

Meeting Minutes

Electoral Areas Committee

Wednesday, May 13, 2026

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim

STAFF: T. Robbins, Chief Administrative Officer; S. Carey, Acting Corporate Officer/General Manager, Corporate Services; S. Henderson, General Manager, Electoral Area Services; P. Klassen, Acting General Manager, Housing, Planning and Protective Services; V. Samosan, Deputy Chief Financial Officer/Senior Manager, Financial Services; S. Carby, Senior Manager, Protective Services; I. Lawrence, Senior Manager, Juan de Fuca Administration; D. Ovington, Senior Manager, Salt Spring Island Administration; J. Starke, Senior Manager, Southern Gulf Islands Administration; C. Vrabel, Manager, Fire Services; A. Chambers, Administrative Officer, Electoral Area Services; M. Miklea, Deputy Corporate Officer/Manager, Legislative Services; J. Ives, Committee Clerk (Recorder)

Regrets: Board Chair McNeil-Smith

EP - Electronic Participation

Guests: Director Little; Brodie Guy, Chief Executive Officer, Island Coastal Economic Trust

The meeting was called to order at 10:00 am.

1. Territorial Acknowledgement

Director Little provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Wickheim, **SECONDED** by Director Holman,
That the agenda for the Electoral Areas Committee meeting of May 13, 2026 be
approved.
CARRIED

3. Adoption of Minutes

3.1. [26-0459](#) Minutes of the Electoral Areas Committee meeting of April 8, 2026

MOVED by Director Holman, **SECONDED** by Director Wickheim,
That the minutes of the Electoral Areas Committee meeting of April 8, 2026 be
adopted as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

- 5.1. [26-0476](#) Presentation: Brodie Guy, Chief Executive Officer, Island Coastal Economic Trust; Re: A New Vision for Sustainable Finance in Coastal BC

B. Guy presented Item 5.1. for information.

Discussion ensued regarding:

- First Nations governments and development corporations are eligible
- community-owned Indigenous businesses may be eligible
- how a sizeable endowment would generate an annual income stream to invest
- targeting a capital investment of 100 - 150 million, possibly over 3-5 years
- capital investment would be protected in a provincially legislated trust
- being the first-in funder helps de-risk projects so other funding will follow
- a wellbeing impact framework is part of the pre and post-assessment
- tracking economic, social, climate resiliency and cultural vitality metrics

6. Committee Business

- 6.1. [26-0456](#) Bylaw No. 4757 - Amendment to Expand Shirley Fire Protection Local Service Area to Include a Section of Highway 14

**MOVED by Director Wickheim, SECONDED by Chair Brent,
The Electoral Areas Committee recommends to the Capital Regional District Board:**

1. That Bylaw No. 4757, "Shirley Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 4, 2026", be introduced and read a first, second, and a third time;
CARRIED

**MOVED by Director Wickheim, SECONDED by Chair Brent,
The Electoral Areas Committee recommends to the Capital Regional District Board:**

2. That Bylaw No. 4757 proceed to obtain participating area approval by way of Electoral Area Director consent on behalf; and
3. That Bylaw No. 4757 be submitted to the Inspector of Municipalities for approval.
CARRIED

6.2. [26-0434](#) Bylaw No. 4749: Fulford Water Service Loan Authorization Bylaw for Water Treatment Plant Capital Upgrades

MOVED by Director Holman, **SECONDED** by Chair Brent,
The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That the attached Certification of Results of Petition for Borrowing - Fulford Water Treatment Plant be received;
2. That Bylaw No. 4749, "Fulford Water Service Loan Authorization Bylaw No. 1, 2026" be introduced and read a first, second and third time; and
3. That Bylaw No. 4749 be forwarded to the Inspector of Municipalities for approval.

CARRIED

6.3. [26-0472](#) Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information only:

- a) Galiano Island Parks & Recreation Commission minutes of March 5, 2026
- b) Mayne Island Parks & Recreation Commission minutes of March 12, 2026
- c) Otter Point Fire Protection and Emergency Response Service Commission minutes of April 8, 2026
- d) Pender Island Parks & Recreation Commission minutes of March 9, 2026
- e) Port Renfrew Fire Protection and Emergency Response Commission minutes of January 15, 2026
- f) Saturna Island Parks & Recreation Commission minutes of February 23, 2026
- g) Southern Gulf Islands Public Library Commission minutes of January 22, 2026
- h) Sticks Allison Water Local Service Committee minutes of October 30, 2025

7. Notice(s) of Motion

26-0578 Notice of Motion: Island Coastal Economic Trust Advocacy (Brent)

MOVED by Chair Brent, **SECONDED** by Director Holman,
That same day consideration be applied to the Notice of Motion.
CARRIED

MOVED by Director Brent, **SECONDED** by Director Holman,
The Electoral Areas committee recommends to the Capital Regional District Board:
That the CRD Board Chair write to the Minister of Jobs and Economic Growth with a request that the BC Government formalizes the renewed governance structure of Island Coastal Economic Trust with new legislation and commit to endowment funding new investments in Island Coastal Economic Trust for 2027 and beyond.
CARRIED

26-0597 Notice of Motion: Governance and Services Study for Magic Lake Estates (Brent)

The Electoral Areas committee recommends to the Capital Regional District Board:

That the CRD Board support a Governance and Services Study for the Magic Lake Estates on North Pender Island that would provide the technical and financial details of the current system and would inform consideration of structural changes in governance, which could include changing electoral area boundaries, or incorporation as a standalone municipality.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Wickheim, **SECONDED** by Director Holman,
That the Electoral Areas Committee meeting of May 13, 2026 be adjourned at 10:35 am.
CARRIED

Chair

Recorder