

Meeting Minutes

Capital Regional District Board

Wednesday, November 13, 2024

1:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

DIRECTORS: C. McNeil-Smith (Chair), M. Little (Vice Chair), M. Alto, P. Brent, S. Brice, J. Brownoff, J. Caradonna, Z. de Vries, B. Desjardins (EP), S. Goodmanson, C. Harder, G. Holman, P. Jones, S. Kim (for C. Coleman), D. Kobayashi, K. Murdoch, D. Murdock, C. Plant, M. Tait, D. Thompson, S. Tobias, A. Wickheim, K. Williams, R. Windsor

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; G. Harris, Acting General Manager, Parks, Recreation & Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; D. Elliott, Senior Manager, Regional Housing; C. Gilpin, Manager, Arts and Culture Support Service; P. Kickham, Acting Senior Manager, Environmental Protection; C. Neilson, Senior Manager, Human Resources; T. Watkins, Senior Manager Environmental Resource Management; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Guest: R. Bortolin; Stewart McDannold Stuart, Barristers & Solicitors

Regrets: Director C. Coleman

1. CALL TO ORDER

The Chief Administrative Officer called the meeting to order at 1:02 pm.

2. TERRITORIAL ACKNOWLEDGEMENT

T. Robbins provided the Territorial Acknowledgement.

3. ELECTION OF CRD BOARD CHAIR

The Chief Administrative Officer called for nominations for the position of Chair of the Capital Regional District Board for 2025.

Director Tait nominated Director Little. Director Little accepted the nomination.

The Chief Administrative Officer called for nominations a second time.

Director Murdoch nominated Director McNeil-Smith. Director McNeil-Smith accepted the nomination.

The Chief Administrative Officer called for nominations a third time.

Hearing no further nominations, the Chief Administrative Officer invited each nominee to address the Board.

Ballots were distributed by K. Morley and M. Lagoa, and collected by M. Lagoa.

The ballots were counted by K. Morley, M. Lagoa, and R. Bortolin, Solicitor.

The Chief Administrative Officer declared Director McNeil-Smith Chair of the Capital Regional District Board.

**MOVED by Director Murdoch, SECONDED by Director Tait,
That the ballots be destroyed.
CARRIED**

4. ELECTION OF CRD BOARD VICE CHAIR

Chair McNeil-Smith called for nominations of Vice Chair of the Capital Regional District Board for 2025.

Director Holman nominated Director Little. Director Little accepted the nomination.

Chair McNeil-Smith called for nominations a second time.

Director Brent nominated Director de Vries. Director de Vries accepted the nomination.

Chair McNeil-Smith called for nominations a third and final time.

Hearing no further nominations, Chair McNeil-Smith invited each nominee to address the Board.

Ballots were distributed by K. Morley and M. Lagoa, and collected by M. Lagoa.

The ballots were counted by K. Morley, M. Lagoa, and R. Bortolin, Solicitor.

The Chief Administrative Officer declared Director Little Vice Chair of the Capital Regional District Board.

**MOVED by Director Alto, SECONDED by Director Harder,
That the ballots be destroyed.
CARRIED**

5. RECESS FOR MEETING OF THE CAPITAL REGION HOUSING CORPORATION BOARD AND THE CAPITAL REGIONAL HOSPITAL DISTRICT BOARD

**MOVED by Director Murdoch, SECONDED by Director Brent,
That the meeting be recessed for the meetings of the Capital Region Housing Corporation Board and Capital Regional Hospital District Board.
CARRIED**

The meeting recessed at 1:37 pm.
The meeting reconvened at 2:15 pm.

