

Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, June 8, 2022

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [22-359](#) Minutes of the May 11, 2022 Capital Regional District Board Meeting

Recommendation: That the minutes of the Capital Regional District Board meeting of May 11, 2022 be adopted as circulated.

Attachments: [Minutes - May 11, 2022](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application for "Addressing the Board" on our website and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

5.1. Presentations

5.1.1. [22-259](#) Presentation: Paul Gerrard (CRD Representative) and Geoff Dickson (President/CEO), Victoria Airport Authority; Re: Report to Nominators

Attachments: [Presentation: VAA Report to Nominator](#)

5.2. Delegations

5.2.1. **22-394** Delegation - Marie-Terese Little; Representing Victoria Family Court and Youth Justice Committee (Chair); Re: Agenda Item 8.5.: Victoria Family Court Committee - Central Saanich Withdrawal Request

- 5.2.2. **22-395** Delegation - Marcie McLean; Councillor, District of Highlands: Re: Agenda Item 8.5.: Victoria Family Court Committee - Central Saanich Withdrawal Request

6. CONSENT AGENDA

- 6.1. [22-382](#) Southern Gulf Islands Transportation Integration Plan

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: SGI Transportation Integration Plan](#)
[Appendix A: SGI Transportation Integration Plan](#)

- 6.2. [22-311](#) Curbside Blue Box Recycling - 2024 and Beyond

Recommendation: [At the May 18, 2022 Environmental Services Committee meeting, part 1 of the recommendation was amended to add collection vehicle emissions to the RFP process.]
The Environmental Services Committee recommends to the Capital Regional District Board:

1. That staff be directed to issue a Request for Proposals for a six-year contract for Board approval to provide residential curbside blue box collection, from January 1, 2024 to December 31, 2029, and include in the Request for Proposals incentives or a scoring system to increase the likelihood of the provision of low or zero emission collection vehicles;
(NWA)
2. That staff be directed to return to the Environmental Services Committee and the Capital Regional District Board for direction prior to awarding the Request for Proposals; and
(NWA)
3. That staff accept the Recycle BC one-year extension to their current agreement with the CRD to provide service to the end of 2024, and then enter into a new five-year agreement with Recycle BC to provide residential curbside recycling services for the capital region on its behalf for January 1, 2025 to December 31, 2029.
(WA)

Attachments: [Staff Report: Curbside Blue Box Recycling - 2024 and Beyond](#)
[Appendix A: Correspondence from Recycle BC \(March 8, 2022\)](#)

- 6.3. [22-312](#) Disposal of International Cruise Ship Waste at Hartland Landfill

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Disposal of International Cruise Ship Waste at Hartland Landfill](#)
[Appendix A: Tymac Presentation to CRD SWAC - May 6, 2022](#)

- 6.4.** [22-325](#) Clean BC Communities Fund Grant Application - Clean Energy Transportation - Public Electric Vehicle Infrastructure Project
- Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:
1. That staff be authorized to submit the Regional Public Electric Vehicle Charging Network project to the Investing in Canada Infrastructure Program's CleanBC Communities Fund grant program on behalf of the participating local governments and First Nations;
 2. That the Capital Regional District participate in the regional charging network by supplying sites found in Appendix A; and
 3. That up to \$725,000 be assigned from the previously approved 2022-2026 climate action service financial plan for up to 175 public level 2 EV charging ports across the region, as well as a commitment to any associated ineligible costs and cost overruns. (NWA)
- Attachments:** [Staff Report: Grant Application - Public EV Infrastructure Project](#)
[Appendix A: CRD-Owned Properties](#)
- 6.5.** [22-343](#) Regional Grants-in-Aid Board Policy
- Recommendation:** The Governance Committee recommends to the Capital Regional District Board: That the Regional Grants-in-Aid Policy be adopted. (NWA)
- Attachments:** [Staff Report: Regional Grants-In-Aid Policy](#)
[Appendix A: Regional GIA Policy](#)
- 6.6.** [22-345](#) Timelines for the Notice of Motion Procedure
- Recommendation:** The Governance Committee recommends to the Capital Regional District Board:
1. That the CRD Board support the current notice of motion process and timelines as set out in the CRD Board Procedures Bylaw and defer consideration of possible amendment to the notice of motion timelines to the incoming Board in early 2023. (NWA)
- [At the June 1, 2022 Governance Committee meeting, the following motion arising was carried:]
2. The Governance Committee recommends to the Capital Regional District Board: That staff report to the Governance Committee no later than the first quarter of 2023 including the comparative information from other local governments. (NWA)
- Attachments:** [Staff Report: Timelines for the Notice of Motion Procedure](#)
[Appendix A: Notice of Motion Excerpt from Bylaw No. 3828](#)
[Appendix B: Notice of Motion Process Flowchart](#)
- 6.7.** [22-353](#) Correspondence on Agenda Items
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Correspondence on Agenda Items](#)

