



Lyall Harbour/Boot Cove Water Local Service Committee

February 19, 2026



Territorial Acknowledgement

The CRD conducts its business within the traditional territories of many First Nations, including but not limited to BOKÉCEN (Pauquachin), MÁLEXEŁ (Malahat), Pacheedaht, Pune'laxutth' (Penelekut), Sc'ianew (Beecher Bay), Songhees, SṬÁUTW (Tsawout), T'Sou-ke, WJÓŁEŁP (Tsartlip), WŚIKEM (Tseycum), and x^wsepsəṃ (Esquimalt), all of whom have a long standing relationship with the land and waters from time immemorial that continues to this day.

Agenda

1. Introduction
2. Governance
3. Service Overview
4. Budget(s)
5. Key initiatives
6. Links and Resources



Meet the team

Justine Starke, RPP, MCIP

Senior Manager, Southern Gulf Islands
Electoral Area Administration

Stephen Henderson

General Manager, Electoral Area
Services Department

Jared Kelly, P.Eng.,
Manager, Capital Projects

Dan Robson, A.Sc.T.,
Manager, Saanich Peninsula and
Gulf Islands Operations

Christoph Moch, Dipl.-Ing., P.Eng.,
Manager, Water Quality Operations

Katarina Konicek
Manager, Water Distribution Eng
and Planning

Megan MacDonald
Legislative Services Coordinator

Lia Xu, M.Sc., CPA, CGA,
Manager, Finance Services

Role and Responsibility of Committee



LHBC Committee

- Subject to Committee Bylaw No. 1875
- Provide input on the overall direction and delivery of services
- Recommend 5-year operating and capital budget for Regional Board approval
 - Set priorities and, recommend levels of user charges to be established by bylaw of the Regional Board
 - Recommend the extent of requisition to be collected by way of parcel taxes
- Advise on community interests and liaise with community on behalf of CRD.

Governance Overview



Committee Governance

- Committee Bylaw No. 1875
- CRD Procedures Bylaw No. 3828
- Roberts Rules of Order
- Community Charter and Open Meeting Rule
- Public Notice Required
- Quorum = Meeting
- When in doubt – ask staff!

Service Overview



Lyall Harbour/Boot Cove Water

Lyall Harbour/Boot Cove was originally serviced by a private water utility and in 1978 the service converted to the Capital Regional District (CRD). The Lyall Harbour/Boot Cove water service is made up of:

- 173 parcels
- 164 single family equivalents
- Two raw water sources
- Money Lake Dam No.1
- Water Treatment Plant
- 136 cubic metre(36,000 Gallon) storage tank
- 7,100 metres of mostly 100mm (4") PVC water mains



Electoral Areas Services

- Committee support and facilitation
- Meeting coordination and legislative duties shared with Leg Services and IWS administrative staff
- Some operational functions
- CRD Evolves – phased implementation

Service Levels



Water Service Delivery

- Operational management for the supply, treatment, storage and transmission of retail water supply.
- Maintenance and repairs of Money Lake Dam No.1
- Retail billing services.
- Engineering and planning support.
- Asset management and maintenance planning.

Service Levels



Water Quality Monitoring

- Based on legislative requirements and a system specific water quality risk assessment: water quality sampling - collection, analysis and reporting
- Operational support (maintenance, repairs)
- Emergency response (e.g., spills, pipe breaks, public advisories)
- Research, planning and risk assessment support for long-term planning

