

**Meeting Minutes - Draft**

**Salt Spring Island Local Community Commission**

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Thursday, September 18, 2025

9:00 AM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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**PRESENT:**

COMMISSIONERS: E. Rook, G. Holman (Director), B. Corno, G. Baker, B. Webster,

STAFF: S. Henderson, General Manager, Electoral Area Services; D. Ovington, Senior Manager, SSI Administration; C. Hopp, Manager, SSI Engineer, SSI Administration; S. Cook, Engineering technician, SSI Administration; M. Williamson, Committee Clerk, SSI Administration (Recorder)

GUEST: P. Meyer, Island Pathways; P. Grange, Island Pathways;

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:00 am.

**1. Territorial Acknowledgement**

Commissioner Rook provided a Territorial Acknowledgement.

**2. Approval of Agenda**

**MOVED by Commissioner Corno, SECONDED by Commissioner Webster**  
**That agenda for the September 18, 2025, meeting of the Local Community**  
**Commission be approved as amended with the addition of agenda item 7.4.**  
**Salish Sea Correspondence.**  
**CARRIED**

**3. Adoption of Minutes**

**3.1. Minutes of July 17, 2025 Salt Spring Island Local Community Commission**

**MOVED by Director Holman, SECONDED by Commissioner Corno,**  
**That the minutes of the July 17, 2025 meeting be adopted as circulated.**  
**CARRIED**

#### 4. Chair, Director, and Commissioner Reports

Commissioner Rook spoke of the following items:

- Meeting with Trustee Patrick
- Hands Across the Water event

Commissioner Corno spoke regarding Salt Spring Island noise and animal control bylaws.

Commissioner Baker spoke of the following items:

- Meeting with SGITP
- Local radio station
- Meeting with Island Pathways
- Cross Walk Study open house

Commissioner Webster spoke of the following items:

- Local radio station
- Cross Walk study open house

Director Holman spoke of the following items:

- Hands Across the Water event
- Drake road housing occupancy
- GISRA Kings lane project
- Local radio station
- SSI Foundation Funders Table

#### 5. Senior Manager Report

D. Ovington provided an introduced new SSI engineering technician Spencer Cook.

#### 6. Presentations/Delegations

##### 6.1. Presentations

##### 6.1.1. Presentation: Peter Meyer, Baker Beach Interest Group Re: Baker Beach Interpretive Panel request

P. Meyer and P. Grange spoke regarding the installing an interpretive panel at Baker Beach access.

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,  
That the proposal of an interpretive panel at Baker Beach access be referred to  
staff to report back to the Salt Spring Island Local Community Commission.  
CARRIED**

**6.1.2.** Presentation: Peter Meyer, Island Pathways Re:Swanson Rd/Lakeview Crescent update

P. Meyer and P. Grange spoke regarding Swanson Rd/Lakeview Crescent proposed pathway.

**6.2. Delegations**

**6.2.1.** Delegation: Jason Roy Allen, SSI Chamber of Commerce Re: Agenda item 7.1. Salt Spring Island Electoral Area 2025 Grant-In-Aid Application – Fall Intake

J. Roy Allen spoke to item 7.1.

**7. Commission Business**

**7.1. Salt Spring Island Electoral Area 2025 Grant-In-Aid Application - Fall Intake**

**MOVED by Director Holman, SECONDED by Commissioner Corno,  
That the Salt Spring Island Local Community Commission recommends the Salt  
Spring Island Electoral Area Director:**

- 1. Approve the Grant-in-Aid applications to the applicants listed in Appendix A in the amount of \$22,050; and**
- 2. Approve the Grant-in-Aid applications to the applicant listed in Appendix B in the amount of \$1,350 subject to eligibility.**

**WITHDRAWN**

Commissioner Webster declared a personal conflict and recused himself from the meeting room at 10:31am

**MOVED by Director Holman, SECONDED by Commissioner Corno,  
That the Salt Spring Island Local Community Commission recommends the Salt  
Spring Island Electoral Area Director to approve the Grant-in-Aid application for  
the Salt Spring Chamber of Commerce in the amount of \$4,500.**

