

## Meeting Minutes

### Governance and First Nations Relations Committee

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Wednesday, December 3, 2025

9:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria BC V8W 1R7

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#### PRESENT

Directors: M. Little (Chair), M. Alto, P. Brent, D. Cavens (for B. Desjardins), C. Coleman, D. Murdoch (9:34 am), C. Plant (EP), M. Tait (EP), K. Williams, C. McNeil-Smith (Board Chair, ex officio)

Staff: T. Robbins, Chief Administrative Officer; K. Morley, Corporate Officer/General Manager, Corporate Services; C. Neilson, Senior Manager, Human Resources & Corporate Safety; C. Vernon, Manager, First Nations Relations; M. Lagoa, Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors B. Desjardins, K. Murdoch, R. Windsor (Vice Chair)

The meeting was called to order at 9:30 am.

#### 1. Territorial Acknowledgement

Director Williams provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED by Director Williams, SECONDED by Director Coleman,  
That the agenda of the Governance and First Nations Relations Committee  
meeting of December 3, 2025 be approved.**  
**CARRIED**

#### 3. Adoption of Minutes

3.1. [25-1226](#) Minutes of the Governance and First Nations Relations Committee of October 1, 2025

**MOVED by Director Alto, SECONDED by Director Coleman,  
That the minutes of the Governance and First Nations Relations Committee  
meeting of October 1, 2025 be adopted as circulated.**  
**CARRIED**

#### 4. Chair's Remarks

Chair Little shared appreciation to all Committee members for attending the meeting and thanked Director Williams for becoming the new Vice Chair for the Committee starting in the New Year.

#### 5. Presentations/Delegations

There were no presentations or delegations.

#### 6. Committee Business

##### 6.1. [25-1281](#) 2026 Schedule of Regular Board Meetings

K. Morley spoke to Item 6.1.

Discussion ensued on the Committee of the Whole and budget meetings schedule.

**MOVED by Director Alto, SECONDED by Director Brent,**  
The Governance and First Nations Relations Committee recommends to the Capital Regional District Board:

1. That the regular meetings for the Capital Regional District Board be scheduled in 2026 to commence at 12:00 pm (noon) on the following dates: January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12 (at the call of the Chair), September 9, November 18 (inaugural), and December 9; and
2. That a special meeting for the Capital Regional District Board be scheduled on October 7, 2026 in lieu of a regular meeting on the second week of October due to general local elections.

**CARRIED**

##### 6.2. [25-1284](#) 2026 Appointment of Liaison to Accessibility Advisory Committee

K. Morley spoke to Item 6.2.

**MOVED by Director Williams, SECONDED by Director Brent,**  
The Governance and First Nations Relations Committee recommends to the Capital Regional District Board:

That Director Little be appointed as the Governance and First Nations Relations Committee liaison to the Accessibility Advisory Committee for a one-year term ending December 31, 2026.

**CARRIED**

6.3. [25-1286](#) 2027-2030 Board Remuneration and Travel Expense Reimbursement Review

C. Neilson spoke to item 6.3.

Discussion ensued on the following:

- external consultation and third party process
- financial implications and cost of consultation
- regional district comparators and responsibilities
- expense allowance and exceedances

**MOVED by Director Plant, SECONDED by Director Williams,**  
**The Governance and First Nations Relations Committee recommends to the**  
**Capital Regional District Board:**

**That the Board Remuneration and Travel Expense Reimbursement Review be conducted in 2026 and that any adjustments are in alignment with the established remuneration philosophy and be effective for the new Capital Regional District Board term 2027-2030.**

**CARRIED**

6.4. [25-1291](#) 2026 Election Planning to Increase Voter Turnout and Candidate Diversity

K. Morley spoke to Item 6.4.

Discussion ensued on the school district elections, service contracts and cost recovery.

**MOVED by Director Williams, SECONDED by Director Brent,**  
**The Governance and First Nations Relations Committee recommends to the**  
**Capital Regional District Board:**

1. That staff create a resource page on the CRD website with links to the election webpages of CRD municipalities;
2. That staff develop candidate information sessions for Electoral Area Directors and Salt Spring Island Local Community Commissioners to be held prior to the 2026 general local election;
3. That mail ballot voting be promoted early and often to encourage voter participation in the 2026 general local election; and
4. That staff consider inclusivity in addition to accessibility in selection of polling places.

**CARRIED**

6.5. [25-1213](#) First Nations Relations Operational Update

C. Vernon presented Item 6.5. for information.

Discussion ensued on the CRD's relationship with Metis Nation of Greater Victoria, relationship strengthening and financial support for the South Island Powwow.

**6.6.** [25-1287](#) Previous Minutes of Other CRD Committees and Commissions for Information

**The following minutes were received for information only.**

**a) Accessibility Advisory Committee Meeting - July 15, 2025**

**7. Notice(s) of Motion**

There were no notice(s) of motion.

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED by Director Williams, SECONDED by Director Coleman,  
That the Governance and First Nations Relations Committee meeting of  
December 3, 2025 be adjourned at 10:10 am.  
CARRIED**

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CHAIR

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RECORDER