



## Minutes for a meeting of the Mayne Island Parks and Recreation Commission

**Location: Mayne Island Library, 411 Naylor Road, Mayne Island**

**Date/Time: February 8, 2024**

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**Present:** Debra Bell, (Chair) Michael Kilpatrick, (Vice-Chair)  
Veronica Euper Adrian Wright  
Kestutis Banelis David Moss  
Lauren Edwards (Recorder)

**Absent:** Jacquie Burrows, (Treasurer)  
Paul Brent, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 PM

### 1. Territorial Acknowledgement

It was acknowledged that the meeting was held on the traditional lands of the Coast Salish people and we thank them for the use of this land.

### 2. Approval of Agenda

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper, that the agenda be approved as presented.

**CARRIED**

### 3. Adoption of Minutes of January 11, 2024

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Wright, that the minutes of January 11, 2024 be approved as presented.

**CARRIED**

### 4. Chair's Remarks

A well-attended party was held in honour of Commissioner Peter Askin who retired after 22 years of volunteer parks service. In honour of his long service and commitment to MIPRC, he was awarded with a commemorative plaque and the renaming of a trail in his name. The Commissioners were pleased that Director Paul Brent attended and spoke on behalf of CRD.

### 5. Reports

#### 5.1. Treasurer's Report

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- 5.1.1. Treasurer's Report for the period January 1 - 31, 2024  
A report was received with the agenda.

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Moss,  
that the Treasurer's report for the period January 1 – 31, 2024 be approved as  
presented.  
**CARRIED**

5.2. Administration

- 5.2.1. Follow up Action Report (not covered elsewhere)

a) Fallow Deer Committee

It was reported that:

- There is no recent progress towards provincial funding.
- CRD involvement is necessary
- There have been fairly regular meetings with Adam Olsen, MLA.
- Elizabeth May, MP, was engaged in a discussion on this matter during her visit to Mayne Island.
- The provincial veterinarian had concerns regarding deer coughing and secreting from their nostrils. Commissioners will report if they see deer with symptoms.

b) Calendar Review

- Upcoming items are tractor insurance and Kippen Road beach access.
- The domain name was renewed.

c) Ecological Assessments of Pocket Parks (Sandy Hook, Wilks Rd., Charter Rd.)

- The MI Conservancy will be requested to assess the Charter Road pocket park.
- The Conservancy's report on Sandy Hook Park indicated diminishing ecological value over time.

d) Community Works Fund Grant

- As discussed with Electoral Area Director, Paul Brent, an email will be sent to him requesting a letter of support for MIPRC's application.
- It was discussed and agreed that the application will be amended to include infrastructure updates at Dinner Bay Park, namely, the fitness circuit pad #2 and the mini-golf area.

e) Miscellaneous Parks follow-up

- Miners Bay: The damaged turf, the tree lights and the power issues were discussed. It was agreed to bring these forward in the spring.

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- Dinner Bay: Two playground inspection companies on Vancouver Island will be sent photos for advice and the school will be asked about their playground maintenance. The inspection course will be investigated.
- Village Bay: Commissioners Banelis, Wright and Moss participated in an orientation regarding the boundaries and trees at Village Bay Park.

f) Japanese Canadian Legacy Fund

- CRD approval is required for the proposed changes to the Adachi Pavilion pergola.
- The drawing will also be sent to Brian Dearden, Mayne Island Lions, for his information and response.

g) Miscellaneous Trail Follow-up

- An undeveloped beach access trail on the boundary of two lots on Wilks Road was discussed. It was decided that this item can be removed from the Follow-up Action Report at this time.
- An outreach meeting with trail guardians was stalled due to weather, however, some contacts have been made.

h) Miscellaneous Boat Ramp / Facilities Follow-up

It was reported that no reply to email communication with a marine biologist on Pender Island regarding boat ramp assessments has been received.

5.2.2. Health and Safety Concerns

There were no concerns raised.

5.2.3. Events

A report was received with the agenda.

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper, that the Mayne Island Parks and Recreation Commission approve the invoice for the retirement event on February 8, 2024 honouring Peter Askin for 22 years of volunteer service to the Commission in the amount of \$1008; and, present him with a cheque in the amount of \$200 in appreciation of length of volunteer service in accordance with a previous Motion regarding the recognition of retiring commissioners.

