



## Notice of Meeting and Meeting Agenda Electoral Areas Committee

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Wednesday, July 10, 2019

10:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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M. Hicks (Chair), D. Howe (Vice Chair), G. Holman, C. Plant (Board Chair, ex-officio)

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [19-678](#) Minutes of the June 12, 2019 Electoral Areas Committee Meeting

**Recommendation:** That the minutes of the June 12, 2019 Electoral Areas Committee meeting be adopted as circulated.

**Attachments:** [Minutes: June 12, 2019](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

### 6. Committee Business

#### 6.1. [19-663](#) Appointment of Officers

**Recommendation:** That the Electoral Areas Committee recommends to the Capital Regional District Board:

That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act and in accordance with Capital Regional District Bylaw No. 2681, Richard Beaumont, Lorne Bunyan, Adam Carter, Daniel Lundin and Phil Williams, be appointed as Assistant Bylaw Officers.  
(NWA)

**Attachments:** [Staff Report: Appointment of Officers](#)

#### 6.2. [19-643](#) Amendments to Pender Islands Community Parks Bylaws

**Recommendation:** That the Electoral Area Services Committee recommends that the Capital Regional District Board:

- 1) That Bylaw No. 4307, "Community Parks Regulations (Pender Islands) By-law No. 1, 1987, Amendment Bylaw No. 2, 2019" be introduced and read a first, second, and third time;
- 2) That Bylaw No. 4307 be adopted;
- 3) That Bylaw No. 4309, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 66, 2019", be introduced and read a first, second, and third time;
- 4) That Bylaw No. 4309 be adopted.  
(NWA, 2/3 maj. on adoption)

**Attachments:** [Staff Report: Amendments to Pender Islands Cmty Pks BLs](#)  
[Appendix A: Bylaw 4307 Community Parks Regulations](#)  
[Appendix B: BL 4309 CRD Ticket Information Authorization](#)  
[Appendix C: Community Parks Regulations](#)

**6.3.**      [19-673](#)      Salt Spring Island Water Service Optimization Study

**Recommendation:** That the Electoral Areas Committee recommend to the Capital Regional District Board: That an application be submitted to the Ministry of Municipal Affairs and Housing for funding in the amount of \$50,000 for a Water Service Optimization study in Salt Spring Island Electoral Area.  
(NWA)

**Attachments:**      [Staff Report: SSI Water Optimization Study](#)  
                         [Attachment: Appendix 1 Water Responsibility](#)

**6.4.**      [19-671](#)      BC Rural Dividend Program 2019 Intake

**Recommendation:** That the project proposal submitted for the sixth round of BC Rural Dividend funding aligns with both the grant program and CRD objectives. CRD organizational capacity to achieve the proposed project outcomes within the grant program timeframe of two years has been confirmed as per the project attestations in Appendix B.  
(NWA)

**Attachments:**      [Staff Report: BC Rural Dividend Program 2019 Intake](#)  
                         [Appendix A: Project Charter](#)  
                         [Appendix B: Project Proposal SGI Connectivity Design Strategy](#)

**6.5.**      [19-647](#)      Magic Lake Estates Wastewater System Assent Voting for Loan  
                         Authorization Bylaw No. 4320

**Recommendation:** That the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4320, "Magic Lake Estates Wastewater System Loan Authorization Bylaw No. 3, 2019", be introduced and read a first and second time;
2. That Bylaw No. 4320 be read a third time;  
(NWA)
3. To direct staff to implement a referendum process under Section 344 of the Local Government Act;  
(WA, 2/3 maj.)
4. To direct staff to seek all possible grant funds eligible for wastewater infrastructure to assist with completing other required upgrades to the Magic Lake Estates Wastewater System;
5. To appoint Kristen Morley, General Manager, Corporate Services & Corporate Officer, as Chief Election Officer and Emilie Gorman, Deputy Corporate Officer, as Deputy Chief Election Officer with the power to appoint election officials as required;
6. Approve the wording of the bylaw question for the purposes of the ballot as follows:  
Are you in favour of the Capital Regional District (CRD) Board adopting Bylaw No. 4320, "Magic Lake Estates Wastewater System Loan Authorization Bylaw No. 3, 2019", authorizing the Capital Regional District to borrow an amount up to but not to exceed SIX MILLION DOLLARS (\$6,000,000) for the purpose of administering, planning, designing, acquiring and constructing the capital renewal and upgrade of the Magic Lake Estates Wastewater System.  
YES or NO?";
7. Approve that the General Voting Day be held on Saturday, November 23, 2019 with the Advance Voting opportunities held on Wednesday, November 13, 2019 and Wednesday, November 20, 2019 at voting places to be determined by the Chief Election Officer; and
8. Approve the synopsis of Bylaw No. 4320, attached as Appendix A, for advertising purposes.  
(NWA)

**Attachments:** [Magic Lk Ests WW Assent Voting for Ln Auth BL 4320](#)  
[Appendix A: June 11, 2019 SR to Magic Lk Ests Cmte](#)  
[Appendix B: Synopsis of Bylaw 4320](#)  
[Appendix C: Bylaw 4320](#)

**6.6.**      [19-623](#)      Previous Minutes of Other CRD Committees and Commissions for Information

**Recommendation:** That the following minutes be received for information:

- a) Magic Lake Estates Water and Sewer Committee minutes of April 9 and May 14, 2019
- b) Skana Water Service Committee minutes of May 31, 2018
- c) Southern Gulf Islands Harbours Commission minutes of April 26, 2019
- d) Surfside Park Estates Water Service Committee minutes of May 31, 2018

**Attachments:** [Minutes: Magic Lake Estates Water & Sewer Cttee-April 9, 2019](#)  
[Minutes: Magic Lake Estates Water & Sewer Cttee-May 14, 2019](#)  
[Minutes: Skana Water Service Committee-May 31, 2018](#)  
[Minutes: SGI Harbours Commission-April 26, 2019](#)  
[Minutes: Surfside Park Estates Water Service Cttee-May 31, 2018](#)

**7. Notice(s) of Motion**

**8. New Business**

**9. Adjournment**

Next Meeting: September 11, 2019

To ensure quorum, please advise Pat Perna (pperna@crd.bc.ca) if you or your alternate cannot attend.