

Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, September 11, 2019

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [19-779](#) Minutes of the August 14, 2019 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional Hospital District Board meeting of August 14, 2019 be adopted as circulated.
(NWA)

Attachments: [CRD Board Minutes August 14, 2019](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

5.2 Delegations

5.2.1. **19-787** Delegation - Marcie McLean; Member of Victoria Family Court & Youth Justice Committee: Re: Agenda Item 8.2.: Motion with Notice: Study of Victoria Family Court and Youth Justice Committee; C. Plant

6. CONSENT AGENDA

6.1. [19-708](#) CRD External Grants Update

Recommendation: That the Governance and Finance Committee recommend to the Capital Regional District Board:
That the Capital Regional District External Grants Update be received for information.
(NWA)

Attachments: [Staff Report: CRD External Grants Update](#)
[Appendix A: CRD Grant Dashboards](#)

6.2. [19-739](#) UBCM Housing Needs Reports Program Grant Application

Recommendation: That the Hospitals and Housing Committee recommends to the Capital Regional District Board:

1. That the CRD Board authorize staff to apply to the Union of BC Municipalities for a grant under the 2019 Housing Needs Reports Program;
2. That the CRD Board Chair write a letter to the councils of the participating municipalities, electoral areas and local trust areas requesting approval of resolutions to support the CRD applying for, receiving and managing the Union of BC Municipalities 2019 Housing Needs Reports Program grant funding on their behalf; and
3. That the CRD Board approve the CRD providing overall grant management for a project under the Union of BC Municipalities 2019 Housing Needs Reports Program that includes the activities proposed in the Statement of Work presented in Appendix A. (NWA)

Attachments: [Staff Report: UBCM Housing Needs Reports Project Grant](#)
[Appendix A: Reg'l Housing Needs Reports Statement of Work](#)

7. ADMINISTRATION REPORTS

7.1. [19-727](#) BikeBC Cycling Infrastructure Program Grant acceptance

Recommendation: That the Capital Regional District Board authorize the Chief Administrative Officer to accept the BikeBC Cycling Infrastructure Grant on behalf of the Capital Regional District and execute all documents required to secure the funding. (WA)

Attachments: [Staff Report: Bike BC Cycling Infrastructure Program Grant Acceptance](#)
[Appendix A: Bike BC Grant Agreement](#)

7.2. [19-738](#) Appointments

Recommendation: That the following appointment be made:
Alternate Director Dan Quigley as an alternate trustee on the Vancouver Island Regional Library Board for a term to expire December 31, 2019
(NWA)

7.3. [19-775](#) Public Hearing Report on Bylaw No. 4292, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 12, 2019"

Recommendation: a) That the minutes that form the Report of the Public Hearing for Bylaw No. 4292, which is certified as a fair and accurate summary of the representations that were made at the public hearing held on September 3, 2019, for Bylaw No. 4292, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 12, 2019", be received; and

b) That Bylaw No. 4292 be read a third time and adopted.
(Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Public Hearing Report](#)
[Appendix 1: Proposed Bylaw No. 4292](#)
[Appendix 2: Report of the Public Hearing](#)

7.4. [19-777](#) Public Hearing Report on Bylaw No. 4266, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 11, 2019"

- Recommendation:** a) That the minutes that form the Report of the Public Hearing for Bylaw No. 4266, which is certified as a fair and accurate summary of the representations that were made at the public hearing held on September 3, 2019, for Bylaw No. 4266, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 11, 2019", be received; and
b) That Bylaw No. 4266 be read a third time and adopted.
(Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

- Attachments:** [Public Hearing Report](#)
[Appendix 1: Proposed Bylaw No. 4266](#)
[Appendix 2: Report of the Public Hearing](#)

8. REPORTS OF COMMITTEES

Electoral Areas Committee

- 8.1. [19-754](#) Bylaw No. 4325: A Bylaw to Establish Community Safety Service on Salt Spring Island

- Recommendation:** That the Electoral Area Services Committee recommend to the CRD Board that:
1. That Bylaw No. 4325, "Salt Spring Island Community Safety Service Establishing Bylaw No. 1, 2019", be introduced and read a first, second, and third time; and
2. That staff be directed to conduct an alternative approval process for Bylaw No. 4325, "Salt Spring Island Community Safety Service Establishing Bylaw No. 1, 2019".
(NWA)