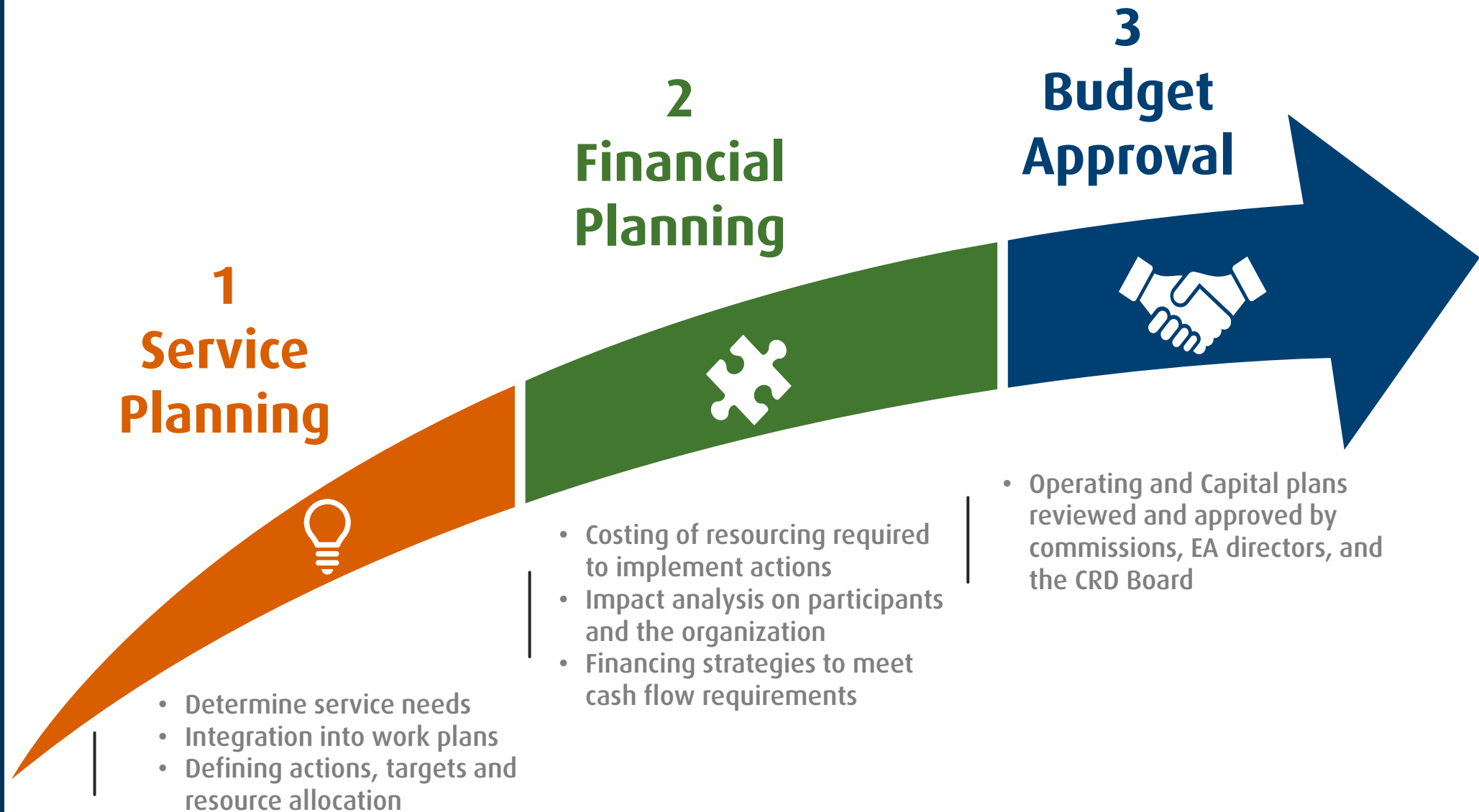
Service Levels



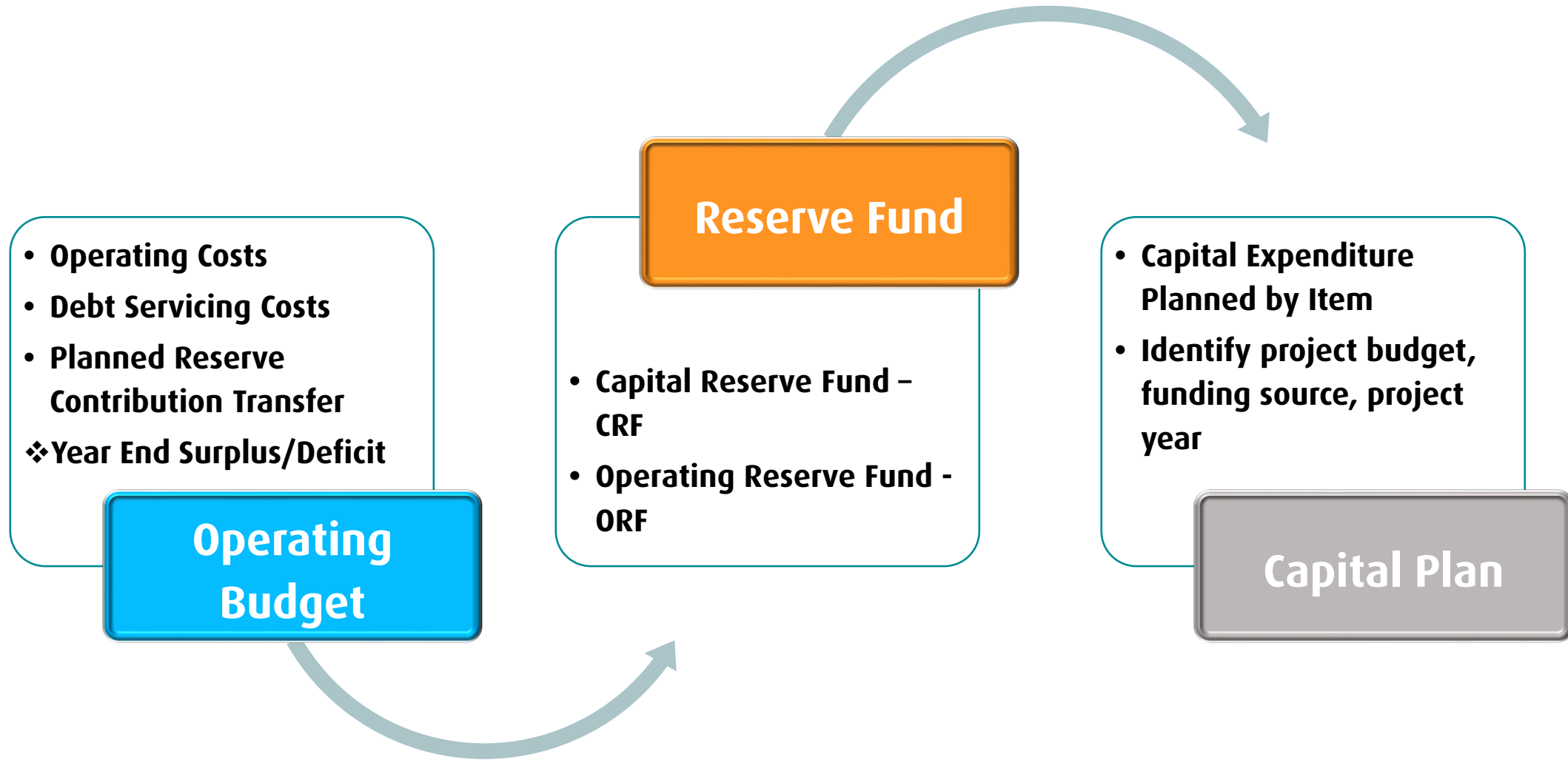
Lab Services

- An ISO 17025 accredited, provincially approved lab providing analysis for CRD Drinking Water and Wastewater Systems
- Analyze physical, chemical, algal, and microbiological samples (source water and distribution systems)
- Provide defensible compliance results and inform CRD Water and Wastewater operations on system performance

