

Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, October 10, 2018

1:35 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

1. APPROVAL OF THE AGENDA

2. ADOPTION OF MINUTES

2.1. [18-527](#) Adoption of Minutes

Recommendation: That the minutes of September 5, 2018 and September 19, 2018 Special Meetings be approved as attached; and

That the minutes of June 28, 2017 Special meeting be adopted as attached, revised to add section 90 (2)(b) to section 4.1 Motion to Close the meeting, and a rise and report. (NWA)

Attachments: [Minutes: September 5, 2018 Capital Regional District Board Special Meeting](#)
[Minutes: September 19, 2018 Capital Regional District Board Special Meeting](#)
[Revised Minutes: June 28, 2017 Capital Regional District Board Special Meeting](#)

3. REPORT OF THE CHAIR

4. PRESENTATIONS/DELEGATIONS

4.1 Presentations

4.1.1. [18-489](#) Presentation of Award by Mr. Dale Littlejohn, Executive Director of the Community Energy Association

4.2 Delegations

5. REPORTS OF COMMITTEES

Core Area Liquid Waste Management Committee

The following items will be considered by the Core Area Liquid Waste Management Committee at its meeting on October 10, 2018 prior to the CRD Board meeting. The following are the staff recommendations:

5.1. [18-443](#) Core Area Wastewater Treatment Project Board Reports.

Recommendation: That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board, that the following Core Area Wastewater Treatment Project Board Reports be received for information:

- WTP Monthly Report August 2018
 - WTP Monthly Report July 2018
 - WTP Quarterly Report April - June 2018
 - WTP Monthly Report May 2018
 - WTP Monthly Report April 2018
- (WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria & View Royal)

Attachments: [WTP Monthly Report August 2018](#)
 [Appendix A: WTP Monthly Report August 2018](#)
 [WTP Monthly Report July 2018](#)
 [Appendix A: WTP Monthly Report July 2018](#)
 [WTP Quarterly Report Q2 April-June 2018](#)
 [Appendix A: WTP Quarterly Report Q2 April-June 2018](#)
 [WTP Monthly Report May 2018](#)
 [Appendix A: WTP Monthly Report May 2018](#)
 [WTP Monthly Report April 2018](#)
 [Appendix A: WTP Monthly Report April 2018](#)

5.2. [18-520](#) Core Area Liquid Waste Management Plan - Annual Programs Report

Recommendation: That the Core Area Liquid Waste Management recommend to the Capital Regional District Board:

1. That the following annual reports be approved:

- a) Core Area Liquid Waste Management Plan - Annual Programs Report
- b) Macaulay and Clover Points Wastewater and Marine Environment Program - 2017 Annual Report
- c) Regional Source Control Program - 2017 Annual Report
- d) Esquimalt Lagoon Stewardship Initiative - 2017 Annual Report
- e) Gorge Waterway Initiative - 2017 Annual Report
- f) Core Area Stormwater Quality - 2017 Annual Report
- g) Trucked Liquid Waste Program - 2017 Annual Report; and

2. That the annual reports fulfilling regulatory requirements be forwarded to the BC Ministry of Environment.

(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria & View Royal)

Attachments:

[Staff Report: Core Area LWMP - Annual Programs Report](#)

[Appendix A: CALWMP - Annual Programs Report](#)

[Appendix B: Macaulay & Clover Pts WMEP - 2017 Annual Report](#)

[Appendix C: Regional Source Control Program - 2017 Annual Report](#)

[Appendix D: Esquimalt Lagoon Stewardship Initiative - 2017 Annual Report](#)

[Appendix E: Gorge Waterway Initiative - 2017 Annual Report](#)

[Appendix F: Core Area Stormwater Quality - 2017 Annual Report](#)

[Appendix G: Trucked Liquid Waste Program - 2017 Annual Report](#)

5.3. [18-519](#) Core Area Inflow & Infiltration Program - Annual Report 2017

Recommendation: That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:

That the Core Area Inflow & Infiltration Program - Annual Report 2017 be approved.