- Attachments:** [Staff Report Community Safety Service Establishing Bylaw](#)
[Attachment 1: Bylaw 4325](#)

- 8.2. [19-736](#) Notice of Motion: Appointment of Poet Laureate for the Juan de Fuca Electoral Area

- Recommendation:** That Wendy Morton be appointed as Poet Laureate for the Juan de Fuca Electoral Area. (Director Hicks)
(NWA)

Governance and Finance Committee

- 8.3. [19-709](#) Motion with Notice: Study of Victoria Family Court and Youth Justice Committee; C. Plant

- Recommendation:** [The staff recommendation was amended at Committee:]
That the Governance and Finance Committee recommend to the Capital Regional District Board:
That staff be directed to work with the Victoria Family Court (VFC) and Youth Justice Committee (YJC) to review the VFCYJC mandate, governance, finances and communications and prepare a report with recommendations.
(NWA)

- Attachments:** [Motion: Study of Family Court and Youth Justice Cmte](#)
[Supporting Document](#)

- 8.4. [19-756](#) Appointment Process for Southern Vancouver Island Representative on B.C. Ferries Authority Board of Directors

- Recommendation:** [The staff recommendation was amended at Committee:]
That the Governance and Finance Committee recommend to the Capital Regional District Board to:
1. Direct staff to work with B.C. Ferry Authority to place advertisements and invite applications to be the Southern Vancouver Island representative on the B.C. Ferry Authority Board of Directors;
 2. Form a subcommittee of up to five (5) members who will make a short list of up to three (3) recommended appointments for consideration by the CRD Board at the November meeting.
 3. (a) That the following 5 Directors be appointed to the committee:
 - Director from Central Saanich
 - Director from SGI
 - Director from Sidney
 - Director from North Saanich
 - Director from SSI; and(b) That the Board Chair be authorized to appoint alternate members for those nominees not be listed in sitting on the subcommittee.
(NWA)

- Attachments:** [Staff Report: BC Ferries Appointment](#)
[Appendix A: Letter from B.C. Ferry Authority Board Chair](#)
[Appendix B: BC Ferry Auth-Dir Nominations Backgrounder](#)
[Appendix C: BC Ferry Authority Nomination Form](#)

Hospitals and Housing Committee

8.5. [19-741](#) Regional Housing First Program Alternative Approval Process and Bylaw Amendments

- Recommendation:** That the Hospitals and Housing Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4326, Land Assembly, Housing and Land Banking Service Establishment Bylaw No. 1, 2010, Amendment Bylaw No. 1, 2019 be introduced and read a first, second, and third time;
 2. That Bylaw No. 4327, Land Assembly, Housing and Land Banking Loan Authorization Bylaw No. 2, 2019, be introduced and read a first, second and third time;
(WA)
 3. That elector assent for Bylaws No. 4326 and 4327 in the 13 municipalities be obtained via municipal council consent on behalf, according to section 346 of the Local Government Act; and
 4. That elector assent for Bylaws No. 4326 and 4327 in the Electoral Areas be obtained via alternative approval process, according to section 345 of the Local Government Act.
(NWA)

- Attachments:** [Staff Report: RHFP Alternative Approval Process & BL Amendments](#)
[Appendix A: Bylaw 3712](#)
[Appendix B: Bylaw 4326](#)
[Appendix C: Bylaw 4327](#)
[Appendix D: Estimated Municipal, EA & First Nations Req'n Impacts](#)
[Appendix E: Confirmation Letter of BC Housing Funding](#)

8.6. [19-740](#) 208-242 Wilson Street Housing Agreement and Bylaw

Recommendation: That the Hospitals and Housing Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4323, "Resale Control and Housing Agreement Bylaw 208-242 Wilson Street, 2019" be introduced and read a first, second and third time; and
2. That Bylaw No. 4323 be adopted.

