

## Meeting Minutes

### Regional Parks Committee

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Wednesday, November 22, 2023

9:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: C. McNeil-Smith (Chair), J. Brownoff (Vice Chair) (EP), S. Goodmanson (EP), G. Holman (EP), L. Szpak, M. Tait (9:35 am), S. Tobias (EP), K. Williams, R. Windsor, C. Plant (Board Chair, ex officio)

Staff: T. Robbins, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; J. Leahy, Senior Manager, Regional Parks; M. MacIntyre, Manager, Planning, Resource Management and Development, Regional Parks; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director C. Coleman

The meeting was called to order at 9:33 am.

#### 1. Territorial Acknowledgement

Director McNeil-Smith provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED by Director Windsor, SECONDED by Director Williams,  
That the agenda for the November 22, 2023 Regional Parks Committee meeting  
be approved.  
CARRIED**

#### 3. Adoption of Minutes

##### 3.1. [23-888](#) Minutes of the September 27, 2023 Regional Parks Committee Meeting

**MOVED by Director Windsor, SECONDED by Director Williams,  
That the minutes of the Regional Parks Committee meeting of September 27,  
2023 be adopted as circulated.  
CARRIED**

#### 4. Chair's Remarks

Chair McNeil-Smith noted that this is the last meeting of 2023, and thanked committee members and staff for all their great work.

## 5. Presentations/Delegations

### 5.1. Presentations

#### 5.1.1. [23-912](#) Presentation: Neil Arason, Island Health; Re: Water Safety in CRD Lakes

N. Arason presented on Water Safety in CRD Lakes.

Discussion ensued regarding:

- partnering with Island Health and School Districts to evaluate programs that could be offered at regional parks
- the challenges to lifeguarding at lakes with numerous access points

### 5.2. Delegations

#### 5.2.1. [23-913](#) Delegation - Rob Thomas; Representing South Island Disc Golf Society: Re: Agenda Item 6.1.: Regional Parks - Interim Management Guidelines

R. Thomas spoke to Item 6.1.

## 6. Committee Business

### 6.1. [23-898](#) Regional Parks - Interim Management Guidelines

J. Leahy presented Item 6.1. for information.

Discussion ensued regarding:

- prioritization of work identified within the Regional Parks system
- modifying the Interim Management Guidelines process to be more comprehensive
- consideration of disc golf at the Royal Oak property

**Motion Arising**

**MOVED by Director Plant, SECONDED by Director Tait,**

**The Regional Parks Committee recommends to the Capital Regional District Board:**

**Request staff to prioritize the development of the Interim Management Guidelines for Royal Oak Golf Course ahead of Wrigglesworth Lake and Mountain Forest.**

**CARRIED**

**6.2.**     [23-870](#)     Pay Parking at Thetis Lake and Sooke Potholes Regional Parks

L. Hutcheson spoke to Item 6.2.

Discussion ensued regarding:

- the policy around pay parking at regional parks
- staff providing a supplementary report to this item indicating the proposed parking rates
- directing parking revenues to support bylaw enforcement in these parks

**MOVED by Director Windsor, SECONDED by Director Williams,  
The Regional Parks Committee recommends to the Capital Regional District Board:**

**That pay parking continue at Thetis Lake and Sooke Potholes regional parks, with a gradual rate adjustment to fair market value starting in 2025 over three years and the introduction of a short-term rate.**

**MOVED by Director Windsor, SECONDED by Director Szpak,  
That the main motion be amended by removing the word “continue”; replacing the word “with” with the word “receive”, and adding the words “, and to continue” after “2025”; and adding “,” after the wording “over three years”.**

**CARRIED**

**OPPOSED: Tait, Tobias**

**The question was called on the main motion as amended:**

**The Regional Parks Committee recommends to the Capital Regional District Board:**

**That pay parking at Thetis Lake and Sooke Potholes regional parks, receive a gradual rate adjustment to fair market value starting in 2025, and to continue over three years, and the introduction of a short-term rate.**

**CARRIED**

**OPPOSED: Tait, Tobias**

**6.3.**     [23-896](#)     Regional Parks and Trails Resident Survey - Update

M. MacIntyre presented Item 6.3. for information.

Discussion ensued regarding clarification of the survey process.

**7. Notice(s) of Motion**

There were no notice(s) of motion.

**8. New Business**

**Motion Arising**

**MOVED by Director Brownoff, SECONDED by Director Windsor,**

**The Regional Parks Committee recommends to the Capital Regional Board:**

**That staff work with partners including Island Health to review and update data and reports and provide a report back on opportunities on water safety at CRD Parks.**

**CARRIED**

**9. Adjournment**

**MOVED** by Director Windsor, **SECONDED** by Director Tait,  
That the November 22, 2023 Regional Parks Committee be adjourned at 11:20  
am.

**CARRIED**

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CHAIR

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RECORDER