



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, August 14, 2019

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [19-725](#) Minutes of the July 10, 2019 Capital Regional District Board

Recommendation: That the minutes of the Capital Regional Hospital District Board meeting of July 10, 2019 be adopted as circulated.

Attachments: [CRD Regional Board Minutes - July 10, 2019](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

5.2 Delegations

5.2.1. [19-728](#) Delegation - John Roe; Represents The Dead Boat Disposal Society & The Veins of Life Watershed Society: Re: Agenda Item 8.8: Mapping Sunken Vessels

Attachments: [Delegation: John Roe](#)

5.2.2. [19-729](#) Delegation - John Rytter: Re: Agenda Item 8.3: Building Conversion to Strata for Lot 1, Block 453, Malahat District, Plan VIP84067 - 1480 & 1490 Finlayson View Place

6. CONSENT AGENDA

6.1. [19-689](#) Wastewater Treatment Project - Q1 2019 Quarterly Report (January-March 2019)

Recommendation: That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)

Attachments: [Staff Report: WWTP Quarterly Report - January-March 2019](#)

- 6.2. [19-690](#) Wastewater Treatment Project - April 2019 Monthly Report
- Recommendation:** That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)
- Attachments:** [Staff Report: WWTP - April 2019 Monthly Report](#)
- 6.3. [19-691](#) Wastewater Treatment Project - May 2019 Monthly Report
- Recommendation:** That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)
- Attachments:** [Staff Report: WWTP - May 2019 Monthly Report](#)
- 6.4. [19-648](#) Core Area Liquid Waste Management Plan Amendment No. 12 - Update
- Recommendation:** That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)
- Attachments:** [Staff Report: Core Area LWMP Amendment No. 12 - Update](#)
[Appendix A: Amendment No. 12 Conditional Approval Letter from ENV](#)
- 6.5. [19-659](#) New Juan de Fuca Building Conversion to Strata Application Policy
- Recommendation:** That the Juan de Fuca Land Use Committee recommends to the Capital Regional District (CRD) Board:
That the Juan de Fuca Building Conversion to Strata Application Policy be approved.
(NWA)
- Attachments:** [Staff Report](#)
[Appendix 1: Juan de Fuca Building Conversion to Strata Application Policy](#)
[LUC Minutes Excerpt](#)
- 6.6. [19-692](#) Mt. Parke and St. John Point Regional Parks Public Participation Report on the Draft Management Plan
- Recommendation:** That the Parks & Environment Committee recommend to the Capital Regional District Board:
That this report be received for information.
(NWA)
- Attachments:** [Staff Report: Mt Parke & St John Point - Public Participation Draft Mgmt Plans](#)
[Attachment: Draft Management Plans -Public Participation Report](#)
- 6.7. [19-696](#) Ocean Legacy Report - Notice of Motion submitted by Director Isitt

Recommendation: That the Parks & Environment Committee recommend to the Capital Regional District Board:
That the Board endorse the five recommendations laid out in the Ocean Legacy report and request that the Board Chair write to the Minister of Environment and Members of the Legislative Assembly representing constituencies in the Capital Region, requesting favourable consideration and action on the recommendations.
(NWA)

Attachments: [Report: Ocean Legacy Foundation: Beverage Containers- The Missing Millions](#)
[Presentation: BC's Leadership is Needed - Beverage Containers \(BC Depot\)](#)
[Attachment: Email to City of Victoria from Minister of Environment - July 2019](#)

6.8. [19-697](#) Recycling Market Updates

Recommendation: That the Parks & Environment Committee recommend to the Capital Regional District Board:
That staff consult with local waste haulers, through the CRD's Solid Waste Industry and Local Government Liaison groups, to get feedback on potential changes to Bylaw No. 3881 that better reflect the new reality of recycling markets, prior to bringing any bylaw changes forward to the Parks & Environment Committee for consideration.
(NWA)

Attachments: [Staff Report: Recycling Markets Update](#)

