



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, December 10, 2025

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

- 3.1. [25-1330](#) Minutes of the Electoral Areas Committee meetings of October 29, 2025 and November 21, 2025

Recommendation: That the minutes of the Electoral Areas Committee meetings of October 29, 2025 and November 12, 2025 be adopted as circulated.

Attachments: [Minutes - October 29, 2025](#)
[Minutes - November 12, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [25-1219](#) Bylaw Nos. 4735 and 4736: Fees and Charges Bylaw Amendments for
Utilities within the Three Electoral Areas

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4735, "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 19, 2025", be introduced and read a first, second and third time; and
2. That Bylaw No. 4735 be adopted.
3. That Bylaw No. 4736, "Southern Gulf Islands and Juan de Fuca Electoral Areas Utilities and Street Lighting Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 14, 2025", be introduced and read a first, second and third time; and
4. That Bylaw No. 4736 be adopted.

Attachments: [Staff Report: Bylaws 4735-4736 Fees Charges Bylaws](#)
[Appendix A: Bylaw No. 4735](#)
[Appendix B: Bylaw No. 4736](#)
[Appendix C: Bylaw Nos. 4735-4736 Changes Summary](#)
[Appendix D: BL 3864 Consolidated Redline Dec 2025-BL 4735](#)
[Appendix E: BL 3847 Consolidated Redline Dec 2025-BL 4736](#)

6.2. [25-1247](#) Previous Minutes of Other CRD Committees and Commissions for Information

Recommendation: There is no recommendation. The following minutes are for information only:

- a) East Sooke Fire Protection and Emergency Response Service Commission minutes of September 24, 2025
- b) Lyall Harbour Boot Cove Water Local Service Committee minutes of June 10, 2025
- c) Magic Lake Estates Water and Sewer Committee minutes of June 5, 2025
- d) Mayne Island Parks and Recreation Commission minutes of October 9, 2025
- e) North Galiano Fire Protection and Emergency Response Service Commission & North Galiano Fire Protection Society minutes of November 17, 2024
- f) Otter Point Fire Protection and Emergency Response Service Commission minutes of November 13, 2024
- g) Otter Point Fire Protection and Emergency Response Service Commission minutes of October 8, 2025
- h) Port Renfrew Fire Protection and Emergency Response Commission minutes of October 16, 2025
- i) Southern Gulf Islands Electoral Area Community Economic Sustainability Commission minutes of May 20, 2025
- j) Southern Gulf Islands Electoral Area Community Economic Sustainability Commission minutes of July 15, 2025
- k) Sticks Allison Water Local Service Committee minutes of June 17, 2025
- l) Willis Point Fire Protection and Recreation Facilities Commission minutes of September 2, 2025
- m) Willis Point Fire Protection and Recreation Facilities Commission minutes of October 21, 2025
- n) Willis Point Fire Protection and Recreation Facilities Commission minutes of October 26, 2025

Attachments: [Minutes: East Sooke Fire Prot'n & Emerg Resp Svc Commiss - Sept. 24, 2025](#)
[Minutes: Lyall Harbour/Boot Cove Water Local Svc Commit - June 10, 2025](#)
[Minutes: Magic Lake Estates Water and Sewer Commiss - June 5, 2025](#)
[Minutes: Mayne Island Parks & Rec Commiss - Oct. 9, 2025](#)
[Minutes: N. Galiano Fire Prot'n & Emerg Resp Svc Commiss - Nov. 17, 2024](#)
[Minutes: Otter Pt. Fire Prot'n and Emerg Respon Svc Commiss - Nov. 13, 2024](#)
[Minutes: Otter Pt. Fire Prot'n and Emerg Respon Svc Commiss - Oct. 8, 2025](#)
[Minutes: Port Renfrew Fire Protection Resp Commiss - Oct. 16, 2025](#)
[Minutes: SGI EA Community Economic Sustain Commiss - May 20, 2025](#)
[Minutes: SGI EA Community Economic Sustain Commiss - July 15, 2025](#)
[Minutes: Sticks Allison Water Local Service Committee - June 17, 2025](#)
[Minutes: Willis Pt. Fire Protection and Rec Commiss - Sept. 2, 2025](#)
[Minutes: Willis Pt. Fire Protection and Rec Commiss - Oct. 21, 2025](#)
[Minutes: Willis Pt. Fire Protection and Rec Commiss - Oct. 26, 2025](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting will be held in 2026.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.