(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria & View Royal)

Attachments:

[Staff Report: Core Area Inflow & Infiltration Program - Annual Report 2017](#)

[Appendix A: Core Area I&I Program - Annual Report 2017](#)

Electoral Area Services Committee

The following items will be considered by the Core Area Liquid Waste Management Committee at its meeting on October 11, 2018 prior to the CRD Board meeting. The following are the staff recommendations:

- 5.4.** [18-522](#) Salt Spring Island Sheep Kill Compensation Claim - Long Harbour Road
- Recommendation:** That the Electoral Area Services Committee recommends to the Capital Regional District Board:
- That payment be approved to Mr. Brian Milne in the amount of \$4,500 which is 75% of the decrease in market value of the total losses.
(NWA)
- Attachments:** [Staff Report: SSI Sheep Kill Compensation Claim-Long Harbour Rd](#)
 [Appendix A: Compensation Excerpt from CRD Bylaw No. 1465](#)
 [Appendix B: Compensation Claim - 291 Long Harbour Road](#)
 [Appendix C: 2011 Bill of Sale-Mature Registered Black Babydoll Ram Lamb](#)
- 5.5.** [18-530](#) Bylaw 1465 Amendment - Compensation for Livestock Killed by Dogs
- Recommendation:** That the Electoral Area Services Committee recommends to the Capital Regional District Board:
- a) That Bylaw No. 4264, Animal Regulation and Impounding By-law No. 1, 1986, Amendment Bylaw No. 12, 2018, be introduced and read a first and second time;
b) That Bylaw No. 4264 be read a third time;
c) That Bylaw No. 4264 be adopted.
(NWA)
- Attachments:** [Staff Report: Bylaw 1465 Amendment-Compensation For Livestock](#)
 [Appendix A: Bylaw 1465-A Bylaw to Amend Bylaw 1465](#)
 [Appendix B - Bylaw 1465 Consolidated](#)
- 5.6.** [18-484](#) Grants In Aid
- Recommendation:** That the Electoral Area Services Committee recommend to the Capital Regional District Board:
- That the following grant-in-aid applications be approved:
1. Gulf Island Marine Rescue Society: \$3,376.13
 2. Otter Point and Shirley Residents and ratepayers Association: \$1,500
 3. Sooke and Juan de Fuca Health Foundation: \$500
 4. Wagon Wheel Housing Society: \$5,000
 5. Galiano Island Housing Society: \$9,000
 6. Pender Island Junior Sailing: \$3,300
 7. Salt Spring Island Farmland Trust: \$4,000
- (NWA)
- Attachments:** [Staff Report: Grants In Aid](#)
 [Appendix A: Grants in Aid Applications](#)

5.7. [18-529](#) Amendment of Bylaw No. 1990 to Include One Property (2614 Chart Drive) into the Sewer service Area

Recommendation: That the Magic Lake Estates Water and Sewer Local Services Committee recommend to the Electoral Area Services Committee and recommend to the Capital Regional District Board that:

1. Bylaw No. 4238, "Outer Gulf Islands Magic Lake Estates Sewerage System Local Service Establishment Bylaw, 1990, Amendment Bylaw No.1, 2018" be introduced and given first and second reading;
2. Bylaw No. 4238, "Outer Gulf Islands Magic Lake Estates Sewerage System Local Service Establishment Bylaw, 1990, Amendment Bylaw No.1, 2018" be given third reading.

(NWA)

Attachments: [Staff Report](#)
 [Appendix 1](#)
 [Appendix 2](#)

5.8. [18-524](#) Motion with Notice: Full Inclusion of Galiano and Mayne Islands in the Connected Coast Broadband Project (Director Howe)

Recommendation: That the Electoral Area Services Committee recommends to the Capital Regional District (CRD) Board:

That the CRD pursue the full inclusion of Galiano and Mayne Islands in the Connected Coast Broadband project as a high priority; and
That the CRD collaborate with the Cowichan Valley Regional District and the Regional District of Nanaimo for the inclusion of Denman, Hornby and Gabriola Islands as appropriate.
(NWA)