Building a Budget and Process



Three Major Budget Components

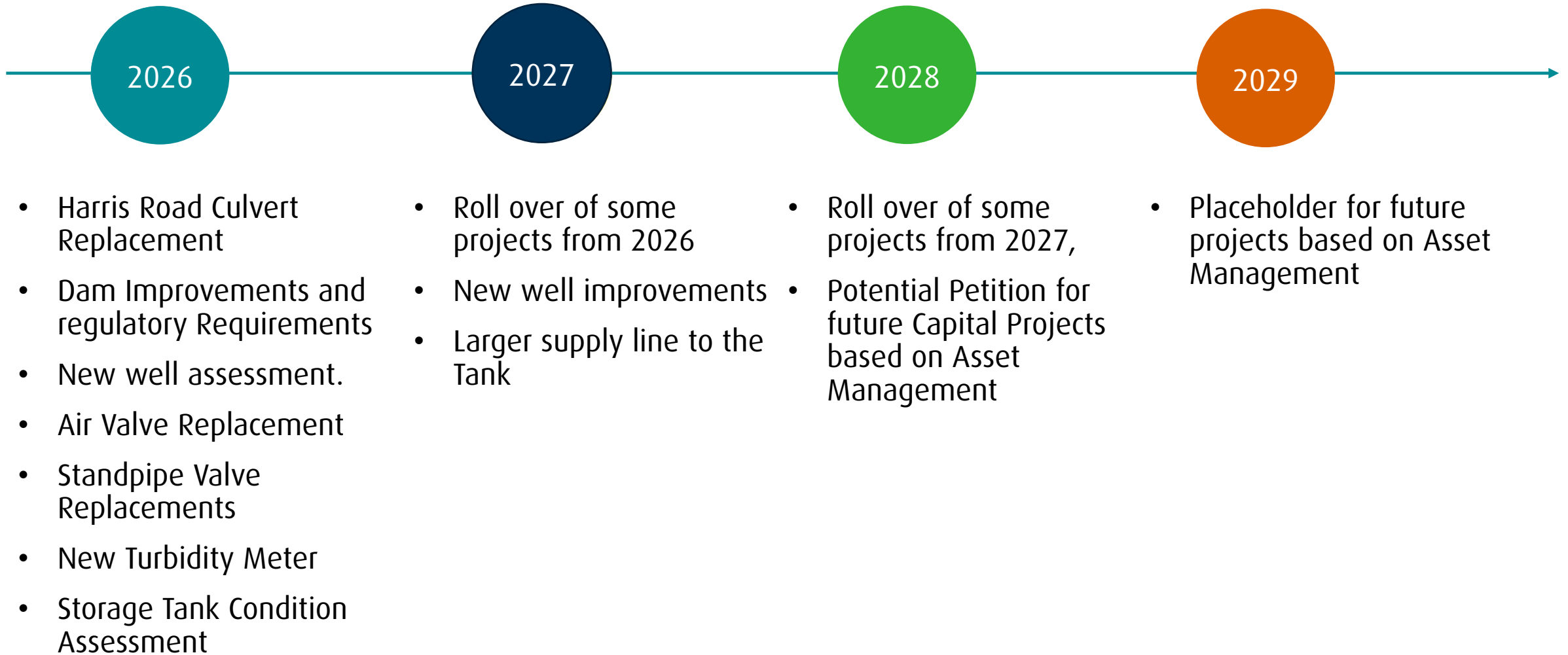


Lyall Harbour/Boot Cove Water Budget

The service budget is mainly funded by a combination of tax requisitions and fixed user charges.

- The operating budget for 2026 is approximately **\$328,000**
- The capital budget for 2026 is estimated at **\$1,015,000**
- Capital projects are funded by a combination of reserves, grants and long-term debt
- Petition resulted in approval to borrow \$2M over 25 years

Capital Plan Key initiatives



Links and Resources:

- [Lyall Harbour-Boot Cove | Capital Regional District](#)
- [Lyall Harbour/Boot Cove Water Local Services Committee | Capital Regional District](#)
- [Lyall Harbour Boot Cove Water Committee Bylaw, 1990 \(Consolidated\) | Capital Regional District](#)
- [Board Procedures Bylaw, 2012 \(Consolidated\) | Capital Regional District](#)

2026 Meeting Schedule & Locations

Lyall Harbour/Boot Cove Water Local Service:

- Thurs Feb 19, 2:00 pm – Goldstream Room, IWS
 - Thurs June 18, 2:00 pm - **Online?**
 - Thurs Nov 5, 2:00 pm - Goldstream Room, IWS
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- * Agenda deadlines for new business – 2 weeks
 - * Agendas distributed one week ahead of meetings.



Thank you



@crdvictoria



Capital Regional District



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