO Quarterly Report No. 3 - 2019

**Recommendation:** That the CAO Quarterly Report No. 3 - 2019 be received for information.  
(NWA)

**Attachments:**      [CAO Quarterly Update](#)  
[Appendix A: Photographs of Corporate Activities and Initiatives](#)  
[Appendix B: Board Priorities Dashboard Progress No 3 - 2019](#)  
[Appendix C: Board Priorities Dashboard Summary of Completed Actions](#)  
[Appendix D: Advocacy Dashboard Progress No 1 - 2019](#)  
[Appendix E: Capital Variance Report Q2, 2019](#)  
[Appendix F: Human Resources Trends Q2, 2019](#)

**7.2.      [19-824](#)      Family Court Committee - Continued Operations During Review**

**Recommendation:** That this report be received for information.  
(NWA)

**Attachments:**      [Staff Report Family Court Committee Continued Operations During Review](#)

**8. REPORTS OF COMMITTEES****Governance and Finance Committee****8.1.      [19-797](#)      Bylaw No. 4329: Tax Exemption (Permissive) Bylaw, 2019**

**Recommendation:** That the Governance and Finance Committee and the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4329, "Tax Exemption (Permissive) Bylaw, 2019" be introduced and read a first, second and third time;
2. That Bylaw No. 4329 be adopted.  
(WA, 2/3rds)

**Attachments:**      [Staff Report: Bylaw No. 4329 Permissive Tax Exemptions](#)  
                          [Appendix A: Bylaw No. 4329 Tax Exemption \(Permissive\) Bylaw, 2019](#)  
                          [Appendix B: Permissive Tax Exemption Correspondence](#)  
                          [Appendix C: Permissive Tax Exemption Property Classes](#)

**Juan De Fuca Land Use Committee****8.2.      [19-747](#)      Development Variance Permit for Lot 2, Section 97, Sooke District,  
Plan 15036 - East Sooke Road**

**Recommendation:** [The recommendation was amended at LUC to correct a % in section i:]  
That the Land Use Committee recommends to the Capital Regional District Board:  
That Development Variance Permit VA000151, for Lot 2, Section 97, Sooke District, Plan 15036, to vary:  
i. Juan de Fuca Land Use Bylaw No. 2040, Part 1, Section 3.10(4) by reducing the frontage requirement for proposed Lot 3 from 149.77 m (10%) to 13.4 m (0.89%);  
and  
ii. Juan de Fuca Land Use Bylaw No. 2040, Part 1, Section 3.10(5)(b) by reducing the minimum width of a panhandle access strip from 20 m to 10 m for the purpose of creating a three-lot subdivision, be approved.  
(Voting Block A: JDF EA, Colwood, Langford\*, Metchosin, Sooke)

**Attachments:**      [Staff Report: Development Variance Permit - Plan 15036 East Sooke Road](#)  
                          [Appendix 1: Subject Property Map](#)  
                          [Appendix 2: Plans of Subdivision](#)  
                          [Appendix 3: Permit VA000151](#)  
                          [LUC Minutes Excerpt](#)

**8.3.      [19-748](#)      New Juan de Fuca Development Approval Information Bylaw No.  
4294**

**Recommendation:** That the Land Use Committee recommends to the Capital Regional District Board:  
a) That Bylaw No. 4294, "Juan de Fuca Development Approval Information Bylaw No. 3, 2019", be introduced and read a first, a second and a third time; and  
b) That Bylaw No. 4294 be adopted.  
(NWA, 2/3rds on adoption)

**Attachments:** [Staff Report: New JdF Development Approval Info Bylaw No. 4294](#)  
[Appendix 1: Proposed Bylaw No. 4294](#)  
[LUC Minutes Excerpt](#)

## Planning and Protective Services Committee

### 8.4. [19-757](#) Oak Bay Regional Context Statement

**Recommendation:** That the Planning and Protective Services Committee recommends to the Capital Regional District Board:  
That the District of Oak Bay regional context statement be considered in relation to the 2018 RGS (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.  
(NWA, except SGI & SSI)

**Attachments:** [Staff Report: Oak Bay Reg'l Content Statement Consideration](#)  
[Appendix A: Oak Bay Regional Context Statement Referral](#)  
[Appendix B: Regional Context Statement Evaluation](#)

### 8.5. [19-762](#) Consideration of Regional Growth Strategy Amendment to Update Population Projections

**Recommendation:** That the Planning and Protective Services Committee recommends to the Capital Regional District Board:  
a) That the feedback received during the consultation period on the proposed amendment to update the CRD Regional Growth Strategy population, dwelling unit and employment projections (Appendix C) be received; and  
b) That staff be directed refer proposed Bylaw No. 4328, "Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019" for a period of 60 days to the following municipalities, the Juan de Fuca Land Use Committee, and provincial and federal departments and agencies for comment.  
(NWA, except SGI & SSI)

**Attachments:** [Staff Report: Consider RGS Amend't to Update Popul'n Project'ns](#)  
[Appendix A: Sub-regional Projections](#)  
[Appendix B: Municipal Projections](#)  
[Appendix C: Revised \(June 2019\) Projection Methodology](#)  
[Appendix C: Projection Methodology](#)  
[Appendix D: Approved Consultation Plan](#)  
[Appendix E: Consultation Feedback](#)  
[Appendix F: Proposed Bylaw No. 4328](#)

## 9. BYLAWS

**10. NOTICE(S) OF MOTION**

**11. NEW BUSINESS**

**12. MOTION TO CLOSE THE MEETING**

**12.1. [19-832](#) Motion to Close The Meeting**

**Recommendation:** That the meeting be closed for the following:

1. Human Resources and Legal Advice under item 90 (1)(i) and (c) of the Community Charter [1 item].
2. Appointments under section 90 (1)(a) of the Community Charter [1 item].
3. Intergovernmental relations under section 90 (2)(b) of the Community Charter [2 items].
4. Labor Relations under item 90 (1)(c) of the Community Charter [1 item].  
(NWA)

**13. RISE AND REPORT**

**14. ADJOURNMENT**

**Voting Key:**

**NWA - Non-weighted vote of all Directors**

**NWP - Non-weighted vote of participants (as listed)**

**WA - Weighted vote of all Directors**

**WP - Weighted vote of participants (as listed)**