**CARRIED**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Banelis, that the Mayne Island Parks and Recreation Commission, in recognition of Peter Askin's 22 years of volunteer service to the Commission, approve the renaming of the East Boundary Trail at Henderson Park, Mayne Island to the Peter Askin Trail.

**CARRIED**

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- The MIALS/LIONS fundraising event was discussed. Two volunteers will represent MIPRC.
- The Easter event was discussed and tasks were assigned.

5.2.4. Updated Supplement to the Commissioner Handbook for 2024

**MOVED** by Commissioner Kilpatrick and **SECONDED** by Commissioner Banelis that Mayne Island Parks and Recreation Commission terminate the Light Fitness Pilot Project and create a permanent Light Fitness Policy for select parks.

**CARRIED**

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Wright that the Supplement to the Commissioners Handbook for 2024 be approved as presented, subject to amendment from time to time.

**CARRIED**

5.2.5. T-shirts

New volunteer t-shirts will be sourced and an inventory will be done.

5.2.6. Oceanwood application to Islands Trust

- It was reported that the application had been reviewed.
- A document will be developed to capture MIPRC concerns for this or other such applications in future.

Commissioner Euper left the meeting at 4:30 pm.

5.3. Committees

5.3.1. Fitness Track

A report was received with the agenda.

Discussion occurred on the safety of using recycled tires for resurfacing the fitness equipment pad. The annual Kal Tire grant could be applied for next year if the product is found acceptable.

5.3.2. Technology

A report was received with the agenda.

No items reported.

5.4. Parks

5.4.1. Miners Bay

- Flood water has receded in the library basement. Monitoring the situation and further investigation is required.

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- Overnight camping in the parks was discussed and the situation will be monitored.
- Discussed the installation of an address sign for the library and MIPRCs agreement to the sign and its location will be communicated.

### 5.4.2. Dinner Bay

- The climbing net will be repaired.
- Playground assessments will be submitted.
- The horseshoe pit will be completed before the next meeting.
- An arborist inspection will be done when trees are in bud.

### 5.4.3. Cotton Park

A report was received with the agenda.

### 5.4.4. Japanese Memorial Garden

A report was received with the agenda.

**MOVED** by Commissioner Kilpatrick and **SECONDED** by Commissioner Banelis that Mayne Island Parks and Recreation Commission approve the purchase of 93 strings of LED lights for the Japanese Memorial Garden in the amount of \$2,265.57 from Big Star Lights.

**CARRIED**

#### a) Adachi Pavilion proposal and discussion

- The proposed design was presented and the required seating was discussed.
- Commissioners Euper and Burrows will be contacted for their input.
- Commissioner Kilpatrick will discuss the proposed plan with the President of the Lions, Brian Dearden.

### 5.4.5. Kippen Road

A report was received with the agenda.

- The sinkhole has been filled in and it will be investigated in April when the staircase is lowered.

### 5.4.6. Trail Network Development

- Commissioners looked over the example of the sign for trails acceptable to walk bicycles and the order will be placed.
- Danger Tree Team reporting system will be commented on in March.

## 6. Correspondence/Meetings

- 6.1. Email invitation to participate in Southern Gulf Islands Community Justice Program Community Circle meeting on February 21, 2024: Belonging: How does it work here?
- 6.2. Attendance at CRD Commissioner Orientation session January 24, 2024.

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- 6.3. Email follow-up to Caurinus Environmental regarding Aquatic Effects Assessment.
- 6.4. Emails to/from CRD regarding enforcement of no overnight camping.
- 6.5. Application submitted January 31, 2024 for BC Hydro Regreening Project grant.
- 6.6. Report received from Mayne Island Conservancy Society on Sandy Hook pocket park.
- 6.7. Email from CRD Information Management regarding progress on SharePoint system.

**7. New Business**

There was no new business.

**8. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90**

N/A

**9. Rise and Report**

N/A

**10. Meeting Adjournment**

**MOVED** by Commissioner Wright and **SECONDED** by Commissioner Moss, that the Mayne Island Parks and Recreation Commission meeting be adjourned.  
**CARRIED**

The meeting adjourned at 5:46

Original signed by

March 14, 2024

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**Debra Bell, Chair**

\_\_\_\_\_  
**DATE**

Original signed by

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**Lauren Edwards, Recorder**