6. INAUGURAL ADDRESS OF THE CHAIR

I sincerely appreciate your support to serve you and our Board as your Chair. It is an honour and a privilege. My role as Chair is to serve the Board, to serve you as individual directors, and to serve the organization in advancing our Board Strategic Priorities. Our Strategic Priorities and the Corporate Plan are our collective path forward. When we set our priorities at the beginning of this term, we were innovative, bold, and aspirational for the future of the 450,000 citizens we serve today, and for the growth that will continue into the future. This Board and staff took an innovative approach to establish a new transportation service and we are aspirational in seeking to establish a transportation authority. Seeking an environmentally responsible and economically feasible solution to manage biosolids with gasification is a bold environmental resource management initiative. Productive government-to-government relationships with First Nations is an imperative priority and responsibility. Of course, we have many other important priorities: in housing, climate change, solid waste, parks, the Regional Growth Strategy, and others. But let us acknowledge that transportation, dealing responsibly with biosolids, and productive First Nations relationships are far reaching and transformative in their beneficial impact for the region. Having said that, I commit to keeping our focus on advancing all our Strategic Priorities. Our CAO and the Executive Leadership Team have demonstrated leadership and their commitment to organizational excellence with implementing positive change that continues to acknowledge staff as our most important asset and advancing the efficiency and effectiveness of the organization. It's important the Chair demonstrates the Board's support for the CAO and senior team on their commitment. CRD making a difference together comes from those before us and we, the current Board, will achieve our next successes by certainly bringing our jurisdictional perspectives to the table, but as directors of the CRD, we have an important responsibility to keep a strong focus with the regional lens on our strategic priorities. How we do our work at the Board and committees is important. We do it with respect for each other, respect for staff, and respect for those we serve. The Board and the organization must and will continue to demonstrate transparency, engagement, and accountability. The Chair's role is important in all aspects of good governance. I am committed to a continuity in our good governance, which our former Chair so ably provided. I commit to being available to directors and staying engaged with each and every one of you on CRD matters that are important to you. I also commit to the important relationship and work with the CAO and senior staff that is essential to see us continue advancing our strategic priorities and respond to emerging issues. Representing the Board in public, with the media, with external agencies and the Provincial Government are also important Chair responsibilities, to represent the good work we do for those we serve, and with the Province in particular, to advance our advocacy priorities. With the outcome of the recent Provincial elections, we have an opportunity to renew strong relationships with any returning ministers and to build strong relationships with new ministers and their ministries. I look forward to leading and guiding the Board during the year ahead to achieve our ambitious Strategic Priorities for the citizens of the CRD and working with the Vice Chair,

staff, and First Nations leadership to continue moving this forward in a meaningful way. With the requisition lift to deliver services rising higher than we would like, in our municipal jurisdictions, in our electoral areas through the CRD, and in our regional and subregional services, we should not be surprised directors have had a rising interest in considering the equity among large and small, urban and rural, municipal and electoral area, and we see the interest rising through the recent budget review and finance committee work we see on our agenda today how can take a look at efficiencies and service levels. I see and hear those interests.

7. APPROVAL OF THE AGENDA

**MOVED by Director Brent, SECONDED by Director Thompson,
That the agenda for the November 13, 2024 Session of the Capital Regional District Board be approved with the removal of Item 10.5. Motion with Notice: Boarding House Inspection Policy in the Electoral Areas (Director Holman).
CARRIED**

8. ADOPTION OF MINUTES

- 8.1. [24-1155](#) Minutes of the October 9, 2024 Capital Regional District Board Meeting

**MOVED by Director Tait, SECONDED by Director Brice,
That the minutes of the Capital Regional District Board meeting of October 9, 2024 be adopted as circulated.
CARRIED**

9. PRESENTATIONS/DELEGATIONS

9.1. Presentations

There were no presentations.

9.2. Delegations

- 9.2.1. [24-1186](#) Delegation - Marcie McLean; Councillor, District of Highlands: Re: Agenda Item 10.3. Request to Amend Remuneration for Elected Officials of the Salt Spring Electoral Area

The delegation did not speak.

- 9.2.2. [24-1187](#) Delegation - Michael Kilpatrick; Representing Mayne Island Invasive Fallow Deer Committee: Re: Agenda Item 10.4. Motion with Notice: Advocacy on Fallow Deer Issue (Director Brent)

The delegation did not speak.

10. CONSENT AGENDA

- Agenda item 10.3. was moved to be considered under Reports of Committees as item 12.11.
- Agenda item 10.13. was moved to be considered under Reports of Committees as item 12.12.
- Agenda item 10.6. was moved to be considered under Reports of Committees as item 12.13.