7. ADMINISTRATION REPORTS

7.1. [19-704](#) Public Hearing Report on Bylaw No. 4290, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 143, 2019"

Recommendation: a) That the minutes that form the Report of the Public Hearing for Bylaw No. 4290, which is certified as a fair and accurate summary of the representations that were made at the public hearing held on July 15, 2019, for Bylaw No. 4290, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 143, 2019", be received; and
b) That Bylaw No. 4290 be read a third time and adopted.
(Voting Block A - JDF ED, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Public Hearing Report](#)
[Appendix 1: Proposed Bylaw No. 4290](#)
[Appendix 2: Report of the Public Hearing](#)

7.2. [19-711](#) Appointments

Recommendation: That the following appointment be made:
Councillor Sharmarke Dubow as an alternate representative for the City of Victoria to the CRD Arts Commission, with a term to expire in December 2022.
(NWA)

7.3. [19-633](#) Bylaw No. 4322: 2019 to 2023 Financial Plan, Amendment Bylaw No. 3, 2019

Recommendation: 1. That Bylaw No. 4322, "2019 to 2023 Financial Plan Bylaw, 2019, Amendment Bylaw No. 3, 2019" be introduced and read a first, second, and third time; and
2. That Bylaw No. 4322 be adopted.
(WA, 2/3 maj. on adoption)

Attachments: [Staff Report: Bylaw No. 4322 Financial Plan Amendment 3, 2019](#)
[Appendix A: Bylaw No. 4322 With Schedule B](#)
[Appendix B: Wastewater Treatment Project Refinement of Scope](#)
[Appendix C: Wastewater Treatment Project Budget Increase - Approved](#)

8. REPORTS OF COMMITTEES

Juan De Fuca Land Use Committee

8.1. [19-654](#) Port Renfrew Development Permit Areas and Development Approval Information

Recommendation: That the Land Use Committee recommends to the Capital Regional District (CRD) Board:

- a) That the referral of the proposed bylaw directed by the Juan de Fuca Land Use Committee to a public information meeting; Agricultural Land Commission; Cowichan Valley Regional District; Department of Fisheries and Oceans; District of Sooke; Island Health; FLNR - Resource Management Objectives Branch; TRAN - Ministry of Transportation and Infrastructure; Pacheedaht First Nation; School District #62 - Sooke; and CRD departments be approved and the comments received;
- b) That proposed Bylaw No. 4266, "Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 11, 2019" be introduced and read a first time and read a second time; and
- c) That in accordance with the provisions of Section 469 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4266. (Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report](#)
[Appendix 1: Proposed Bylaw No. 4266](#)
[Appendix 2: Referral Comments](#)
[Appendix 3: Public Information Meeting Minutes](#)
[LUC Minutes Excerpt](#)

8.2. [19-655](#) Zoning Amendment Application for Lot D, Section 36, Renfrew District, Plan VIS5337 - 17015 Parkinson Road

Recommendation: That the Land Use Committee recommends to the Capital Regional District (CRD) Board:

- a) That the referral of the proposed bylaw directed by the Juan de Fuca Land Use Committee to a public information meeting; BC Hydro, Cowichan Valley Regional District, District of Sooke, Island Health, Ministry of Transportation and Infrastructure, Pacheedaht First Nation, RCMP, Sooke School District #62; and CRD departments be approved and the comments received;
- b) That proposed Bylaw No. 4292, "Comprehensive Community Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 12, 2019" be introduced and read a first time and read a second time; and
- c) That in accordance with the provisions of Section 469 of the Local Government Act, the Director for the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4292. (Voting Block A - JDF EA, Colwood, Langford*, Metchosin, Sooke)

Attachments: [Staff Report](#)
[Appendix 1: Subject Property Map](#)
[Appendix 2: Ortho Map](#)
[Appendix 3: Proposed Bylaw No. 4292](#)
[Appendix 4: Referral Comments](#)
[LUC Minutes Excerpt](#)

8.3. [19-656](#) Building Conversion to Strata for Lot 1, Block 453, Malahat District,
Plan VIP84067 - 1480 & 1490 Finlayson View Place

