



March 8, 2022

Attn: Tom Watkins
Manager, Policy & Planning, Environmental Resource Management
Capital Regional District
625 Fisgard Street
Victoria, BC
V8W 2S6
Via: Email

Re: Curbside Collection Services

Tom,

Thank you for your letter dated January 27, 2022, and for the follow up conversation.

As you noted, the Capital Regional District (CRD) and Recycle BC have partnered for the operation of curbside recycling service in the CRD since the Recycle BC program launched in 2014. The current Curbside Statement of Work (SOW) between the CRD and Recycle BC indicates that the current term of that agreement ends on December 31, 2023, and that Recycle BC may extend that term by up to two further periods of one year each. While we will provide formal documentation in the future, on February 8, 2022, we provided advance notice via email that we will be extending the term by one year (one year only) to December 31, 2024.

This change is being made, in part, to better align the timeline of new agreements with Recycle BC collectors and our next cost study. Recycle BC regularly conducts comprehensive financial payment reviews, including cost studies, using an independent financial firm. The findings of those studies are one of the major inputs that are used to establish the incentive rates provided to curbside and multi-family collectors. While the next cost study was scheduled for 2025, we will instead be conducting this cost study one year early in 2024. This will allow us to establish the new incentive rates in time to be built into the new SOWs, which would be signed in 2024 by local governments wishing to continue participating in the Recycle BC program, with an effective date of January 1, 2025. Any new agreement terms would therefore be reflected in the incentive rates outlined in these new SOWs.

The CRD has been a valued partner in the Recycle BC program. It is Recycle BC's intent to provide a new 5-year Curbside SOW to the CRD for signature in 2024 to provide the option to the CRD to continue as a curbside collector in the Recycle BC program for the years 2025 to 2029. The exact terms of that agreement will be determined in the coming years (in addition to the applicable incentive rates, as outlined above), and although the agreement terms are not expected to be substantively different from those in the current agreement between Recycle BC and the CRD, we can't speak to any new Ministry requirements or future Regulation changes



that may impact our program and services agreements. I understand the CRD is planning to engage in a competitive procurement process for curbside collection services, and I hope this provides the necessary certainty to proceed with that process.

If you have any questions or wish to discuss this issue further, please do not hesitate to let me know.

Thank you.

Sincerely,

Jordan Best
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Recycle BC
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Cc:
Brendan McShane – Director, Collection – Recycle BC