**MOVED by Director Tobias, SECONDED by Director Murdoch,
That consent agenda items 10.1., 10.2., 10.4., 10.7. through 10.12. and 10.14.
through 10.18. be approved.**

CARRIED

- 10.1.** [24-1087](#) Fire Safety Act - Designation of Fire Safety Inspectors and Fire Investigators
- That the positions identified in Appendix A be designated as fire safety inspectors and fire investigators for the electoral areas within the CRD.**
- CARRIED**
- 10.2.** [24-1088](#) Community Emergency Preparedness Fund Grant: Volunteer & Composite Fire Department Equipment & Training 2024 Application
- That staff be instructed to apply for, negotiate, and if successful, enter into an agreement, and do all such things necessary for accepting grant funds and overseeing grant management for the proposed project.**
- CARRIED**
- 10.4.** [24-1032](#) Motion with Notice: Advocacy on Fallow Deer Issue (Director Brent)
- That the CRD Board write to the Province urging they provide sustained funding for control of the invasive fallow deer decimating island environments and economies.**
- CARRIED**
- 10.5.** [24-1031](#) Motion with Notice: Boarding House Building Inspection Policy in the Electoral Areas (Director Holman)
- This item was removed from the agenda.**
- 10.7.** [24-960](#) Regional Canada Goose Management Service - Activities Update
- That staff be directed to develop increased service levels for consideration in the 2026 service planning process.**
- CARRIED**

- 10.8. [24-1021](#) Motion with Notice: Recycle BC Soft Plastics Multi-family Residences Pilot Program (Director Caradonna)
1. Given that RecycleBC has opted to expand a pilot program to undertake home-based collection of soft plastics at select multi-family residences across the region;
That CRD staff report back on the potential to partner with RecycleBC on this program, and to report more generally on the costs, implications, and potential benefits of the CRD incorporating home-based collection of soft plastics into the CRD's recycling program over time.
2. That staff provide a report on which private haulers do collect soft plastics from multi-family buildings.
- CARRIED**
- 10.9. [24-874](#) Capital Regional District External Grants Update
- This report was received for information.
- 10.10. [24-923](#) 2025 Budget for the Royal Theatre Service and the McPherson Playhouse Service
1. That the maximum allowable contribution amount of \$596,000 be approved for the Royal Theatre Service; and
2. That the maximum allowable contribution amount of \$750,000 be approved for the McPherson Playhouse Service.
- CARRIED**
- 10.11. [24-1078](#) Provincial Rental Protection Fund Overview and Analysis
- This report was received for information.
- 10.12. [24-926](#) Development Permit with Frontage Exemption for Lot 1, District Lot 17, Renfrew District, Plan VIP57304 - 17176 Osprey Place
- That Development Permit with Frontage Exemption DV000075, for Lot 1, District Lot 17, Renfrew District, Plan VIP57304, to authorize a three-lot subdivision and to reduce the statutory frontage requirement for proposed Lot 3 from 59.97 m (10% of the lot perimeter) to 16.3 m (2.7% of the lot perimeter), be approved.
- CARRIED**
- 10.14. [24-1015](#) Shirley-Jordan River Official Community Plan Amendment and Rezoning Application RZ000284
- That proposed Bylaw No. 4598, "Shirley-Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 2, 2024" and Bylaw No. 4599, "Juan de Fuca Land Use Bylaw, 1992, Amendment No. 162, 2024" be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 445 of the Local Government Act.
- CARRIED**

10.15. [24-1024](#) Motion with Notice: Peninsula and Area Agricultural Commission (Director Windsor)

THEREFORE BE IT RESOLVED that the Capital Regional District explores assuming responsibility of the Peninsula and Area Agricultural Commission as a regional committee, and that staff report back to the Planning and Protective Services Committee.

A motion to postpone consideration of the motion was then carried as follows:]

That the item be postponed until after the Alternative Approval Process for the Foodlands Access Service is completed.

CARRIED

10.16. [24-988](#) Mountain Forest Regional Park - Interim Management Guidelines

That the Mountain Forest Regional Park Interim Management Guidelines be adopted.

CARRIED

10.17. [24-989](#) Water Safety Pilot Program at Thetis Lake and Elk/Beaver Lake Regional Parks - Summer 2024 Update

That the Water Safety Program be continued at Elk/Beaver Lake Regional Park and Thetis Lake Regional Park for the foreseeable future.

CARRIED

10.18. [24-944](#) 2024 Saanich Peninsula Liquid Waste Management Plan - Technical Advisory Committee - Terms of Reference Update

That the updated Terms of Reference for the Saanich Peninsula Liquid Waste Management Plan Technical Advisory Committee be approved as presented.