**AND**

**That Appendix A be amended to remove the Salt Spring Chamber of Commerce  
application.**

**CARRIED**

Commissioner Webster returned to the meeting room at 10:32am

**MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission request Staff invite the  
Wagon Wheel Housing Society to attend a future meeting to present information  
regarding their operation.**

**CARRIED**

**MOVED by Commissioner Corno SECONDED by Commissioner Webster,  
That Appendix A be amended with the following amendments:**

**-Reduce the amount for Beaver Point Community Hall Association from \$4,500 to  
\$3,000**

**-Reduce the amount for Graffiti Theatre Company Society from \$3,150 to \$2,000**

**-Reduce the amount for Salt Spring Island Printmakers from \$900 to \$800**

**AND**

**That Appendix B be amended to reduce the amount for Rural Islands Economic  
Partnership Society from \$1,350 to \$1,000**

**CARRIED**

**MOVED by Commissioner Corno, SECONDED by Director Holman,  
That the Salt Spring Island Local Community Commission**

**1. Approve the Grant-in-Aid applications to the applicants listed in Appendix A  
with specific direction on amendments in the amount of \$14,800; and**

**2. Approve the Grant-in-Aid applications to the applicant listed in Appendix B  
with specific direction on amendments in the amount of \$1,000 subject to  
eligibility.**

**CARRIED**

**7.2.** Salt Spring Island Portlock Park Site Master Plan

The report was received for information.

Discussion ensued regarding the Portlock Park Site Master Plan.

**7.3.** Salt Spring Island Bylaw Roundtable Workshop - Outcome

The report was received for information.

Discussion ensued regarding bylaws related to agricultural noise on Salt Spring Island.

**MOVED by Director Holman, SECONDED by Commissioner Corno,  
That the meeting be extended past the 3-hour scheduled time.  
CARRIED**

The Commission recessed at 12:05pm.

The Commission reconvened at 12:39pm

**MOVED by Commissioner Rook, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission request Staff report  
back on the process for amending the CRD Bylaw 1465 Animal Regulation and  
Impounding to exempt the Salt Spring Electoral Area from the animal noise  
section of that bylaw with reference to Bylaw 3384 Noise Suppression Bylaw (Salt  
Spring Island) as the sole animal noise bylaw applicable to Salt Spring Island.  
WITHDRAWN**

**7.4.** Salish Sea Correspondence

Discussion ensued regarding a letter to the San Juan Island Government.

**8. Notice(s) of Motion**

**8.1.** Motion with Notice: SSI Transit Fare Review (B. Webster)

**MOVED by Commissioner Webster, SECONDED by Director Holman,  
That the Salt Spring Island Local Community Commission (LCC) request that BC  
Transit undertake a fare review of the Salt Spring Island transit system.  
CARRIED**

**8.2.** Motion with Notice: SSI RCMP Detachment Advocacy (G. Baker)

**MOVED** by Commissioner Baker, **SECONDED** by Commissioner Corno,  
That the Salt Spring Island Local Community Commission (LCC) recommend to  
the Capital Regional Board to write a letter on behalf of the LCC to the RCMP  
District Commander Chief Superintendent Bruce Singer, to acknowledge how  
well Sergeant Clive Seabrook has done navigating the divides that threatened  
our community and questioning the wisdom of having to begin again with a new  
sergeant with current progress. The letter should also contain the following  
points:

1. Request understanding of Salt Spring Island's designation as a Limited  
Duration posting.
2. Request input in the future assignments of Salt Spring Island detachment  
commanders.

Commissioner Baker amended the motion.

"That the Salt Spring Island Local Community Commission (LCC) recommend  
to the Capital Regional Board to write a letter on behalf of the LCC to the RCMP  
District Commander Chief Superintendent for Salt Spring Island, to  
acknowledge how well Sergeant Clive Seabrook has done navigating the divides  
in our community and request extension of the current sergeant term."

