

Meeting Minutes

Core Area Liquid Waste Management Committee

Wednesday, March 25, 2026

11:30 AM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC V8W 1R7

PRESENT:

Directors: C. Coleman (Chair), D. Kobayashi (Vice Chair) (EP), S. Brice, J. Brownoff, Z. de Vries (EP), B. Desjardins, S. Goodmanson, K. Harper (for D. Murdock), K. Murdoch (EP) (11:34 am), S. Kim (for M. Alto) (EP) (11:45 am), C. Plant, L. Szpak, D. Thompson (EP), C. McNeil-Smith (Board Chair, ex-officio) (11:32 am)

Staff: T. Robbins, Chief Administrative Officer; A. Fraser, General Manager, Infrastructure and Water Services; L. Jones, General Manager, Parks, Recreation and Environmental Services; J. Dales, Senior Manager, Wastewater Infrastructure Operations; G. Harris, Senior Manager, Environmental Protection; J. Marr, Senior Manager, Infrastructure Planning and Engineering; R. Tooke, Senior Manager, Environmental Innovation; L. Ferris, Manager, Resource Recovery and Innovation; M. Lagoa, Deputy Corporate Officer/Senior Manager, Legislative Services; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director(s) M. Alto, J. Caradonna, D. Murdock, S. Tobias

The meeting was called to order at 11:31 am.

1. Territorial Acknowledgement

Director Goodmanson provided the Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Goodmanson, **SECONDED** by Director Brice,
That the agenda for the Core Area Liquid Waste Management Committee
meeting of March 25, 2026 be approved.
CARRIED

Director McNeil-Smith joined the meeting in person at 11:32 am.

Director Murdoch joined the meeting electronically at 11:34 am.

3. Adoption of Minutes

- 3.1. [26-0310](#) Minutes of the Core Area Liquid Waste Management Committee meetings of July 23, 2025 and October 15, 2025

MOVED by Alternate Director Harper, **SECONDED** by Director Brice,
That the minutes of the Core Area Liquid Waste Management Committee meetings of July 23, 2025 and October 15, 2025 be adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Coleman informed the committee that today is Manatee Appreciation Day and tomorrow is International Purple Day for epilepsy awareness.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

- 6.1. [26-0109](#) 2026 Core Area Liquid Waste Management Committee Terms of Reference

A. Fraser presented Item 6.1. for information.

Discussion ensued on the inclusion of the role of General Manager of Parks, Recreation and Environmental Services and the differentiation between environmental and infrastructure water components of the service.

- 6.2. [26-0333](#) 2025 Annual Compliance Summary - McLoughlin Point Wastewater Treatment Plant

A. Fraser presented Item 6.2. for information.

Discussion ensued on the following:

- federal and provincial political environmental protection expectations
- updates to disk filter components and the process
- redundancy and implementation of secondary treatment processes
- advantages on continuous improvements and current operation levels

Alternate Director Kim joined the meeting electronically at 11:45 am.

- 6.3. [26-0350](#) November 2025 Core Area Residual Solids Conveyance Line Blockage

A. Fraser presented Item 6.3. for information.

Discussion ensued on the following:

- trucking routes and alternate routing
- mitigation steps and future traffic implication reductions
- cooperative efforts and collaboration amongst municipalities

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Motion to Close the Meeting

9.1. [26-0351](#) Motion to Close the Meeting

MOVED by Director Brice, **SECONDED** by Director Szpak,
That the meeting be closed for First Nations or Indigenous entity in accordance
with Section 90(2)(b)(iii) if the Community Charter.
CARRIED

10. Adjournment

MOVED by Director Brice, **SECONDED** by Director Szpak,
That the Core Area Liquid Waste Management Committee meeting of March 25,
2026 be adjourned as 12:53 pm.
CARRIED

CHAIR

RECORDER