Environmental Services Committee

5.9. [18-501](#) Industry Consultation on Recycling Market Changes

Recommendation: That the Environmental Services Committee recommend to the Capital Regional District Board:
That CRD Bylaw No. 3881 be maintained in its current form with staff continuing to consult with industry stakeholders regarding recycling markets and using the discretionary powers of the bylaw accordingly with regard to the disposal of unmarketable recyclable materials.
(WA)

Attachments: [Staff Report: Industry Consultation on Recycling Market Changes](#)

5.10. [18-500](#) Solid Waste Management Plan - Progress Update

Recommendation: That the Environmental Services Committee recommend to the Capital Regional District Board:
That the 2018 Existing Solid Waste Management System Report and Solid Waste Planning Process Overview be endorsed as presented.
(WA)

Attachments: [Staff Report: SWMP - Progress Update](#)
 [Appendix A: Executive Summary-Existing Solid Waste Management System](#)
 [Appendix B: Challenges and Opportunities - Existing Solid Waste Management](#)
 [Appendix C: 2018 Existing Solid Waste Management System Report](#)
 [Appendix D: Guide to SWMP - Planning Process](#)

5.11. [18-516](#) Solid Waste Management Plan - Stage 2 Update

Recommendation: That the Environmental Services Committee recommend to the Capital Regional District Board:
That the Guiding Principles, Objectives and Goals, and the Public Consultation Plan for the development of the Capital Regional District's Solid Waste Management Plan be approved.

(NWA)

Attachments: [Staff Report: Solid Waste Management Plan - Stage 2 Update](#)
 [Appendix A: SWMP - Guiding Principles, Objectives & Goals](#)
 [Appendix B: Revision 3, SWMP - Consultation Plan Outline](#)

5.12. [18-502](#) Environmental Resource Management - 2017 Annual Report

Recommendation: That the Environmental Services Committee recommend to the Capital Regional District Board:
1. That the following reports be approved:

a) Environmental Resource Management 2017 Annual Report
b) Hartland Landfill Operating & Environmental Monitoring 2017 Annual Report; and

2. That the annual report fulfilling regulatory requirements be forwarded to the BC Ministry of Environment.
(NWA)

Attachments: [Staff Report: Environmental Resource Management - 2017 Annual Report](#)
 [Appendix A: ERM Annual Report 2017](#)
 [Appendix B: Hartland Landfill Ops & Env Monitoring Annual Report](#)
 [Appendix B, Attachment 1: Landfill Gas Monitoring Annual Report](#)
 [Appendix B, Attachment 2: Landfill Groundwater, Surface Water, Leachate](#)

5.13. [18-515](#) Award of Contract 18-1965 - Curbside Residential Recycling Collection

Recommendation: That the Environmental Services Committee recommend to the Capital Regional District Board:
That Contract 18-1965, Curbside Collection of Residential Packaging and Paper Products, be awarded to Halton Recycling Limited dba. Emterra Environmental from May 1, 2019 to December 31, 2023, at the rate of \$42.56 per household and an estimated cost of \$5,261,650 per year.
(WA)

Attachments: [Staff Report: Award of Contract 18-1965 - Curbside Residential Recycling](#)

5.14. [18-503](#) Electric Vehicle and Electric Bicycle Project Update

Recommendation: That the Environmental Services Committee recommend to the Capital Regional District Board:
That this report be received for information and all final reports associated with the Capital Region Electric Vehicle and Electric Bicycle Infrastructure Planning Project be shared with municipal councils for information.
(NWA)

Attachments: [Staff Report: Electric Vehicle and Electric Bicycle Project Update](#)
[Appendix A: Electric Vehicle and E-Bike Infrastructure Backgrounder](#)

5.15. [18-518](#) Board Approval - Partners for Climate Protection Membership and National Disaster Mitigation Program Grant Approval

Recommendation: That the Environmental Services Committee recommend to the Capital Regional District Board:

1. That the Capital Regional District Board endorse the Government of Canada's commitment to the Paris Agreement to limit global temperature increase to below two degrees Celsius and to pursue efforts to limit the global temperature increase to 1.5 degrees Celsius;
2. That the Capital Regional District approve participation in the FCM Partners for Climate Protection program and its commitment to achieving the milestones set out in the PCP five-milestone framework;
3. That the Capital Regional District appoint the following contacts to oversee implementation of the PCP milestones:
 - a) Corporate staff person: CRD Climate Action Program Coordinator
 - b) Elected official: CRD Environmental Services Committee Chair (to be determined once the Environmental Services Committee Chair is appointed by the next CRD Board Chair in December 2018); and
4. That the National Disaster Mitigation Program grant application for sea-level rise and tsunami run up mapping be approved.
(NWA)