The question was called on the Motion with Notice as amended

**That the Salt Spring Island Local Community Commission (LCC) recommend to  
the Capital Regional Board to write a letter on behalf of the LCC to the RCMP  
District Commander Chief Superintendent for Salt Spring Island, to acknowledge  
how well Sergeant Clive Seabrook has done navigating the divides in our  
community and request extension of the current sergeant term.  
CARRIED**

**8.3.** Motion with Notice: Grant-in-Aid Reporting Requirement (B. Corno)

**MOVED** by Commissioner Corno, **SECONDED** by Commissioner Baker,  
That the Salt Spring Island Local Community Commission (LCC) amend the Salt  
Spring Electoral Grant-In-Aid criteria to require that all recipients report back to  
the LCC within one (1) year of receiving their grant, detailing the specifics and  
outcomes of their funded project.  
**WITHDRAWN**

**8.4.** Motion with Notice: Centennial Park Washrooms (B. Corno)

**MOVED** by Commissioner Corno, **SECONDED** by Commissioner Baker,  
That the Salt Spring Island Local Community Commission request staff report  
back on the centennial washroom expanded hours pilot project.  
**CARRIED**

**8.5.** Motion with Notice: LCC Governance Training (B. Corno)

**MOVED** by Commissioner Corno, **SECONDED** by Commissioner Webster,  
That the Salt Spring Island Local Community Commission (LCC) request Staff  
report back on options for governance training for incoming LCC Commissioners  
in the next term, including recommendations on program design, delivery  
methods, and potential resource implications.  
**CARRIED**

**8.6.** Notice of Motion: Flexible Roadside Reflectors Locations (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration at the next meeting

“That the Salt Spring Island Local Community Commission (LCC) request that the Ministry of Transport and Transit (MoTT) prioritize the following locations when installing additional flexible roadside reflectors:

1) Cusheon Lake Road

2) Cranberry Road:

- The curve between 251 Cranberry Road and 304 Cranberry Road
- The curve between 611 Cranberry Road and 595 Cranberry Road

3) Stark's Road

- The curve near 415 Stark's Road
- The curve near the intersection of Macalister Road
- The curve near 327 Stark's Road
- The curve near 205 Stark's Road

4) Channel Ridge Road

5) Stewart Road: Both sides of Stewart Road approaching and going around the bend at Arnell Park.

6) Collins Road: From the mid 100 block to the 300 block.

7) North End:

- Curves before the intersection of Fairview Road along St. Mary Lake
- The curve south of the intersection Epron Road
- The curve near 195 North End Road
- The curve near 2121 North End Road.

8) Sunset Road:

- The curve near 1340 Sunset Road
- The curve south of 1330 Sunset Road and the intersection Simson Road
- The curve near 1325 Sunset Road
- The curve near 1076 Sunset Road
- The curve near 930 Sunset Road
- The curve near 720 Sunset Road
- The curve near south of Sir Echos Way”



**8.7.** Notice of Motion: Green Municipal Fund, Safe and Active School Routes Grant (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission requests that staff submit an application to the Green Municipal Fund, Safe and Active School Routes in the amount of \$125,000 to support project (26-01 Ganges Pathway Construction) with a total project budget of \$375,000 funded by \$130,000 of capital on hand, \$120,000 of Community Works Funding and \$125,000 of Green Municipal Funding."

**8.8.** Notice of Motion: Implications of Amending Bylaw 1465 (E. Rook)

Commissioner Rook proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission request Staff report back on the process and implications for amending the CRD Bylaw 1465 Animal Regulation and Impounding to exempt the Salt Spring Electoral Area from the animal noise section 26 of that bylaw with reference to Bylaw 3384 Noise Suppression Bylaw (Salt Spring Island) as the sole animal noise bylaw applicable to Salt Spring Island."

**8.9.** Notice of Motion: Review Exemptions in SSI Noise Bylaws (E. Rook)

Commissioner Rook proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission request Staff report back clarifying all exemptions to the Bylaw 3384 Noise Suppression Bylaw (Salt Spring Island and Bylaw 1465 Animal Regulation and Impounding Section 26, their scope, legal basis if outside of the bylaw, and definition of eligibility for exemptions."

**8.10.** Notice of Motion: Report on Bylaw Adjudication Process (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration at the next meeting

"That the Salt Spring Island Local Community Commission request Staff report back on the new adjudication process and provide information on undertaking an option for a locally customized mediation process."

**9. Adjournment**

**MOVED by Commissioner Webster, SECONDED by Commissioner Corno,  
That the Local Community Commission adjourn the meeting at 2:18pm.  
CARRIED**

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**CHAIR**

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**SENIOR MANAGER**