

Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, February 13, 2019

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

1. APPROVAL OF THE AGENDA

2. ADOPTION OF MINUTES

2.1. [19-156](#) Minutes for Adoption

Recommendation: That the minutes from the January 9, 2019 Capital Regional District Board meeting be adopted as presented.
(NWA)

Attachments: [Minutes: January 9, 2019](#)

3. REPORT OF THE CHAIR

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

4.2 Delegations

1. **19-158** Rupert Yakelashek and Franny Ladell Yakelashek re: 6.1 Climate Emergency Declaration
2. **19-159** Peter Carter, Climate Emergency Institute re: 6.1 Climate Emergency Declaration
3. **19-161** Bev Bacon, Association for the Protection of Rural Metchosin, re: 6.1 Climate Emergency Declaration
4. **19-162** Caleigh Aalders re: 6.1 Climate Emergency Declaration
5. **19-163** Arielle Houghton re: 6.1 Climate Emergency Declaration
6. **19-164** Emma-Jane Burian re: 6.1 Climate Emergency Declaration
7. **19-165** Rebecca Wolf Gage re: 6.1 Climate Emergency Declaration
8. **19-166** Elizabeth Woodworth re: 6.1 Climate Emergency Declaration
9. **19-167** Juliet Watts re: 6.1 Climate Emergency Declaration

10. **19-168** Howard Breen re: 6.1 Climate Emergency Declaration
11. **19-169** David Stott re: 6.1 Climate Emergency Declaration
12. **19-170** Antonia Paquin re: 6.1 Climate Emergency Declaration
13. **19-174** George Klima re: 6.1 Climate Emergency Declaration
14. **19-177** Robbie Newton re: 6.1 Climate Emergency Declaration
15. **19-178** Ian D Brown re: 6.1 Climate Emergency Declaration
16. **19-179** Thomas Hackney re: 6.1 Climate Emergency Declaration
17. **19-180** Finn Kreischer re: 6.1 Climate Emergency Declaration
18. **19-182** Elanor Teel re: 6.1 Climate Emergency Declaration
19. **19-183** Eric Doherty, Better Transit Alliance of Greater Victoria re: 6.1 Climate
Emergency Declaration
20. **19-184** Ana Simeon re: 6.1 Climate Emergency Declaration
21. **19-185** Earleen Roumagoux re: 6.1 Climate Emergency Declaration
22. **19-186** Dwight Owens, Climate Reality Leadership Corps re: 6.1 Climate
Emergency Declaration
23. **19-187** Jordan Reichert re: 6.1 Climate Emergency Declaration
24. **19-188** Bruce Edward Smith O'Hara re: 6.1 Climate Emergency Declaration
25. **19-171** Daniel Cammiade re: 7.1 2019-2022 Board Priorities
26. **19-172** Yvonne Mendel, South Island Mountain Biking Society re: 7.1
2019-2022 Board Priorities
27. **19-173** Alon Soraya, South Island Mountain Bike Society re: 7.1 2019-2022
Board Priorities
28. **19-175** Corey Burger, Greater Victoria Cycling Coalition re: 7.1 2019-2022
Board Priorities
29. **19-176** Lister Farrar, Tripleshot Cycling Club Youth Program re: 7.1 2019-2022
Board Priorities
30. **19-181** Hazel Prince, Dirty Girlz Mountain Biking Club re: 7.1 2019-2022 Board
Priorities
31. **19-189** Julie Budgen, Sooke Bike Club re: 7.1 2019-2022 Board Priorities

5. CONSENT AGENDA**5.1. [19-047](#) Active and Safe Routes to School Planning -- School Selection Criteria**

Recommendation: That staff be directed to use the school selection criteria contained in Appendix A as the basis for prioritizing schools to be funded by the Capital Regional District for Active and Safe Routes to School planning.
(NWA)

Attachments: [Staff Report: ASRS Planning -- School Selection Criteria](#)
 [Appendix A: Proposed School Selection Criteria](#)
 [Appendix B: Schools and Population Data](#)

**5.2. [19-133](#) Correspondence to Transportation Minister re: South Island
Transportation Study**

Recommendation: That the Transportation Committee recommend to the Capital Regional District Board:
That the Chair of the Capital Regional District write the Ministry of Transportation indicating the CRD's interest in participating in the South Island Transportation Study and invite the Minister to address the Board.
(NWA)

5.3. [19-075](#) Revised Terms of Reference - Solid Waste Advisory Committee

Recommendation: That the Parks & Environment Committee recommend to the Capital Regional District Board:

That the revised Terms of Reference for the Solid Waste Advisory Committee be approved.