CARRIED

11. ADMINISTRATION REPORTS

11.1. [24-1178](#) AAP Requirements for Bylaw No. 4575 - Biodiversity and Environmental Stewardship Coordination Establishing Bylaw No. 1, 2023

K. Morley spoke to Item 11.1.

Discussion ensued regarding:

- reporting structure of the service
- coordination between the various levels of government roles and responsibilities
- species at risk mapping and endangered species

MOVED by Director Murdoch, SECONDED by Director Tobias,

1. That in accordance with section 86(3) of the Community Charter, the date of January 15, 2025 be confirmed as the deadline by which elector responses, under the regional alternative approval process for CRD Bylaw No. 4575, must be submitted to the Capital Regional District by qualified electors within the Capital Regional District;

2. That the attached Synopsis of Bylaw No. 4575 (Appendix B), Notice of Alternative Approval Process (Appendix C), Elector Response Form (Appendix D), and AAP communication channels (Appendix F) be approved; and

3. That the total number of registered electors within the service area is 331,937 and that 10% of that number is 33,194 electors.

CARRIED

11.2. [24-1179](#) AAP Requirements for Bylaw No. 4602 - Foodlands Access Service Establishment Bylaw No. 1, 2024

K. Morley spoke to Item 11.2.

Discussion ensued regarding:

- soil repository opportunities to be incorporated into bylaw
- expedition of the service to start in 2025 instead of 2026
- success criteria for the service and reporting back schedule
- service funding and revenue generation

MOVED by Director Brent, SECONDED by Director Caradonna,

1. That in accordance with section 86(3) of the Community Charter, the date of January 15, 2025 be confirmed as the deadline by which elector responses, under the regional alternative approval process for CRD Bylaw No. 4602, must be submitted to the Capital Regional District by qualified electors within the Capital Regional District;

2. That the attached Synopsis of Bylaw No. 4602 (Appendix B), Notice of Alternative Approval Process (Appendix C), Elector Response Form (Appendix D), and AAP communication channels (Appendix F) be approved; and

3. That the total number of registered electors within the service area is 331,937 and that 10% of that number is 33,194 electors.

CARRIED

11.3. [24-1146](#) Short-term Biosolids Management Plan - November Update

G. Harris presented Item 11.3. for information.

Discussion ensued regarding:

- short term options coming in 2025
- tonnage of biosolids per month

11.4. [24-1074](#) Bylaw Nos. 4627, 4628 and 4629: Updates to Water Supply, Bulk Water Fees and Charges and Water Distribution Bylaws

MOVED by Director Kobayashi, **SECONDED** by Director Murdoch,
1. That Bylaw No. 4627, “Bulk Water Rates Bylaw, 1977, Amendment Bylaw No. 44, 2024”, be introduced and read a first, second and third time.
CARRIED

MOVED by Director Kobayashi, **SECONDED** by Director Murdoch,
2. That Bylaw No. 4627 be adopted.
CARRIED

MOVED by Director Windsor, **SECONDED** by Director Jones,
3. That Bylaw No. 4628, “Water Distribution Local Service Conditions, Fees and Charges Bylaw No. 1, 2013, Amendment Bylaw No. 14, 2024”, be introduced and read a first, second and third time.
CARRIED

MOVED by Director Windsor, **SECONDED** by Director Jones,
4. That Bylaw No. 4628 be adopted.
CARRIED

MOVED by Director Tait, **SECONDED** by Director Williams,
5. That Bylaw No. 4629, “Water Supply Local Service Area Fee and Charge Bylaw No. 1, 1997, Amendment Bylaw No. 26, 2024”, be introduced and read a first, second and third time.
CARRIED

MOVED by Director Tait, **SECONDED** by Director Williams,
6. That Bylaw No. 4629 be adopted.
CARRIED

12. REPORTS OF COMMITTEES**Finance Committee**

12.1. [24-1093](#) Bylaw No. 4645: 2024 to 2028 Financial Plan Bylaw, 2024, Amendment No. 5, 2024

MOVED by Director Brice, **SECONDED** by Director Brent,
1. That Bylaw No. 4645, “2024 to 2028 Financial Plan Bylaw, 2024, Amendment Bylaw No. 5, 2024”, be introduced and read a first, second and third time.
CARRIED

MOVED by Director Brice, **SECONDED** by Director Brent,
2. That Bylaw No. 4645 be adopted.
CARRIED

12.2. [24-899](#) Bylaw No. 4643: Revenue Anticipation (General Purpose) Bylaw No. 1, 2024

