



**TECHNICAL AND COMMUNITY ADVISORY COMMITTEE
CORE AREA WASTEWATER TREATMENT
Meeting Minutes**

Friday, November 24, 2023

1:00 pm

CRD Boardroom
625 Fisgard Street
Victoria, BC V8W 2S6

PRESENT: B. Donald, C. Remington, C. Valeo (EP), D. Kobayashi (Vice-Chair), D. Monsour (EP), G. Gillespie, I. Leung, J. Clary, J. Andrews, K. Wilson, L. Hatch, M. Engelsjord, R. Ding, W. Pugh

STAFF: B. Rudolph (EP), D. Green, G. Harris, J. McAloon, L. Nickerson (Recorder), P. Kickham

GUESTS: C. Caunce (EP), C. Johnston, K. Hamilton (EP), R. Beise

REGRETS: C. Coleman (Chair), E. Brown, J. Paul, J. Roe

(EP) = Electronic Participation

Acting Chair D. Kobayashi called the meeting to order at 1:02 pm.

1. Territorial Acknowledgement

2. Introduction of New Members

G. Harris welcomed new committee members Richard Ding and Edward Brown, and shared that Chair Coleman reached out to the Chamber of Commerce's to discuss representation for them.

3. Committee Confidentiality

Committee members signed a non-disclosure agreement (NDA) to maintain confidentiality and internal TCAC discussions need to remain confidential.

Information for public conversations is available on the [TCAC page](#).

Requests for information should be directed to Dale Green, Supervisor, Source Control Programs at dgreen@crd.bc.ca.

The meeting is being recorded for internal use only and recordings will not be posted or distributed.

4. Approval of Agenda

Agenda for the November 24, 2023 Technical and Community Advisory Committee.

**MOVED by Greg Gillespie and SECONDED
That the agenda be approved as circulated.
CARRIED**



5. Adoption of Minutes of October 27, 2023

Minutes from the October 27, 2023 Technical and Community Advisory Committee.

Corrections:

Item 8 on the October 27, 2023 Agenda “Reading request prior to next meeting” - no documents were sent to the members for review.

Item 4d on the October 27, 2023 Minutes - there is a date error in the presentation by K. Hamilton on page 9 of the “Long Term Biosolids Management Public Engagement Strategy October 2023”. The Public Consultation dates should read “November 2023 - February 2024”.

**MOVED by Brenda Donald and SECONDED
That the minutes of the October 27, 2023 Technical and Community Advisory
Committee be adopted as circulated.
CARRIED**

6. Chair’s Remarks

In the future, CRD staff will endeavor to share information earlier (1 week prior to meeting).

There is a lot of information being shared with members who have a wide range of knowledge on these topics. The aim is to get all members up to speed and at the same level for future discussions. Chair Kobayashi suggested members ask a lot of questions to assist them in making informed decisions and recommendations about these topics.

7. I&I LWMP Commitments – Peter Kickham, CRD

P. Kickham, CRD Manager of Regulatory Services, gave a presentation and discussed the regulatory requirements for Inflow and Infiltration (I&I) and overflows, the current liquid waste management plan (LWMP) commitments, and the current scenario.

8. Environmental Protection Goals for Overflows – Dale Green, CRD

Dale Green, CRD Supervisor, Regional Source Control Programs, gave a presentation on the environmental context for I&I and the environmental protection goals for overflows, and discussed the CRD marine monitoring program and how it relates to I&I.

9. I&I Review – Chris Johnston, Kerr Wood Leidal

C. Johnston, I&I Consultant for the CRD, gave a presentation discussing the objectives and commitments to be made to the Province as part of the BC municipal wastewater regulation relating to I&I and overflows. Changes to the liquid waste management plan are required in order to demonstrate how the CRD and core area municipalities will meet Provincial regulatory requirements in the future.



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10. Update of Biosolids Public Outreach – Katie Hamilton, Tavola Strategy Group

K. Hamilton, Communications Consultant for the CRD, discussed the public engagement strategy will begin in early January 2024 with focus groups in February. A virtual tour of the Residuals Treatment Facility (RTF) is being created and will be made publicly available. She will provide reading materials to the TCAC for review.

11. Other Business

See Item 12 below.

12. Next meeting: December 11, 2023

The December 11, 2023 meeting has been cancelled and instead the TCAC will meet at the RTF for a tour from 1:30-3:30 pm.

13. Closing Comments

Automatic notifications are not working on the [TCAC page](#) where agendas and minutes are posted. CRD staff will work to correct this issue as soon as possible.

Presentations for Agenda items 7, 8 and 9 are included in the November 24, 2023 Agenda.

14. Adjournment

The meeting was adjourned at 3:11 pm.