(NWA)

Attachments: [Revised Terms of Reference: Solid Waste Advisory Committee](#)

5.4. [19-077](#) Capital Regional District External Grants Update

Recommendation: That the Governance and Finance Committee recommend to the Capital Regional District Board:
That the Capital Regional District External Grants Update be received for information.
(NWA)

Attachments: [Staff Report: CRD External Grants Update](#)
 [Appendix A: CRD External Grants Update - Dashboard](#)
 [Appendix B: CRD External Grants Update - CWF Summary](#)

5.5. [19-137](#) Appointment of Stormwater Control Manager

Recommendation: That the Saanich Peninsula Wastewater Commission recommend to the Capital Regional District Board:

That the General Manager, Parks & Environmental Services be appointed as the Stormwater Control Manager with authority to appoint and rescind appointments of officers for the purpose of inspection and enforcement related to the regulation of discharges to the municipal drainage system and watercourses, in order to reduce the risk of pollution of watercourses and the near shore marine environment.
(NWA)

Attachments: [Staff Report](#)

5.6. [19-140](#) Grants-in-Aid

Recommendation: That the Electoral Areas Committee recommend to the Capital Regional District Board: That the following grant-in-aid applications be approved:

1. South Pender Historical Society: \$2,200
 2. Pender Island Child Care Society: \$955
 3. Southern Gulf Islands Community Resource Centre: \$4,000
 4. Sooke Lions: \$500
 5. Salt Spring Island Rowing Club: \$5,000
 6. Salt Spring Island Visitor Information Centre: \$4,230
- (NWA)

Attachments: [Staff Report: Grants-In-Aid](#)
 [Appendix A: Grants-In-Aid Applications](#)

5.7. [19-134](#) Appointments

Recommendation: That the Capital Regional District Board appoint the following:
* To the Hospitals and Housing Committee - Hospital Board Chair Denise Blackwell
(NWA)

6. ADMINISTRATION REPORTS

6.1. [19-070](#) Motion with Notice (Helps-Taylor-Tait) - Climate Emergency Declaration

Recommendation: [While the following recommendation was heard by the Parks & Environment Committee, it is added to the agenda prior to adoption of the 2019-2022 Board Priorities as per the direction given at the January 30, 2019 Committee of the Whole meeting.] That the Parks & Environment Committee recommend to the Capital Regional District Board:

1. That the Capital Regional District Board declare a Climate Emergency;
2. That the CRD take a leadership role to work towards achieving carbon neutrality in the region by 2030;
3. That the Board Chair write to all local governments in the region requesting that they also declare climate emergencies and commit to working towards climate neutrality by 2030;
4. That staff be directed to submit a Letter of Intent for the \$1 million Pacific Institute for Climate Solutions Theme Partnership Program by the deadline of February 15 2019, to address the question: "How can the Capital Region achieve carbon neutrality by 2030?"
5. That the CRD Board Chair write to the Provincial Minister of the Environment, assert the CRD's support to help the Province close the 25% emissions gap in the CleanBC Plan, and call on the Province to provide the powers and resources to Local Governments to make the Region's 2030 target possible;
6. That the CRD Board Chair write to the Federal Minister of the Environment, assert the CRD's support to help Canada meet its Nationally Determined Contribution target made in the Paris Agreement and call on the federal government to provide the powers and resources to Local Governments to make the Region's 2030 target possible.

[The original motion was amended at the meeting to include the following:]

7. That staff be directed to report back to the committee on specific actions and resources that could be included in future correspondence to senior levels of government.
(NWA)

Attachments: [Motion with Notice: Climate Emergency Declaration \(Helps-Taylor-Tait\)](#)
 [Appendix A: Pacific Institute for Climate Change media release](#)
 [Appendix B: Excerpt from Bristol Council Minutes - Nov 2018](#)

Amended at Committee

6.2. [19-099](#) Climate Emergency Declaration - Supplementary Information

Recommendation: That the Parks & Environment Committee recommend to the Capital Regional District Board:

That this report be received for information.
(NWA)

Attachments: [Staff Report: Climate Emergency Declaration - Supplementary Information](#)

6.3. [19-147](#) BikeBC Cycling Infrastructure Program

Recommendation: That the Capital Regional District Board authorize submission of an application to the BikeBC Cycling Infrastructure Program for the E&N Rail Trail-Humpback Connector: Phase 3 Project.
(WA)

