

## Notice of Meeting and Meeting Agenda Core Area Liquid Waste Management Committee

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Wednesday, November 8, 2017

9:30 AM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC V8W 1R7

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L. Helps (Chair), S. Brice (Vice-Chair), M. Alto, R. Atwell, D. Blackwell, J. Brownoff, B. Desjardins (Board Chair, ex-officio), C. Hamilton, B. Isitt, N. Jensen, D. Murdock, C. Plant, D. Screech, L. Seaton, G. Young, Chief R. Sam, Chief A. Thomas

### 1. Approval of Agenda

### 2. Adoption of Minutes

2.1. [17-788](#) Minutes of the September 13, 2017 Core Area Liquid Waste Management Advisory Committee Meeting

**Recommendation:** That the minutes of the September 13, 2017 Core Area Liquid Waste Management Committee meeting be adopted as circulated.

**Attachments:** [Minutes](#)

### 3. Chair's Remarks

### 4. Presentations/Delegations

### 5. Committee Business

5.1. [17-825](#) 2018 Service Plans Review Process

**Recommendation:** That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:  
That the attached service plan be approved as presented.

**Attachments:** [Staff Report: 2018 Service Plans Review Process](#)  
[Appendix A: 2018 Service Plan Summary Discussion Report \(Sept 6, 2017\)](#)  
[Appendix B: Budget 2018 Proposed FTE Additions](#)  
[Appendix C: Service Plan Summary](#)  
[Appendix D: Service Plan](#)

5.2. [17-784](#) Wastewater Treatment Project Quarterly Report July - September 2017

**Recommendation:** That the Core Area Liquid Waste Management Committee receive this report for information and forward to the CRD Board.

**Attachments:** [Wastewater Treatment Project Quarterly Report July-September 2017](#)  
[Appendix A: WTP Quarterly Report July-September 2017](#)

5.3. [17-700](#) Wastewater Treatment Project Monthly Report - August 2017

**Recommendation:** That the Core Area Liquid Waste Management Committee receive this report for information and forward to the CRD Board.

**Attachments:** [Staff Report: Wastewater Treatment Project Monthly Report - August 2017](#)  
[Appendix A: Wastewater Treatment Project Monthly Report - August 2017](#)

5.4. [17-790](#) Core Area Liquid Waste Management Plan - Annual Program Reports

**Recommendation:** That the Core Area Liquid Waste Management recommend to the Capital Regional District Board:

1. That the following annual reports be approved:
  - a) Core Area Liquid Waste Management Plan - 2016 Annual Programs Report
  - b) Macaulay and Clover Points Wastewater and Marine Environment Program - 2016 Annual Report
  - c) Regional Source Control Program - 2016 Annual Report
  - d) Esquimalt Lagoon Stewardship Initiative - 2016 Annual Report
  - e) Gorge Waterway Initiative - 2016 Annual Report
  - f) Core Area Stormwater Quality - 2016 Annual Report
  - g) Trucked Liquid Waste Program - 2016 Annual Report
  - h) Inflow & Infiltration Management Program - 2016 Annual Summary; and
2. That the annual reports fulfilling regulatory requirements be forwarded to the BC Ministry of Environment.

**Attachments:** [Staff Report: Core Area LWMP - 2016-2017 Programs Report](#)  
[Appendix A: Core Area LWMP – 2016 Annual Programs Report](#)  
[Appendix B: Macaulay & Clover Points Wastewater & Marine Env - 2016 AR](#)  
[Appendix C: Regional Source Control Program - 2016 Annual Report](#)  
[Appendix D: Esquimalt Lagoon Stewardship Initiative - 2016 Annual Report](#)  
[Appendix E: Gorge Waterway Initiative - 2016 Annual Report](#)  
[Appendix F: Core Area Stormwater Quality - 2016 Annual Report](#)  
[Appendix G: Trucked Liquid Waste Program - 2016 Annual Report](#)  
[Appendix H: Core Area I&I Program - Annual Report \(with Attachments A-C\)](#)  
[Appendix H: Attachments D & E](#)

5.5. [17-803](#) Low-Flow Household Appliances

**Recommendation:** That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:  
That staff be directed to continue with existing educational efforts that encourage the installation of low-flow household appliances.

**Attachments:** [Staff Report: Low-Flow Household Appliances](#)  
[Appendix A: Technical Memo - Kerr Wood Leidal](#)

6. New Business

7. Motion to Close the Meeting

7.1. [17-836](#) Motion to Close the Meeting

**Recommendation:** Motion to close the meeting in accordance with the Community Charter, Part 4, Division 3, 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district.

**8. Adjournment**

To ensure quorum, please advise Pat Perna (pperna@crd.bc.ca) if you or your alternate CANNOT attend.