Attachments: [Staff Report: Board Approval - PCP Membership and NDMP Grant Approval](#)
[Appendix A: Partners for Climate Protection Program Information](#)
[Appendix B: CRD Partners for Climate Protection Joining Resolution](#)

5.16. [18-509](#) Board Support for Partnership for Water Sustainability in BC Grant Applications

Recommendation: That the Environmental Services Committee recommend to the Capital Regional Board:
That the Board Chair write a letter in support of the Partnership for Water Sustainability in BC funding request to the Federation of Canadian Municipalities and the Union of BC Municipalities endorsing the Capital Regional District's participation.
(NWA)

Attachments: [Staff Report: Board Support for PWSBC Grant Applications](#)
 [Appendix A: Project Summary - Ecological Accounting Process](#)

Juan De Fuca Land Use Committee

5.17. [18-445](#) Development Permit with Variance for Lot 12, Section 43, Highland District, Plan 14620 - 6778 Mark Lane

Recommendation: (At its September 18, 2018 meeting the Juan de Fuca Land Use Committee amended the recommendation as noted below.)

That the Land Use Committee recommends to the Capital Regional District Board:

That Development Permit with Variance DV000055, as amended to replace the Survey Plan prepared by Kenneth Ng, BCLS, of Explorer Land Surveying, dated March 27, 2018, with the Site Plan prepared by Peter Knowles Design and Visualization, dated July 6, 2018, for Lot 12, Section 43, Highland District, Plan 14620 for the purpose of constructing a single-family dwelling and making improvements to the driveway and septic system, be approved.
(Voting Block B - JDF EA, Colwood, Langford, Metchosin, Sooke)

Attachments: [Staff Report](#)
 [Attachment 1: Subject Property Map](#)
 [Attachment 2: Geotechnical Report](#)
 [Attachment 3: Survey Plan](#)
 [Attachment 4: MoTI Permit](#)
 [Attachment 5: Development Permit with Variance DV000055](#)
 [Development Permit with Variance DV000055 - Amended](#)
 [LUC Minutes Excerpt](#)

5.18. [18-447](#) Development Variance Permit For Strata Lot 10, Section 76,
Renfrew District, Plan VIS4766

Recommendation: That the Land Use Committee recommends to the CRD Board:
That Development Variance Permit VA000146 for Strata Lot 10, Section 76,
Renfrew District, Plan VIS4766, to vary Juan de Fuca Land Use Bylaw, 1992, Bylaw
No. 2040, Part 2, Section 3.07, by reducing the side yard setback of the Forestry
(AF) zone from 15 m to 9.5 m for the purpose of constructing an addition to a
single-family dwelling, be approved.
(Voting Block A - JDF EA, Colwood, Langford, Metchosin, Sooke)

Attachments: [Staff Report](#)
[Attachment 1: Subject Property Map](#)
[Attachment 2: Site Plan](#)
[Attachment 3: Building Plans](#)
[Attachment 4: Development Variance Permit VA000146](#)
[LUC Minutes Excerpt](#)

6. ADMINISTRATION REPORTS

6.1. [18-531](#) Final Report on the Special Task Force on First Nations Relations