MOVED by Director Brice, **SECONDED** by Director Brent,
1. That Bylaw No. 4643, “Revenue Anticipation Borrowing (General Purpose) Bylaw No. 1, 2024”, be introduced and read a first, second and third time.
CARRIED

MOVED by Director Brice, **SECONDED** by Director Brent,
2. That Bylaw No. 4643 be adopted.
CARRIED

12.3. [24-910](#) Bylaw Nos. 4637 and 4638: Amendments to Operating Reserve Fund Bylaws Nos. 4146 and 4102

MOVED by Director Brice, **SECONDED** by Director Brent,
1. That Bylaw No. 4637, “Capital Regional District Electoral Area Services Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 5, 2024”, be introduced and read a first, second and third time.
CARRIED

MOVED by Director Brice, **SECONDED** by Director Brent,
2. That Bylaw No. 4637 be adopted.
CARRIED

MOVED by Director Brice, **SECONDED** by Director Brent,
3. That Bylaw No. 4638, “Capital Regional District Regional Services Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 5, 2024”, be introduced and read a first, second and third time.
CARRIED

MOVED by Director Brice, **SECONDED** by Director Brent,
4. That Bylaw No. 4638 be adopted.
CARRIED

- 12.4. [24-915](#) Bylaw No. 4635: Amendment to Capital Reserve Bylaw No. 3995
- MOVED** by Director Brice, **SECONDED** by Director Brent,
1. That Bylaw No. 4635, “Fire Protection Services Reserve Fund Bylaw No. 1, 2015, Amendment Bylaw No. 1, 2024”, be introduced and read a first, second and third time.
CARRIED
- MOVED** by Director Brice, **SECONDED** by Director Brent,
2. That Bylaw No. 4635 be adopted.
CARRIED

- 12.5. [24-940](#) Bylaw Nos. 4632 and 4633: Capital Reserve Fund Bylaws
- MOVED** by Director Brice, **SECONDED** by Director Brent,
1. That Bylaw No. 4632, “Emergency Response Telephone Extended Service Capital Reserve Fund Bylaw No. 1, 2024”, be introduced and read a first, second and third time.
CARRIED
- MOVED** by Director Brice, **SECONDED** by Director Brent,
2. That Bylaw No. 4632 be adopted.
CARRIED
- MOVED** by Director Brice, **SECONDED** by Director Brent,
3. That Bylaw No. 4633, “Juan de Fuca Community Parks Service Capital Reserve Fund Bylaw No. 1, 2024”, be introduced and read a first, second and third time
CARRIED
- MOVED** by Director Brice, **SECONDED** by Director Brent,
4. That Bylaw No. 4633 be adopted.
CARRIED

- 12.6. [24-916](#) Bylaw No. 4618: Temporary Borrowing (Regional Trails) Bylaw No. 1, 2024
- MOVED** by Director Brice, **SECONDED** by Director Brent,
1. That Bylaw No. 4618, “Temporary Borrowing (Regional Trails) Bylaw No. 1, 2024”, be introduced and read a first, second and third time.
CARRIED
- MOVED** by Director Brice, **SECONDED** by Director Brent,
2. That Bylaw No. 4618 be adopted.
CARRIED

12.7. [24-912](#) Bylaw No. 4634: Recreation Services in the District of Sooke and the Juan de Fuca Electoral Area Loan Authorization Bylaw No. 1, 2024

MOVED by Director Brice, **SECONDED** by Director Brent,
1. That Bylaw No. 4634, "Sooke and Electoral Area Recreation and Facilities Service 2025 Capital Project Loan Authorization Bylaw No. 1, 2024", be introduced and read a first, second and third time.
CARRIED

MOVED by Director Brice, **SECONDED** by Director Brent,
2. That participating area approval be obtained for the entire proposed service area by alternative approval process.
CARRIED

MOVED by Director Brice, **SECONDED** by Director Brent,
3. That Bylaw No. 4634 be forwarded to the Inspector of Municipalities for approval.
CARRIED

12.8. [24-1145](#) Motion Arising Clarification from the 2025 Provisional Financial Plan

Director Brice spoke to Item 12.8.