Attachments: [Staff Report: Bike BC Cycling Infrastructure Program](#)
 [Appendix A: Grant Proposal Review Form](#)

7. REPORTS OF COMMITTEES**Committee of the Whole****7.1. [19-138](#) 2019-2022 Board Priorities**

Recommendation: That the Committee of the Whole recommend to the Capital Regional District Board:
That the 2019-2022 Board Priorities be adopted, as amended.
(NWA)

Attachments: [Staff Report: 2019-2022 Board Priorities](#)
 [Appendix A: Board Priorities 2019-2022](#)

Core Area Liquid Waste Management Committee**7.2. [19-058](#) Core Area Wastewater Treatment Project Board Reports**

Recommendation: That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board that the following Core Area Wastewater Treatment Project Board Reports be received for information:
- WTP Monthly Report October 2018
- WTP Quarterly Report July - September 2018
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria & View Royal)

Attachments: [WTP - Monthly Report - October 2018](#)
 [Appendix A: WTP Monthly Report - October 2018](#)
 [WTP - Quarterly Report - July-September - Q3](#)
 [Appendix A: WTP Quarterly Report - July-September - Q3](#)

7.3. [19-059](#) Wastewater Treatment Project January 2019 Progress Summary

Recommendation: That the Core Area Liquid Waste Management Committee recommend to the CRD Board that this report be received for information.
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria & View Royal)

Attachments: [Staff Report: Project Progress Summary Update](#)
 [Appendix A: Project Progress Summary](#)

Governance and Finance Committee

7.4. [19-131](#) Membership in Local Government Social Procurement Initiative

Recommendation: That the Governance and Finance Committee recommend to the Capital Regional District Board:
That the CRD not pursue membership in Coastal Communities Social Procurement Initiatives (CCSPI) at this time, but revisit the issue if the Board directs staff to pursue a social procurement strategy.
(NWA)

Attachments: [Staff Report: Membership in Local Govt Social Proc Initiative](#)
[Appendix A: Presentation to CRD Brd 2018-12-12](#)
[Appendix B: List of Other Social Procurement Initiatives](#)

Hospitals and Housing Committee**7.5. [19-094](#) Capital Region Housing Corporation Capital Projects Staffing Requirements**

Recommendation: 1. That the Hospitals and Housing Committee recommends to the Capital Region Housing Corporation Board that the amended 2019 Development Services Budget be approved, and
2. That the Hospitals and Housing Committee recommends to the Capital Regional District Board that an amendment to the 2019 Staff Establishment Chart include one Senior Project Coordinator position for a three-year fixed duration be approved.
(NWA)

Attachments: [Staff Report: CRHC Capital Projects Staffing Requirements](#)
[Appendix A: Amended CRHC 2019 Development Svs Budget](#)

7.6. [19-096](#) Reaching Home Program Agreement

Recommendation: That the Hospitals and Housing Committee recommends to the Capital Regional District (CRD) Board that CRD staff be authorized to negotiate and execute agreements with the Government of Canada for both the Designated and Indigenous Community funding streams of the Reaching Home Program and do all things incidental to finalize such agreements.
(WA)

Attachments: [Staff Reports: Reaching Home Program Agreement](#)
[Appendix A: Letter to Minister Duclos, October 19, 2017](#)
[Appendix B: ESDC PowerPoint Present'n-Reaching Home Program](#)
[Appendix C: Reaching Home Financial Plan](#)
[Appendix D: HPS Program Allocations \(2014-2019\)](#)

7.7. [19-129](#) Greater Victoria Coalition to End Homelessness Funding Request

Recommendation: That the Hospitals and Housing Committee recommend to the Capital Regional District Board that the request from the Greater Victoria Coalition to End Homelessness to increase their annual grant from \$225,000 to \$310,000 for 2019/2020 for one year to support a youth homelessness project, be recommended for consideration in the final 2019 budget approval process.
(NWA)

Attachments: [Staff Report: Coalition Funding Request](#)
 [Appendix: Coalition Funding Request Letter](#)

Juan De Fuca Land Use Committee**7.8. [19-009](#) Development Permit with Variance for Lot 2, Section 43, Highland District, Plan 14620 - 6890 Mark Lane**

Recommendation: That the Land Use Committee recommends to the Capital Regional District Board:

