



# Capital Regional District

625 Fisgard St.,  
Victoria, BC V8W 1R7

## Notice of Meeting and Meeting Agenda Committee of the Whole

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Wednesday, November 29, 2017

9:30 AM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC V8W 1R7

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### 1. Approval of Agenda

### 2. Adoption of Minutes

#### 2.1. [17-567](#) Minutes for Adoption

**Recommendation:** That the attached minutes be adopted as circulated.  
(NWA)

**Attachments:** [Minutes: March 22, 2017 Committee of the Whole](#)  
[Minutes: July 19, 2017 Committee of the Whole](#)  
[Minutes: August 2, 2017 Committee of the Whole](#)

### 3. Chair's Remarks

### 4. Presentations/Delegations

### 5. Administrative Reports

**5.1.      [17-849](#)      2018 Service Plans Review and Approval**

**Recommendation:** That the Committee of the Whole endorse the recommendation of the Standing Committees and commissions and recommend to the Capital Regional District Board: That the Service Plans be approved.  
(NWA)

**Attachments:**      [Staff Report: 2018 Service Plans Review and Approval](#)  
                         [Attachment 1: 2018 Service Plan Summary Discussion \[Sept. 6, 2017\]](#)  
                         [Attachment 2: 2018 Service Plan Summary Update \[Oct. 4, 2017\]](#)  
                         [Appendix A: Finance Committee](#)  
                         [Appendix B: Planning & Protective, Transportation, Hospitals/Housing](#)  
                         [Appendix C: Regional Parks Committee](#)  
                         [Appendix D: Arts Commission](#)  
                         [Appendix E: Core Area Liquid Waste Management Committee](#)  
                         [Appendix F: Environmental Services Committee](#)  
                         [Appendix G: Electoral Area Services Committee](#)  
                         [Appendix H: Integrated Water Services - RWS, SPW&WW, JdFWD, EAS](#)  
                         [Appendix I: Peninsula Recreation Commission](#)  
                         [Appendix J: SEAPARC](#)

**5.2.      [17-740](#)      Regional Invasive Species Coordinator - Alternative Service Options**

**Recommendation:** [The following staff recommendation was referred to the Committee of the Whole by the Environmental Services Committee]  
That it be recommended to the Capital Regional District Board:  
1. That the Capital Regional District support regional coordination of invasive species management (communication, education, and cooperation) through the Climate Action Service; and  
  
2. That the new program be supported by a half-time (0.5 FTE) coordinator funded through existing Regional Parks, Environmental Protection, and Integrated Water Services budgets, and provincial funding for 2018, and that staff propose service level changes, if necessary, for 2019 and beyond.  
(WP - All)

**Attachments:**      [Staff Report: Regional Invasive Species Coord-Alt Options](#)  
                         [Appendix A: Sept 13 ESC Staff Report re Invasive Species Coord](#)

**5.3.      17-876      2018 Service Plans Review Process - Recommendations from the  
October 11, 2017 Planning and Protective Services Committee Meeting**

**Recommendation:** That the Planning and Protective Services Committee recommend to the Capital Regional District Board:  
That the Capital Regional District Board Chair write a letter to the Minister of Agriculture to see if they have a grant program or if they are willing to partner with the Capital Regional District on issues that impact farming on Vancouver Island and in the region.

That the Service Plan for Farming Infrastructure Research Project in 2018 be decreased to \$25,000 and the project be subject to approval of a request from the Minister of Agriculture for a matching contribution.

That the 2018 Service Plan be approved subject to the Community Health Network Coordinator position only being carried forward with the approval of grant funding from Vancouver Island Health Authority towards a Regional Coordinator position.

That the Planning and Protective Services Committee recommend to the Capital Regional District Board:

That the attached services plans be approved as amended.

**5.4.      [17-850](#)      2018 Financial Plan Provisional Approval**

**Recommendation:** That the Committee of the Whole recommend to the Capital Regional District Board:  
1. That the 2018 Financial Plan be given preliminary approval as presented; and  
2. That the new initiatives and capital identified in Appendix 10 for January 1 implementation be approved for expenditure.  
(WA)

**Attachments:**      [Staff Report: 2018 Financial Plan Provisional Approval](#)  
                         [Presentation: 2018 CRD Financial Plan](#)  
                         [Appendix 1: CRD Budget Planning Process](#)  
                         [Appendix 2: CRD Staff Establishment Chart](#)  
                         [Appendix 3: 2018 Operating Budget Overview](#)  
                         [Appendix 4: 2018 Preliminary Financial Plan Summary](#)  
                         [Appendix 5: 2018 Capital Budget Overview](#)  
                         [Appendix 6: CRD Service Activity & Investment](#)  
                         [Appendix 7: CRD 2018 Major Capital Projects](#)  
                         [Appendix 8: 2018 Financial Indicators](#)  
                         [Appendix 9: Budget Review Package](#)  
                         [Appendix 10: January Approvals](#)  
                         [Appendix 11: 2018 Electoral Area Budget Review \(Nov. 1, 2017\)](#)

**7. New Business**

**8. Motion To Report To Board**

8.1. [17-867](#) Motion To Report To Board

**Recommendation:** That the Committee of the Whole report to the Capital Regional District Board at the special meeting immediately following this meeting regarding items 5.1, 5.2, 5.3 and 5.4.

9. Adjournment