Recommendation: That the Land Use Committee recommends to the Capital Regional District Board:
That Building Conversion Strata BC000023, for Lot 1, Block 453, Malahat District,
Plan VIP84067, to obtain individual title for two single-family dwellings as shown on
the Sketch Plan prepared by Glen Mitchell, BCLS, be approved subject to the
following conditions:
i. Approval for a water supply system under the Drinking Water Protection Act be
obtained;
ii. A certificate of occupancy for the dwelling at 1490 Finlayson View Place be
obtained;
iii. The submission of a final survey plan for endorsement by the General Manager,
Planning & Protective Services Department.
(Voting Block B - JDF EA, Central Saanich, Highlands, Langford*, Saanich (Mayor))

Attachments: [Staff Report](#)
[Appendix 1: Subject Property Map](#)
[Appendix 2: Proposed Survey Plan](#)
[Appendix 3: Building Life Expectancy](#)
[Appendix 4: Water Supply Information](#)
[Appendix 5: Fire Suppression System Information](#)
[LUC Minutes Excerpt](#)

8.4. [19-657](#) Development Variance Permit for Lot 17, Section 43, Highland
District, Plan 14620 - 6736 Mark Lane

Recommendation: That the Land Use Committee recommends to the Capital Regional District Board:
That Development Permit with Variance DV000058 for Lot 17, Section 43, Highland
District, Plan 14620, to authorize construction in a Steep Slopes Development
Permit Area, and to vary the Comprehensive Community Plan for Willis Point,
Bylaw No. 3027, Schedule B, Part IV, Section 22.2(d)(ii), by reducing the side yard
setback from 1.5 m to 0.62 m for the purpose of constructing an additional to an
accessory building, be approved.
(Voting Block B - JDF EA, Central Saanich, Highlands, Langford*, Saanich (Mayor))

Attachments: [Staff Report](#)
[Appendix 1: Subject Property Map](#)
[Appendix 2: Building Plans](#)
[Appendix 3: Site Plan](#)
[Appendix 4: Permit DV000058](#)
[LUC Minutes Excerpt](#)

- 8.5. [19-658](#) Development Variance Permit for Lot B, Section 97, Sooke District, Plan VIP82392 - 1617 Cole Road
- Recommendation:** That the Land Use Committee recommends to the Capital Regional District Board: That Development Variance Permit VA000148, for Lot B, Section 97, Sooke District, Plan VIP82392 to vary the Juan de Fuca Land Use Bylaw, 1992, Bylaw No. 2040, Part 2, Section 9.10, by reducing the setback requirement for farm buildings from 15 m to 3.4 m on the west parcel boundary and from 15 m to 1.43 m from the south parcel boundary on proposed Lot 6, be approved.
(Voting Block A: JDF EA, Colwood, Langford*, Metchosin, Sooke)
- Attachments:** [Staff Report](#)
 [Appendix 1: Subject Property Map](#)
 [Appendix 2: Plan of Subdivision](#)
 [Appendix 3: Farm Building Photo](#)
 [Appendix 4: Farm Building Location](#)
 [Appendix 5: Summary Report](#)
 [Appendix 6: Development Variance Permit VA000148](#)
 [LUC Minutes Excerpt](#)

Parks and Environment Committee

- 8.6. [19-676](#) Reducing Expanded Polystyrene Foam Waste - Notice of Motion submitted by Directors Taylor, Holman, and Mersereau
- Recommendation:** [The original recommendation was amended at the meeting as follows:]
 That the Parks & Environment Committee recommend to the Capital Regional District Board:
 That staff be directed to report back with options and implications for creating a model bylaw to ban single-use expanded polystyrene waste items including cups and containers.
- [A new recommendation arose from the discussion as follows:]
 That the Parks and Environment Committee recommend to the Capital Regional District Board:
 That staff contact the two companies that proposed gasifiers as part of the biosolids request for proposals to see if they could include plastics and Styrofoam and report back to the Parks and Environment Committee.
 (WA)
- Attachments:** [Reducing Expanded Polystyrene Foam Waste - Notice of Motion](#)
- 8.7. [19-694](#) Cleaning Up CRD Waterways and Beaches - Notice of Motion submitted by Director Isitt
- Recommendation:** That the Parks & Environment Committee recommend to the Capital Regional District Board:
 That the report "Cleaning Up CRD Waterways and Beaches" be received for information and refer the report to staff to report back to the Parks & Environment Committee on options for strengthening regulations, policies and programs relating to the health of waterways and beaches in the Capital Region.
 (WA)