6.8. [22-298](#) Radiocommunication and Broadcasting Antenna Systems Applications for Lot A, Section 23, Highland District, Plan VIP83970 - 6933 Willis Point Road

Recommendation: The Juan de Fuca Land Use Committee recommends to the Capital Regional District Board:

That a statement of concurrence be provided to Rogers Communications for the proposed 41 m radio communication and broadcasting antenna system on Lot A, Section 23, Highland District, Plan VIP83970 (LP000032).
(NWP - Voting Block B: JDF, Central Saanich, Highlands, Langford (Blackwell), Saanich (Haynes))

Attachments: [Staff Report](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Revised Development Proposal](#)
[Appendix C: Public Submissions and Applicant Responses](#)
[Appendix D: Referral Comments](#)
[Appendix E: Evaluation Criteria](#)

6.9. [22-329](#) Sooke Regional Context Statement

Recommendation: The Planning and Protective Services Committee recommends to the Capital Regional District Board:

That the District of Sooke regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(NWP, All except SGI & SSI)

Attachments: [Staff Report: Sooke Regional Context Statement](#)
[Appendix A: Sooke Regional Context Statement Referral](#)
[Appendix B: Regional Context Statement Evaluation](#)

6.10. [22-323](#) Greater Victoria Drinking Water Quality - 2021 Annual Report

Recommendation: The Regional Water Supply Commission recommends to the Capital Regional District Board:

That the Greater Victoria Drinking Water Quality 2021 Annual Report be approved.
(NWA)

Attachments: [Staff Report: Greater Victoria Drinking Water Quality - 2021 Report](#)
[Appendix A: Greater Victoria Drinking Water Quality - 2021 Annual Report](#)

6.11. [22-301](#) 2022 Master Plan - Regional Water Supply Service

Recommendation: [At the May 18, 2022 Regional Water Supply Commission meeting, the recommendation to forward the 2022 Master Plan to the CRD Board was carried.]
There is no recommendation. This report is for information only.

Attachments: [Staff Report: 2022 Master Plan - Regional Water Supply Service](#)
[Appendix A: 1994 Long Term Water Supply Plan Executive Summary](#)
[Appendix B: 1994 Long Term Water Supply Plan Capital Works Rec.](#)
[Appendix C: RWS 2022 Master Plan Executive Summary](#)
[Appendix D: Conceptual Model of RWS Svc. Op. & Capital Forecast Costs](#)
[Presentation: 2022 Long Term Water Supply Master Plan](#)

6.12. [22-391](#) Complete the Beddis Water Intake Project

Recommendation: That the Electoral Areas Committee recommends to the Capital Regional District Board:
That the 2022 Five Year Financial Plan be amended to transfer \$32,725 from the Beddis Capital Reserve Fund so that detailed engineering and design can be completed for both the offshore and onshore portions.
(WA)

Attachments: [Staff Report: Complete the Beddis Intake Project](#)

7. ADMINISTRATION REPORTS**7.1.** [22-348](#) Nils Jensen Memorial Bursary 2022

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Nils Jensen Memorial Bursary 2022](#)

7.2. [22-349](#) Ed MacGregor Memorial Bursary 2022

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Ed MacGregor Memorial Bursary 2022](#)

8. REPORTS OF COMMITTEES**Electoral Areas Committee**

8.1. [22-383](#) Bylaw 4484: Service Establishment for the Southern Gulf Islands
Transportation Service

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board that:

1. Bylaw No. 4484, "Southern Gulf Islands Transportation Service Establishing Bylaw No. 1, 2022", be introduced and read a first, second, and third time;
2. That staff be directed to implement the elector approval process by way of referendum;
3. That Kristen Morley be appointed Chief Election Officer with the power to appoint one or more Deputy Chief Election Officer(s);
4. That the wording of the referendum question for the purposes of the ballot shall be as follows:

Are you in favour of the Capital Regional District (CRD) Board adopting Bylaw No. 4484, "Southern Gulf Islands Transportation Service Establishing Bylaw No. 1, 2022" authorizing the CRD to establish an integrated transportation service for the Southern Gulf Islands Electoral Area to raise a maximum annual requisition up to the greater of SIX HUNDRED AND SEVENTY FIVE THOUSAND DOLLARS (\$675,000) or \$0.1414 per ONE THOUSAND DOLLARS (\$1,000.00) of taxable land and improvements for the purpose of funding the operating costs of the service.

YES or NO?