(NWA, 2/3rds maj. on adoption)

Attachments: [Staff Report: 208-242 Wilson St Hs'g Agreement & BL](#)
[Appendix A: Bylaw 4323](#)
[Appendix B: 208-242 Wilson Street Agreement](#)

Parks and Environment Committee**8.7. [19-750](#) Solid Waste Management Plan - Proposed Strategies and Targets
for the First Round of Public Consultation**

Recommendation: [The staff recommendation was amended at Committee:]
That the Parks & Environment Committee recommend to the Capital Regional District Board:

1. That staff initiate the first round of public consultation on the proposed strategies and targets for the new Solid Waste Management Plan; and
2. That staff bring back a report on a high level cost estimate of a passing lane on the steep 1.5 km section of Willis Pt. Rd. adjacent to Hartland Landfill (WA)

Attachments: [Staff Report: SWMP Prop Strat & Targets-Pub Cons](#)
[Appendix A: SWMP Revision 3 - Guiding Principles](#)
[Appendix B: SWMP - Proposed Strategies](#)
[Appendix C: SWMP Strategy Development-Sum Rpt-Tetra Tech](#)
[Appendix D: Hartland 2100 Design Concept](#)
[Appendix E: Financial Model](#)
[Appendix F: SWMP Consultations: Comm Strat-Cullington](#)

8.8. [19-749](#) Capital Regional District Waterways and Beaches

Recommendation: [The staff recommendation was amended at Committee:]
That the Parks & Environment Committee recommend to the Capital Regional District Board:

1. That this report be received for information.
(NWA)
2. That staff be directed to include for the Board's consideration, as part of 2020 final plan, an allocation for sampling of beaches for recreational swimming.
3. That consideration be given to including the Dallas Rd. waterfront beach in the vicinity of Cook St., and that staff engage member local governments on the proposed sampling locations.
(WA)
4. That the Board Chair write to Island Health and the Province (Ministries of Health and Environment) appreciating the sampling service and lamenting the end of the service and downloading to local government.
(NWA)

Attachments: [Staff Report: CRD Waterways and Beaches](#)
[Appendix A: Recommendations from UVIC Env Law Centre Rpt](#)
[Appendix B: Selected CRD Actions under UVIC-ELC Recs](#)
[Appendix C: Letter from Mayor Haynes, Saanich, -Beach Wtr Smpl'g](#)
[Appendix D: Island Health Summer Beach Sampling Locations](#)

8.9. [19-755](#) Elk/Beaver Lake Remediation Project - Progress Update

Recommendation: That the Parks & Environment Committee recommend to the Capital Regional District Board:

1. That this report be received for information;
2. That staff be directed to pursue external funding opportunities and partnerships to offset costs associated with the remediation of Elk and Beaver lakes; and
3. That staff incorporate capital and operating expenditures into the Regional Parks five-year financial plan, subject to receiving at least 50% capital grant funds for the project.

(WA)

Attachments: [Staff Report: Elk/Beaver Lake Remediation Project-Progress Update](#)
[Appendix A: Proposed Work Plan and Schedule](#)
[Appendix B: Business Case for In-Lake Remediation at Elk/Beaver](#)

8.10. [19-746](#) Deer Management Update

Recommendation: [The staff recommendation was amended at Committee:]
That the Parks & Environment Committee recommend to the Capital Regional District Board:

1. That this report be received for information; and
2. That the CRD Chair write to the Province urging them to assume responsibility for deer management in the region including coordinating possible population control mechanisms.

(NWA)

Attachments: [Staff Report: Deer Management Update](#)
[Appendix A: Citizens Adv Grp Recs-Jurisdictional Roles](#)
[Appendix B: Summary of Deer Management Activities](#)

8.11. [19-737](#) Amendment of Capital Regional District Parks Services and Facilities Fees and Charges Bylaw No. 3675

Recommendation: That the Parks & Environment Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4324, "Capital Regional District Parks Services and Facilities Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 9, 2019", be introduced and read a first, second and third time; and
2. That Bylaw No. 4324 be adopted.

(WA - 2/3 maj. on adoption)

Attachments: [Staff Report: Amendment of CRD Parks Services Bylaw](#)
[Attachment 1: New Bylaw No. 4324](#)
[Attachment 2: Revisions to Bylaw - Schedule A](#)

9. BYLAWS

10. NOTICE(S) OF MOTION

11. NEW BUSINESS

12. MOTION TO CLOSE THE MEETING

12.1. [19-774](#) Motion to Close the Meeting

Recommendation: That the meeting be closed for Appointments under section 90 (1)(a) of the Community Charter. [1 item]
(NWA)

13. RISE AND REPORT

14. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)