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- Attachments:** [Notice of Motion Report: Cleaning Up Waterways and Beaches](#)
[Attachment: Report from Environmental Law Centre, UVic \(June 2019\)](#)
- 8.8. [19-695](#) Mapping Sunken Vessels - Notice of Motion submitted by Director Isitt
- Recommendation:** [The original recommendation was amended at the meeting as follows:]
That the Parks and Environment Committee recommend to the Capital Regional District Board:
That staff be requested to report back on the financial implications, potential partnerships, and feasibility of mapping sunken vessels in selected areas of the region, including the following suggested locations: Sooke Basin, Esquimalt Harbour, Victoria Harbour, Gorge Waterway, Oak Bay, Cadboro Bay, Brentwood Bay, Fulford Harbour and Burgoyne Bay.
(WA)
- 8.9. [19-718](#) Information on Compliance and Enforcement at Thetis Lake Regional Park
- Recommendation:** That the Capital Regional District Board receive this report for information.
(NWA)
- Attachments:** [Staff Report: Compliance & Enforcement at Thetis Lake Regional Park](#)
[Attachment: CRD Regional Park Enforcement Stats 2007-2018](#)

Planning and Protective Services Committee

- 8.10. [19-636](#) Central Saanich Regional Context Statement
- Recommendation:** That the Planning and Protective Services Committee recommends to the Capital Regional District Board:
That the District of Central Saanich regional context statement be considered in relation to the 2018 RGS (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(NWA except SGI & SSI)
- Attachments:** [Staff Report: Central Saanich Regional Context Statement](#)
[Appendix A: Central Saanich Reg'l Context Statement Referral](#)
[Appendix B: Regional Context Statement Evaluation](#)
- 8.11. [19-637](#) Consideration of Regional Growth Strategy Consistency: Port Renfrew Comprehensive Community Development Plan
- Recommendation:** That the Planning and Protective Services Committee recommends to the Capital Regional District Board:
That the proposed Bylaw No. 4266, Comprehensive Community Development Plan for Port Renfrew, Bylaw No. 1, 2003, Amendment Bylaw No. 11, 2019 as it relates to the 2018 Regional Growth Strategy (RGS) be reviewed and the proposed Bylaw No. 4266 be deemed consistent with the 2018 RGS.
(NWA except SGI & SSI)
- Attachments:** [Staff Report: Consider RGS Consistency-Pt. Renfrew Comp Dev Plan](#)
[Appendix A: Bylaw 4266-Local Area Planning Staff Rpt to JdF LUC](#)
[Appendix B: RGS Evaluation Table - Bylaw 4266](#)

9. BYLAWS**10. NOTICE(S) OF MOTION****11. NEW BUSINESS****12. MOTION TO CLOSE THE MEETING****12.1. [19-724](#) Motion to Close the Meeting**

- Recommendation:** That the meeting be closed for the following items:
1. For Appointments under section 90 (1)(a) of the Community Charter. [1 item]
 2. (a) For Land Acquisition under section 90 (1)(e) of the Community Charter, and
(b) That the Board considers disclosure could reasonably be expected to harm the interests of the Regional District. [1 item]
(NWA)

13. RISE AND REPORT**14. ADJOURNMENT****Voting Key:****NWA - Non-weighted vote of all Directors****NWP - Non-weighted vote of participants (as listed)****WA - Weighted vote of all Directors****WP - Weighted vote of participants (as listed)**