



**TECHNICAL AND COMMUNITY ADVISORY COMMITTEE  
CORE AREA WASTEWATER TREATMENT  
Meeting Minutes**

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**Thursday, March 14, 2024**

**1:00 pm**

**Online only (MS Teams)**

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PRESENT: B. Donald, C. Valeo, D. Kobayashi (Acting Chair), D. Monsour, G. Gillespie, I. Leung, J. Andrews, J. Clary, J. Paul, K. Wilson, L. Hatch, M. Engelsjord, S. Rennick, W. Pugh

STAFF: D. Green, G. Harris, L. Nickerson (Recorder), P. Kickham, T. Urquhart

GUESTS: D. Liddy, K. Hamilton, R. Beise

REGRETS: C. Counce, C. Coleman (Chair), C. Remington, J. Roe

Electronic Participation Only

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Acting Chair Kobayashi called the meeting to order at 1:01 pm.

**1. Territorial Acknowledgement**

Acting Chair Kobayashi provided a Territorial Acknowledgement.

**2. Approval of Agenda**

Agenda for the [March 14, 2024](#) Technical and Community Advisory Committee meeting:

**MOVED by G. Gillispie and SECONDED by W. Pugh  
That the agenda be approved as circulated.  
CARRIED**

**3. Adoption of Minutes of February 13, 2024**

Minutes from the [February 13, 2024](#) Technical and Community Advisory Committee meeting.

**MOVED by G. Gillispie and SECONDED by W. Pugh  
That the minutes of the February 13, 2024 Technical and Community  
Advisory Committee be adopted as circulated.  
CARRIED**

**4. Chair's Remarks**

Welcome to S. Rennick representing Oak Bay Engineering & Public Works.

**5. Biosolids Management Options Discussion - P. Kickham, CRD**

- a. Thermal, Advanced Thermal and Land Application**
- b. Portfolio Approach**

P. Kickham reviewed the available beneficial use options and reiterated the technical consultant's recommendation to develop a portfolio of several options to ensure operational



resiliency and redundancy to the group (see [Attachment A](#)). The group asked questions and P. Kickham (CRD), G. Harris (CRD) and D. Liddy (GHD) provided answers.

## 6. Biosolids Management Options Ranking – D. Green, CRD

The TCAC members participated in an anonymous online voting survey to:

- indicate their level of support for each of the seven biosolids management options, and
- provide comments on each option.

The members then discussed the averaged option scores and all comments provided. See [Attachment B](#) for the summarized results of this survey.

CRD staff will collate these survey results with the questions and comments made by the TCAC to establish the portfolio of options that will be presented to the CRD Board in the draft Long-Term Biosolids Management Plan.

## 7. Update on Public Engagement – K. Hamilton, Tavola Strategy Group

K. Hamilton gave an update on the biosolids public consultation process. She informed the group that the public online survey on the CRD [Get Involved](#) website was open for approximately two months and closed on March 6, 2024. During that time, the [Get Involved](#) website had about 3,000 visitors including 580 engaged visitors who either completed the survey or submitted questions to the project team. 569 visitors completed this survey and 13 questions were submitted with answers being posted on the website. Almost all engaged visitors viewed the [FAQ page](#), which was the most visited page on the site. Over 100 people downloaded documents and over 200 documents were downloaded. The most popular downloaded document was the [GHD technical report](#).

A representative survey (in parallel with the voluntary survey on the [Get Involved](#) website) was done by Ipsos Reid between March 1-11, 2024. 516 residents participated in this survey with representation from all municipalities and associated demographics in the Capital Region.

A Virtual Open House on Harnessing the Benefits of Biosolids was held on February 20, 2024, facilitated by Jim Beatty, Communications Consultant. There were 90 RSVP's with 59 active participants and approximately 150 questions were asked and answered by the project team. The Open House was over two hours and the recording can be viewed [here](#).

Staff will continue to respond to questions received through the [Get Involved](#) website and [biosolids@crd.bc.ca](mailto:biosolids@crd.bc.ca) email. A thorough analysis and results from both surveys, the open house and questions asked will be provided in a "What We Heard" report that will be made available to the TCAC, CRD Board and the public.

## 8. Other Business

There was no other business.

## 9. Next meeting:

The next TCAC meeting will be scheduled in April – date to be determined.



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## 10. Closing Comments – G. Harris

CRD staff will draft the Long-Term Biosolids Management Plan (the “Plan”) to be presented at the April 10, 2024 CRD Board meeting with a recommendation that the Plan be referred back to the TCAC for review and discussion. The Plan will be posted for public consideration with the “What We Heard” report from Tavola Strategy Group and information regarding First Nations consultation. A final package compiling information from all sources will then be provided to the CRD Board for discussion at their May 8, 2024 meeting where the Board will decide to adopt or amend the Plan and provide CRD staff with direction to meet the provincial obligations under the Ministry of Environment and Climate Change Strategy.

## 11. Adjournment

The meeting was adjourned at 2:36 pm.

**MOVED by G. Gillispie and SECONDED by W. Pugh  
That the Technical and Community Advisory Committee meeting be adjourned.  
CARRIED**