- Recommendation:** That the Capital Regional District Board:
1. Receive the First Nations Task Force Final Report as set out in Appendix A;
 2. Adopt the Statement of Reconciliation as included as Appendix A in the First Nations Task Force Final Report (Appendix B of this staff report);
 3. Recommend to the incoming Chair, the establishment of a First Nations Relations Committee as a Standing Committee of the Board;
 4. Direct staff to work with the Province and First Nations to establish and participate on an Inter-governmental Working Group;
 5. Direct staff to bring forward proposed amendments to the First Nations Relations Division 2019 Service Plan to accommodate work on the approved Task Force recommendations including the following:
 - (a) Ongoing new resources to host, organize and support an annual Forum of All Councils;
 - (b) Ongoing new resources to administer and support a new First Nations Relations Standing Committee;
 - (c) Ongoing new staffing for coordination and administration of First Nations engagement and to support the work of the First Nation Relations Division and Intergovernmental Working Group;
 - (d) One time resources to produce a report on barriers to equity and diversity hiring;
 - (e) One time resources to develop a First Nations remuneration policy;
 - (f) One time resources to produce an Indigenous Economic Development Partnership Feasibility Study.
 6. That staff be directed to bring forward proposed amendments to the CRD Financial Plan to provide for the staffing and funding requirements to implement the Task Force recommendations for consideration as part of the final 2019 budget review and approval.

(NWA)

- Attachments:** [Staff Report: Final Special Task Force First Nations Relations.pdf](#)
 [Appendix A: Final report of the Special Task Force on First Nations Relationspd](#)
 [Appendix B: Proposed Statement of Reconciliation](#)

6.2. [18-480](#) CRD External Grants Update

- Recommendation:** That the Capital Regional District Board receive the CRD External Grants Update report for information.
(NWA)

- Attachments:** [Staff Report: CRD External Grants Update](#)
 [Appendix A: CRD External Grants Dashboard](#)
 [Appendix B: Community Works Fund Summary by Electoral Area](#)

6.3. [18-481](#) Bylaw 4263: Electoral Area Permissive Tax Exemptions

Recommendation: 1. That Bylaw No. 4263, "Tax Exemption (Permissive) Bylaw, 2018" be introduced and read a first and second time;
2. That Bylaw No. 4263 be read a third time; and
3. That Bylaw No. 4263 be adopted.
(WA 2/3 maj.)

Attachments: [Staff Report: Electoral Area Permissive Tax Exemptions](#)
 [Appendix A: Bylaw 4263 Tax Exemption \(Permissive\) 2018](#)
 [Appendix B: Correspondence](#)
 [Appendix C: Property Classes](#)

6.4. [18-517](#) Related Third Party Transaction Disclosure [CRD]

Recommendation: That this report along with the Declaration of Related Party Transactions Form involving Directors, Management and Board be received for information.
(NWA)

Attachments: [Staff Report: Declaration of Related Party Transactions](#)
 [Appendix A: Declaration Form, Jan. 1 to Nov. 13, 2018](#)
 [Appendix B: Declaration Form, Nov. 14 to Dec. 31, 2018](#)

6.5. [18-534](#) Water Supply to Neighbours of Hartland Landfill - Follow Up

Recommendation: That the Capital Regional District Board adopt the Hartland Landfill Good Neighbour Practices policy as attached in Appendix A.
(NWA)

Attachments: [Staff Report: Water Supply to Neighbours of Hartland Landfill - Follow Up](#)
 [Appendix A: CRD Hartland Landfill Good Neighbour Practices Policy](#)

7. BYLAWS**7.1. [18-544](#) Adoption by Bylaw 4262, Capital Regional District Board Procedures Bylaw, 2012, Amendment Bylaw No. 7, 2018.**

Recommendation: That Bylaw 4262, Capital Regional District Board Procedures Bylaw, 2012, Amendment Bylaw No. 7, 2018, be adopted.
(NWA)

Attachments: [Bylaw 4262: Capital Regional District Board Procedures Bylaw, 2012, Amendment](#)

8. NEW BUSINESS**9. MOTION TO CLOSE THE MEETING**

9.1. 18-545 Motion to Close the Meeting

Recommendation: That the meeting be closed in accordance with the Community Charter, section 90 (2) (e) a review of a proposed final performance audit report for the purpose of providing comments to the auditor general on the proposed report under section 23 (2) of the Auditor General for Local Government Act [1 item]; 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public [1 item]; 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality [1 item]; 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality [2 items].
(NWA)

10. ADJOURNMENT**Voting Key:****NWA - Non-weighted vote of all Directors****NWP - Non-weighted vote of participants (as listed)****WA - Weighted vote of all Directors****WP - Weighted vote of participants (as listed)**