Discussion ensued regarding:

- clarification of the intent of service reviews related to value and service delivery
- scope of review related to regional, sub-regional, and local services

MOVED by Director Brice, **SECONDED** by Director Plant,
That a report providing options and detailing implications for undertaking CRD service reviews be provided to the May Strategic Priorities meeting or earlier.
CARRIED

Juan de Fuca Land Use Committee

12.9. [24-959](#) Zoning Bylaw & Official Community Plan Amendment Application for Lot A
Section 4 Renfrew District Plan EPP131465; PID: 032-229-046

MOVED by Director Wickheim, **SECONDED** by Director Tait,

1. That the referral of proposed Bylaw No. 4598, “Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 2, 2024”; and proposed Bylaw No. 4599, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 162, 2024”; to the Shirley-Jordan River Advisory Planning Commission; Pacheedaht First Nation; T’Sou-ke First Nation; CRD departments; BC Hydro; BC Parks; District of Sooke; Island Health; Ministry of Forests - Archaeology Branch; Ministry of Water, Land and Resource Stewardship - Water Protection Section; Ministry of Transportation & Infrastructure; RCMP; and Sooke School District # 62 be approved and comments be received.

CARRIED

MOVED by Director Wickheim, **SECONDED** by Director Tait,

2. That proposed Bylaw No. 4598 be read a first and second time.

CARRIED

MOVED by Director Wickheim, **SECONDED** by Director Tait,

3. That proposed Bylaw No. 4599 be read a first and second time.

CARRIED

MOVED by Director Wickheim, **SECONDED** by Director Tait,

4. That in accordance with the provisions of Section 469 of the Local Government Act, the Director of the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4598 and Bylaw No. 4599;

5. That prior to the adoption of proposed Bylaw No. 4599, the landowner provides an amenity contribution by registering a statutory right-of-way adjacent to West Coast Road in favour of the Capital Regional District for the purpose of establishing a public trail; and that staff be directed to ensure that all conditions are satisfied towards completion and registration.

CARRIED

Regional Parks Committee

12.10. [24-987](#)

Bylaw No. 4640: Amendment to the Capital Regional District Parks Services and Facilities Fees and Charges Bylaw No. 3675

Discussion ensued regarding:

- inequity of parking fees at other regional parks
- inclusion of parking revenue opportunities in a service review
- parking patrol services at pay parking lots
- impact of bylaw on future implementation of parking fees in other parks

Director Windsor left the meeting at 3:01 pm.

MOVED by Director Brownoff, SECONDED by Director Plant,

1. That Bylaw No. 4640, "Capital Regional District Regional Parks Services and Facilities Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 11, 2024", be introduced and read a first, second and third time.

CARRIED

Opposed: Desjardins, Goodmanson, Holman, Jones, Kim, Kobayashi, Little, Tait, Tobias, Wickheim

Directors Little and Thompson left the meeting at 3:24 pm.

MOVED by Director Brownoff, SECONDED by Director Plant,

2. That Bylaw No. 4640 be adopted.

DEFEATED

Opposed: Desjardins, Goodmanson, Holman, Jones, Kim, Kobayashi, Tait, Tobias, Wickheim

Directors Little and Thompson returned to the meeting at 3:26 pm.

Director Tobias left the meeting at 3:28 pm.

Discussion ensued regarding referral of this item.

MOVED by Director Plant, SECONDED by Director Alto,

That Bylaw No. 4640 be referred a future meeting of the CRD Board.

Director Murdoch submitted a point of order stating that referral motion was out of order.

On a point of order, Chair McNeil-Smith ruled the referral motion in order.

The question was called on the referral motion:

That Bylaw No. 4640 be referred a future meeting of the CRD Board.

CARRIED

Opposed: Desjardins, Goodmanson, Kim

12.11. [24-1167](#) Request to Amend Remuneration for Elected Officials of the Salt Spring Electoral Area

MOVED by Director Holman, **SECONDED** by Alternate Director Kim,
That the remuneration for the Salt Spring Island Electoral Area Director and Commissioners of the Salt Spring Island Local Community Commission be retained at the current remuneration level, and that this be evaluated in 2026 as scheduled and as part of the regular remuneration review for the 2027-2030 Board term.

MOVED by Director Holman, **SECONDED** by Director Wickheim,
That the main motion be amended by replacing the words: "That the remuneration for the Salt Spring Island Electoral Area Director and Commissioners of the Salt Spring Island Local Community Commission be retained at the current remuneration level," with the following words "That the local portion of remuneration for the SSI Electoral Area Director be reduced by \$10,000 per year and increased by \$2,500 per year for each of the SSI Local Community Commission Commissioners in 2025 and 2026 and bring back a revised Board Remuneration Policy to reflect these changes,".