That Development Permit with Variance DV000063, for Lot 2, Section 43, Highland District, Plan 14620, to authorize the siting of an existing deck, and to vary the Willis Point Comprehensive Community Plan, 2003, Bylaw No. 3027, Schedule B, Part IV, Section 22.2(d)(iv), by reducing the rear yard setback from 6 m to 2.3 m, be approved.
(Voting Block B - JDF EA, Central Saanich, Highlands, Langford [1], Saanich [Mayor])

Attachments: [Staff Report](#)
 [Appendix 1: Subject Property Map](#)
 [Appendix 2: Geotechnical Report](#)
 [Appendix 3: Site Plan](#)
 [Appendix 4: Development Permit with Variance DV000063](#)
 [LUC Minutes Excerpt](#)

- 7.9. [19-143](#) Public Hearing Report on Bylaw No. 4260, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 137, 2018"
- Recommendation:** a) That the minutes that form the Report of the Public Hearing for Bylaw No. 4260, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on January 30, 2019, for Bylaw No. 4260, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 137, 2018 ", be received; and
- b) That Bylaw No. 4260 be read a third time.
- c) That adoption of Bylaw No. 4260 be withheld pending registration of covenants on the title of the subject property to acknowledge that the lots were created through parcel averaging, preventing future subdivision; to require a 10 m leave-strip along the western boundary of the subject property to secure a buffer between the subject property and East Sooke Regional Park; and to require the provision of a pump test conducted by a qualified professional confirming that the supply well can provide each connection with a sustained flow rate of at least 1,400 litres/day prior to subdivision.
(Voting Block A - JDF EA, Colwood, Langford [1], Metchosin, Sooke)
- Attachments:** [Staff Report](#)
[Appendix 1: Proposed Bylaw No. 4260](#)
[Appendix 2: Report of the Public Hearing](#)
- 7.10. [19-142](#) Public Hearing Report on Bylaw No. 4257, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 135, 2018"
- Recommendation:** a) That the minutes that form the Report of the Public Hearing for Bylaw No. 4257, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on January 30, 2019, for Bylaw No. 4257, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 135, 2018 ", be received; and
- b) That Bylaw No. 4257 be read a third time and adopted.
(Voting Block A - JDF EA, Colwood, Langford [1], Metchosin, Sooke)
- Attachments:** [Staff Report](#)
[Appendix 1: Proposed Bylaw No. 4257](#)
[Appendix 2: Report of the Public Hearing](#)
- 7.11. [19-141](#) Public Hearing Report on Bylaw No. 4246, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 134, 2018"
- Recommendation:** a) That the minutes that form the Report of the Public Hearing for Bylaw No. 4246, which is certified as a fair and accurate summary of the representations that were made at the Public Hearing held on January 30, 2019, for Bylaw No. 4246, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 134, 2018 ", be received; and
- b) That Bylaw No. 4246 be read a third time and adopted.
(Voting Block A - JDF EA, Colwood, Langford [1], Metchosin, Sooke)
- Attachments:** [Staff Report](#)
[Appendix 1: Proposed Bylaw No. 4246](#)
[Appendix 2: Report of the Public Hearing](#)

Saanich Peninsula Water and/or Wastewater Commission**7.12. [19-135](#) Saanich Peninsula Stormwater Source Control Bylaw No. 4168 - Amendment**

Recommendation: That the Saanich Peninsula Wastewater Commission recommend to the Capital Regional District Board:

1. That Bylaw No. 4229, "A Bylaw to Regulate Stormwater Discharges to the Municipal Drainage System of the District of Central Saanich, District of North Saanich and the Town of Sidney, Amendment Bylaw No. 1, 2019", be introduced and read a first, second and third time.

2. That Bylaw No. 4229 be adopted.
(NWA, 2/3rds maj. on adoption)

Attachments: [Staff Report](#)
 [Appendix A](#)
 [Appendix B](#)
 [Appendix C](#)

7.13. [19-136](#) CRD Ticket Information Authorization Bylaw No. 1857 - Amendment

Recommendation: That the Saanich Peninsula Wastewater Commission recommend to the Capital Regional District Board:

1. That Bylaw No. 4228, "Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 64, 2019" be introduced and read a first, second and third time.

2. That Bylaw No. 4228 be adopted.

(NWA, 2/3rds maj. on adoption)

Attachments: [Staff Report](#)
 [Appendix A](#)

8. BYLAWS**9. NEW BUSINESS****10. MOTION TO CLOSE THE MEETING****10.1. [19-151](#) Appointments - Section 90(1)(a) of the Community Charter [1 item]****11. RISE AND REPORT****12. ADJOURNMENT**

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)