

Notice of Meeting and Meeting Agenda Environmental Services Committee

Wednesday, September 13, 2017

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

C. Hamilton (Chair), R. Atwell (Vice Chair), D. Blackwell, L. Helps, M. Hicks, W. McIntyre, D. Murdock,
J. Ranns, M. Tait, K. Williams, R. Windsor, B. Desjardins (Board Chair, ex-officio)

1. Approval of Agenda

2. Adoption of Minutes

- 2.1. [17-607](#) Minutes of the July 26, 2017 Environmental Services Committee Meeting

Recommendation: That the minutes of the July 26, 2017 Environmental Services Committee meeting be adopted as presented.

Attachments: [Minutes](#)

3. Chair's Remarks

4. Presentations/Delegations

5. Motion to Close the Meeting

- 5.1. [17-657](#) Motion to Close the Meeting

Recommendation: That the meeting be closed in accordance with the Community Charter Part 4, Division 3, 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

6. Committee Business

- 6.1. [17-647](#) Single Use Plastic Bag Ban - Draft Model Bylaw

Recommendation: That the Single Use Plastic Bag Ban Draft Model Bylaw be received for information and distributed to municipalities in the Capital Region.

(WP - All)

Attachments: [SR: Single Use Plastic Bag Ban - Draft Model Bylaw](#)
[Appendix A: Draft Model Bylaw](#)

- 6.2. [17-615](#) Regional Invasive Species Coordinator

- Recommendation:** That the Environmental Services Committee recommend to the Capital Regional District Board:
1. That staff be directed to bring forward an establishing bylaw for a new Regional Invasive Species service for the purposes of coordinating Invasive Species management and education in the Capital Region; and
 2. That the new service be supported by a half-time coordinator and provincial funding for 2018, and that staff propose service level changes, if necessary, for 2019 and beyond.

(WP - All)

- Attachments:** [SR: Regional Invasive Species Coordinator](#)
[Appendix A: Example of Requisition Cost-Sharing Breakdown](#)

6.3. [17-618](#) Adjustment of Hartland General Refuse Tipping Fee Rate

- Recommendation:** That the Environmental Services Committee recommend to the Capital Regional District Board:

That the Hartland landfill tipping fee rate of \$110 per tonne for general refuse be reduced to \$105 per tonne beginning January 1, 2018, with an annual review of the tipping fee rate to be conducted in consideration of the Environmental Resource Management Reserve Fund balance and potential waste export risk.

(WP-All)

- Attachments:** [Staff Report: Adj - Hartland Landfill Gen Refuse Tipping Fee Rate](#)
[Appendix A: Graph - ERM Reserve Fund Balance](#)
[Reference: AVICC Solid Waste Overview - Table](#)

6.4. [17-631](#) Advanced Integrated Resource Management - Facilities Tour Plan

- Recommendation:** [The original staff recommendation was amended at the Integrated Resource Management Advisory Committee meeting.]

That the Integrated Resource Management Advisory Committee recommend to the Environmental Services Committee:

- 1) That the Chairs of the Capital Regional District Board, the Integrated Resource Management Advisory Committee, and the Environmental Services Committee, 1 member of staff, and 1 consultant conduct the tour as described, with the list reduced to those facilities in the report that include more than one waste stream, and,
- 2) That efforts be made to arrange meetings with three stakeholder groups in proximity to each facility as follows:

- a) Labour unions representing operational employees
 - b) Neighbourhood associations representing residents, and
 - c) Environmental Non-Governmental Organizations independent of the operator.
- (WP - All)

- Attachments:** [Staff Report: Advanced IRM - Facilities Tour Plan](#)
[Appendix A: IRM Facility Tour Plan](#)
[Presentation: IRM Roadmap and Work Plan Next Steps](#)

6.5. [17-633](#) Advanced Integrated Resource Management - Procurement and Project Plan Update

Recommendation: That the Integrated Resource Management Advisory Committee recommend to the Environmental Services Committee:

1. That the Request for Qualifications Outline and Integrated Resource Management Project Plan be received for information and that the final documents be brought back to the Capital Regional District Board for approval once the facility tour is complete; and
2. That Salt Spring Island be considered as a sub-regional IRM project alternative within the procurement process.

(WP - All)

Attachments: [Staff Report: Advanced IRM Management - Procurement & Project Plan Update](#)
[Appendix A: IRM Project Plan Outline \(HDR\)](#)
[Appendix B: IRM RFQ - Draft Outline \(HDR\)](#)

6.6. [17-632](#) Integrated Resource Management Technology Gap Analysis - Biosolids Jurisdictional Review

Recommendation: That the Integrated Resource Management Advisory Committee recommend to the Environmental Services Committee:

1. That the Integrated Resource Management Technology Gap Analysis and the Biosolids Jurisdictional Review be received for information;
2. That the Biosolids Jurisdictional Review be submitted to the Minister of Environment and Climate Strategy; and
3. That these reports be forwarded to the Saanich Peninsula and Gulf Islands Wastewater Commissions and the District of Sooke for information.

(WP - All)

Attachments: [Staff Report: IRM Technology Gap Analysis - Biosolids Jurisdictional Review](#)
[Appendix A: IRM Technology Gap Analysis \(HDR\)](#)
[Appendix B: Beneficial Reuse of Biosolids - Jurisdictional Review \(EDI\)](#)

6.7. [17-630](#) Waste Flow Management Policy Backgrounder

Recommendation: That the Integrated Resource Management Advisory Committee recommend to the Environmental Services Committee:

That this report be received for information.

(WP - All)

Attachments: [Staff Report: Waste Flow Management Policy Backgrounder](#)

7. Correspondence

7.1. [17-617](#) Correspondence: Letter from City of Victoria re Regional Coordination on Invasive Species Removal (July 28, 2017)

Recommendation: That this item of correspondence be received for information.

Attachments: [Correspondence: City of Victoria re Regional Coordination on Invasive Species](#)

7.2. [17-628](#) Correspondence: Letter from District of Central Saanich to Larisa Hutcheson re Phasing Out Plastic Bags (August 23, 2017)

Recommendation: That this item of correspondence be received for information.

Attachments: [Correspondence: From Central Saanich re Phasing Out Plastic Bags](#)

- 7.3. [17-673](#) Correspondence: Letter from City of Colwood re Regional Coordination on Invasive Species Removal (August 31, 2017)

Recommendation: That this item of correspondence be received for information.

Attachments: [Correspondence: Colwood re Regional Coordination on Invasive Species](#)

8. New Business

9. Adjournment

Next Meeting: October 25, 2017

To ensure quorum, please advise Pat Perna (pperna@crd.bc.ca) if you or your alternate CANNOT attend.