CARRIED

Opposed: Brent, Murdock

The question was called on the main motion as amended:

That the local portion of remuneration for the SSI Electoral Area Director be reduced by \$10,000 per year and increased by \$2,500 per year for each of the SSI Local Community Commission Commissioners in 2025 and 2026 and bring back a revised Board Remuneration Policy to reflect these changes, and that this be evaluated in 2026 as scheduled and as part of the regular remuneration review for the 2027-2030 Board term.

CARRIED

Opposed: Brent

12.12. [24-1091](#) Options for Full Regional and Sub-Regional Performing Arts Facilities Services

Discussion ensued regarding the funding of this service.

MOVED by Director Kobayashi, **SECONDED** by Director Alto,

1. That staff initiate an RFP to engage a consultant for the purposes of undertaking a cost-benefit analysis of the five proposed service options, with the freedom to recommend a mix of regional and sub-regional models within each option, in terms of their sustainability and direct value proposition to each participating jurisdiction and to the region as a whole.

2. That the resulting report from this analysis be presented to the CRD Performing Arts Facilities Select Committee in the first half of 2025 or sooner with recommendations on next steps.

CARRIED

12.13. [24-943](#) Regulating Curbside Organics Collection

MOVED by Director Caradonna, **SECONDED** by Director Murdoch,
That staff continue implementing the organics diversion strategy as currently
outlined in the 2021 Solid Waste Management Plan.

CARRIED

Director de Vries left the meeting at 3:58 pm.

Motion Arising

MOVED by Director Caradonna, **SECONDED** by Alternate Director Kim,
The board directs staff to consider ways of accelerating the reduction organic
waste landfilling at Hartland.

Discussion ensued regarding leveraging initiatives already identified within the
solid waste management plan.

MOVED by Director Plant, **SECONDED** by Director Caradonna,
That the motion arising be amended by adding the following words at the end of
the motion "and report back to the Environmental Services Committee."

CARRIED

The question was called on the motion arising as amended:

The board directs staff to consider ways of accelerating the reduction organic
waste land filling at Hartland, and report back to the Environmental Services
Committee.

CARRIED

MOVED by Director Wickheim, **SECONDED** by Director Little,
That the meeting be extended past the 3 hour scheduled time.

CARRIED

13. BYLAWS**13.1. [24-1107](#) Adoption of Bylaw No. 4596 - Saanich Peninsula Wastewater Services
Loan Authorization Bylaw No. 1, 2024**

A. Fraser spoke to Item 13.1.

MOVED by Director Jones, **SECONDED** by Director Coleman,
That Bylaw No. 4596 - "Saanich Peninsula Wastewater Services Loan
Authorization Bylaw No. 1, 2024" be adopted.

CARRIED

14. NOTICE(S) OF MOTION

14.1. [24-1270](#) Notice of Motion: Review of the McPherson Playhouse Operating Agreement (Director Caradonna)

Director Caradonna proposed the following Notice of Motion for consideration at the next meeting of the Capital Regional District Board:

"The Board direct staff to work with Royal McPherson Theatre Society and City of Victoria staff to review and update the current McPherson Playhouse operating agreement, including issues related to maintenance and community access."

15. NEW BUSINESS

There was no new business.

16. MOTION TO CLOSE THE MEETING

16.1. [24-1160](#) Motion to Close the Meeting

MOVED by Director Harder, **SECONDED** by Director Williams,

1. That the meeting be closed for Legal Update in accordance with Section 90(1)(i) of the Community Charter.

CARRIED

MOVED by Director Harder, **SECONDED** by Director Williams,

2. That the meeting be closed for Proposed Service in accordance with Section 90(1)(k) of the Community Charter.

CARRIED

MOVED by Director Harder, **SECONDED** by Director Williams,

3. That such disclosures could reasonably be expected to harm the interests of the Regional District.

CARRIED

MOVED by Director Harder, **SECONDED** by Director Williams,

4. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter.

CARRIED

The Capital Regional District Board moved to the closed session at 4:15 pm.

17. RISE AND REPORT

The Capital Regional District Board rose from the closed session at 5:04 pm without report.

18. ADJOURNMENT

MOVED by Director Little, **SECONDED** by Director Tait,

That the November 13, 2024 Capital Regional District Board meeting be adjourned at 5:04 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER