

## Notice of Meeting and Meeting Agenda Governance and Finance Committee

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Wednesday, July 3, 2019

10:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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S. Brice (Chair), J. Ranns (Vice Chair), D. Blackwell, B. Desjardins, D. Howe, B. Isitt, K. Murdoch, M. Tait, K. Williams, R. Windsor, C. Plant (Board Chair, ex-officio)

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [19-638](#) Minutes of the June 05, 2019 Governance and Finance Committee Meeting

**Recommendation:** That the minutes of the June 05, 2019 Governance and Finance Committee Meeting be adopted as circulated.

**Attachments:** [Minutes June 05, 2019](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

### 6. Committee Business

#### 6.1. [19-617](#) CRD External Grants Update

**Recommendation:** That the Governance and Finance Committee recommend to the Capital Regional District Board:  
That the Capital Regional District External Grants Update be received for information.

**Attachments:** [Staff Report: CRD External Grants Update](#)  
[Appendix A: CRD External Grants Dashboard](#)

#### 6.2. [19-618](#) Bylaw No. 4308: 2019 to 2023 Financial Plan, Amendment Bylaw No. 2, 2019

**Recommendation:** That the Governance and Finance Committee recommend to the Capital Regional District Board:  
1. That Bylaw No. 4308, "2019 to 2023 Financial Plan, Amendment Bylaw No. 2, 2019" be introduced and read a first, second, and third time; and  
2. That Bylaw No. 4308 be adopted.

**Attachments:** [Staff Report: Bylaw 4308 Financial Plan Amendment 2, 2019](#)  
[Appendix A: Bylaw No. 4308](#)  
[Appendix B: Bylaw 4308 Schedule B](#)

**6.3. [19-619](#)** Bylaw No. 4315: Capital Regional District Recreation Services and Facilities Fees and Charges 2019-2020

**Recommendation:** That the Finance Committee recommend to the Capital Regional District Board:  
1. That Bylaw No. 4315, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 13, 2019" be introduced and read a first, second, and third time;  
2. That Bylaw 4315 be adopted.

**Attachments:** [Staff Report: Bylaw 4315 Recreation Fees and Charges 2019-2020](#)  
[Appendix 1: Bylaw 4315 Recreation Fees and Charges 2019-2020](#)  
[Appendix 2: Recreation Fees & Charges List of Revisions](#)

**6.4. [19-625](#)** Bylaws No. 4318 and 4319: Municipal Finance Authority Security Issuing Bylaws - Fall 2019

**Recommendation:** That the Governance and Finance Committee recommend to the Capital Regional District Board:  
1. That Bylaw No. 4318, "Security Issuing Bylaw No. 5, 2019", be introduced and read a first, second, and third time;  
2. That Bylaw No. 4318 be adopted;  
3. That Bylaw No. 4319, "Security Issuing Bylaw No. 6, 2019", be introduced and read a first, second, and third time;  
4. That Bylaw No. 4319 be adopted.

**Attachments:** [Staff Report: Bylaws 4318-4319 MFA Security Issue 2019 Fall](#)  
[Attachment 1: Bylaw 4318 Security Issuing Bylaw 2019](#)  
[Attachment 2: Bylaw 4319 Security Issuing Bylaw 2019](#)

**6.5. [19-660](#)** Capital Regional District Advocacy Strategy

**Recommendation:** That the Governance and Finance Committee recommend to the Capital Regional District Board:  
That the Capital Regional District Advocacy Strategy be approved and form the basis for individual advocacy initiatives.

**Attachments:** [Staff Report: AdvocacyStrategy](#)  
[Appendix A: CRD Advocacy Strategy](#)

**6.6. [19-646](#)** Review of Policy on Non-Disclosure & Confidentiality Agreement for CRD Commissions

**Recommendation:** That the Governance and Finance Committee recommend to the Capital Regional District Board:  
That the revised Policy on Non-Disclosure & Confidentiality Agreement for CRD Commissions be adopted.

**Attachments:** [Staff Report: Review of Policy on Non-Disc/Confidential Agmt for CRD Comm.](#)  
[Appendix A: Current CRD Policy \(Non-Disc/Confidential Agmt CRD Comm.\)](#)  
[Appendix B: Updated CRD Policy \(Non-Disc/Confidential Agmt CRD Comm.\)](#)

**6.7.**      [19-632](#)      New Notice of Motion Procedure - Verbal Update

**Recommendation:** That the verbal update on the New Notice of Motion Procedure be received for information.

**Attachments:**      [CRD Notice of Motion Process](#)

**7. Notice(s) of Motion**

**8. New Business**

**9. Adjournment**

Next Meeting: September 4, 2019

To ensure quorum, please advise Sherri Closson ([sclosson@crd.bc.ca](mailto:sclosson@crd.bc.ca)) if you or your alternate cannot attend.