5. That general voting be held on Saturday, October 15, 2022 in concurrence with the General Local Election, with Advance voting opportunities held on dates and voting places to be determined by the Chief Election Officer;
6. That the synopsis of Bylaw No. 4484, attached as Appendix B, be approved for advertising purposes.
(NWA)

Attachments: [Staff Report: SGI Transportation Bylaw No. 4484](#)
[Appendix A: Bylaw No. 4484](#)
[Appendix B: Synopsis of Bylaw No. 4484](#)

8.2. [22-354](#) Electoral Areas Water Conservation Bylaw No. 1, 2022 (Bylaw No.
4492)

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4492, "Capital Regional District Electoral Areas Water Conservation Bylaw No. 1, 2022", be introduced and read a first, second, and third time; and
(WP - JDF, SSI, SGI)
2. That Bylaw No. 4492 be adopted.
(WP - 2/3 on adoption)
3. That Bylaw No. 4499, "Capital Regional District Ticket Information Authorization Bylaw, 1990, Amendment Bylaw No. 74, 2022", be introduced and read a first, second and third time; and
(WP - JDF, SSI, SGI)
4. That Bylaw No. 4499 be adopted.
(WP - 2/3 on adoption)

Attachments: [Staff Report: Electoral Areas Water Conservation Bylaw](#)
[Appendix A: Bylaw No. 4492](#)
[Appendix B: Bylaw No. 4499](#)

Environmental Services Committee**8.3. [22-321](#) Goose Management Update**

Recommendation: The Environmental Services Committee recommends to the Capital Regional District Board:
That staff bring back a report outlining costs for a Canada Goose Management Service.
(NWA)

Attachments: [Staff Report: Goose Management Update](#)
[Appendix A: Canada Goose Mitigation & Population Monitoring Report](#)
[Appendix B: CRD 2022 Canada Goose Mitigation Draft Action Plan](#)

Governance Committee**8.4. [22-352](#) Updates to the Election and Voting Procedures Bylaw**

Recommendation: The Governance Committee recommends to the Capital Regional District Board:
1. That Bylaw 4486, the "Capital Regional District Election and Voting Procedures Bylaw, 2008, Amendment Bylaw No. 3, 2022" be introduced, read a first, second, and third time;
(NWA)
2. The Bylaw 4486 be adopted.
(WA, 2/3 on adoption)

Attachments: [Staff Report: Updates to the Election and Voting Procedures Bylaw](#)
[Appendix A: Bylaw 4486](#)
[Appendix B: Bylaw 3543 \(Unofficial Consolidation\) - Redlined](#)

8.5. [22-351](#) Victoria Family Court Committee - Central Saanich Withdrawal Request

Recommendation: The Governance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4493, "Family Court Committee Extended Service Establishment Bylaw No. 1, 1997, Amendment Bylaw No. 4, 2022", be introduced, and read a first, second, and third time;
(WP - All except SGI & SSI)
2. That Bylaw No. 4493 be referred to the participants for consent on behalf of the electors, and if successful, forwarded to the Inspector of Municipalities for approval.
(NWA)
3. That Bylaw No. 4494, "Victoria Family Court and Youth Justice Committee Commission Bylaw No. 1, 2022, Amendment Bylaw No. 1, 2022", be introduced, read a first, second, and third time.
(WP - All except SGI & SSI)

Attachments: [Staff Report: VFCYJC - Central Saanich Withdrawal Request](#)
[Appendix A: March 11 2022 Central Saanich Letter to CRD](#)
[Appendix B: Bylaw 4493, "FCC Extended Svc. Est. BL Amd No.4" \[Updated\]](#)
[Appendix C: Bylaw 4494, "VFCYJC Bylaw - Amendment No. 1"](#)
[Appendix D: Bylaw 2560 \(Unofficial Consolidation\) - Redlined](#)

9. BYLAWS**10. NOTICE(S) OF MOTION****10.1. [22-332](#) Motion with Notice: Mount Maxwell Conservation Covenant (Director Holman)**

Recommendation: That CRD Parks staff provide a report to the Capital Regional District Board regarding a possible maximum contribution of \$100,000 to the proposed 75 acre Mount Maxwell park land acquisition, in return for the placement of a satisfactory conservation covenant on forested lands contiguous to the Provincial park and protected watershed lands.
(NWA)

11. NEW BUSINESS**12. MOTION TO CLOSE THE MEETING****12.1. [22-362](#) Motion to Close the Meeting**

Recommendation:

1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [1 item].
2. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter. [1 item]
3. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 item]
4. That the meeting be closed for Legal Update in accordance with Section 90(1)(i) of the Community Charter. [1 item]

13. RISE AND REPORT**14. ADJOURNMENT****Voting Key:****NWA - Non-weighted vote of all Directors****NWP - Non-weighted vote of participants (as listed)****WA - Weighted vote of all Directors****WP - Weighted vote of participants (as listed)**